



## YEARLY STATUS REPORT - 2021-2022

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	TRINITY COLLEGE
• Name of the Head of the institution	DR. AJAY PRASHAR
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01812420793
• Mobile no	9855297007
• Registered e-mail	trinitycollege2002@gmail.com
• Alternate e-mail	prashar77@yahoo.com
• Address	CHURCH NAGAR, GURU GOBIND SINGH AVENUE, CHOGITTI
• City/Town	JALANDHAR
• State/UT	PUNJAB
• Pin Code	144001
<b>2.Institutional status</b>	
• Affiliated /Constituent	AFFILIATED
• Type of Institution	Co-education
• Location	Urban

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	GURU NANAK DEV UNIVERSITY, AMRITSAR				
• Name of the IQAC Coordinator	Dr. Neetu Khanna				
• Phone No.	01812420793				
• Alternate phone No.	01812420003				
• Mobile	9780030151				
• IQAC e-mail address	iqac@trinitycollegejal.com				
• Alternate Email address	neetu_591982@yahoo.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="https://trinitycollegejal.com/naac/aqar/">https://trinitycollegejal.com/naac/aqar/</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://trinitycollegejal.com/academics/academic-calendar/">https://trinitycollegejal.com/academics/academic-calendar/</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.45	2019	28/03/2019	27/03/2024
<b>6.Date of Establishment of IQAC</b>			11/10/2010		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
IQAC	NATIONAL CONFERENCE	NAAC	MAY 2022 (ONE DAY)	30000	
DR. PUJA GABA	MINOR PROJECT	ICSSR	MARCH 2022 (ONE YEAR)	300000	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		

<ul style="list-style-type: none"> <li>• Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>
<b>9.No. of IQAC meetings held during the year</b>	<b>4</b>
<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>	<b>30000</b>
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
<p>1. Implemented 5S system for efficient work place management. 2. Entered in various MOUs to ensure Industry-Institute Interface. 3. Conducted NAAC Sponsored Conference on National Education Policy 2020 4. Developed infrastructure for promoting ICT in the campus 5. Established Institution's Innovation Council (IIC) to promote ecosystem for innovation</p>	
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>	
Plan of Action	Achievements/Outcomes
Filing of AQAR	Uploaded in February 2022
Conducting NAAC Sponsored One day National Conference	Successfully Conducted in May 2022
Preparation and adherence to Academic calendar	Comparison of Planner and chronology shows that academic calendar has been followed to the extent of 85%
Implementation of 5s System	Time to time awareness sessions has been taken and evaluation

	has been made during a formal inspection. The report of the visits shows that 5s system has been implemented in the departments very effectively.
To have Quality circle in college	IQAC has discussed many quality initiatives in Academic Council Meetings as evident from the minutes of council meetings
To formalize the documentation system	All the reports of departments and cell have been compiled in form of dossiers and data for last all years since 2014 has been properly coded and kept very systematically.
To be more Tech Savy	Developed many apps for students attendance teachers diary, software for examination and feedback has been developed to ensure e-governance in the college
To take various initiatives for enhancing quality in education	Conducted various activities, webinars, FDPs, SDPs etc. to inculcate quality culture in the college
To undergo 360 degree evaluation of the college systems	Collected feedback from all the stakeholders including students, teachers, parents, alumni, employee and employer
To inculcate the concept of Graduate Attributes in Curriculum	Drafted Final document for graduate attributes in consultation with all the departments
To release new edition of Trinity Companion: Handbook for students	Sent to press in June 2022
<b>13. Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	

Name	Date of meeting(s)
ACADEMIC COUNCIL	29/11/2022

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2021-2022	26/12/2022

**15. Multidisciplinary / interdisciplinary**

The institution has made IQAC responsible to implement the NEP 2020, across all the programmes it offers. IQAC has conducted two seminars and one conference at national level to keep the faculty abreast of the implications of NEP for higher education institutions. In order to be an multidisciplinary/ interdisciplinary institution in future, the college is preparing to include multidisciplinary subjects as per the National Educational Policy 2020. The college is offering short-term value-added courses to enhance the students' inter-disciplinary, intellectual, aesthetic, social, physical, emotional and moral capabilities, in an integrated manner. At present also, there are many courses being offered, which are multidisciplinary. These include, B. Com, B.Sc. (Economics, Computer Science, Medical and Non-Medical), BA and BCA as all these courses constitute some knowledge or papers of other disciplines. Apart from it, all the departments conduct extension lectures on specific topics which can be attended by students from different disciplines.

**16. Academic bank of credits (ABC):**

The institution preparedness in implementation of Academic Bank of Credits depends upon the guidelines of the affiliated university. As per the guidelines issued by the university, the database of the students who enrolled in the session, 2022-23, has been established to digitally store the academic credits earned by the student from various courses so that the credit earned by the student previously could be forwarded when the student enters into the program again. The Institution has formed a task force for implementing ABC under the leadership of Dean Academics.

**17. Skill development:**

The vision of the college is committed to Value-Based Quality Education and lifelong learning. Hence the college takes efforts to inculcate value system and employability among the learners. The College Strengthens its curriculum through various certificate courses, curricular and co-curricular activities. College offers

Certificate course on professional ethics, soft skill development, software and hardware, cosmetology, beauty, salon and organize Entrepreneurship Awareness camps through entrepreneurship development cell. The college inculcates Human Values through short term courses on life skills and Spiritual & Human values, celebrations of festivals & national days, outreach programs, wall of kindness, langar seva, blood donation camps and helping needy students through various scholarships. Mentoring students is also one of the practices of the institution, to enable students to explore future employment pathways after graduation, and help them get the most of their studies. Apart from Certificate course on soft skill development, various workshops, extension lectures and expert session are organised by Trinity Centre for Employability and Placements and various departments which focus on sharpening soft skills of the students. Students are presently being given hands-on exposure to practical subjects through projects, flip classroom teaching and experiential learning. In future, college will design and offer more skill-based certificate courses for the dropout students through which they will be trained on specific skills required by the industry.

**18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The institute has a strategy to integrate Indian knowledge system, Indian languages and culture. Student council is formed every year composing of class representatives. Student's council celebrates all cultural programs, events, ceremonies days and festivals. Punjabi, Hindi and English departments celebrate Mother Tongue Day on 21st February, Hindi day on 14th September and English day on 23rd April every year. We organize various literary, theatre and Art based competitions to promote Indian languages, knowledge and culture among the students. All the students are taught English and Punjabi in each course as a compulsory subject. The BA students can opt for elective Hindi, Punjabi and English for in depth study of the languages. The students are free to choose Hindi, Punjabi or English as medium for writing their examination. In classrooms, bilingual method is used in order to ensure understanding of the topic in the class. Students are given training for typing in Punjabi and Hindi along with English. Indian arts, traditions and culture are taught in history, sociology, Punjab history and culture subject. The teachers are given training on time-to-time basis for using various innovative teaching pedagogy to promote the understanding of concept among students.

**19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):**

Students acquire knowledge, skills and abilities during the duration of their courses. College follows various direct and indirect measures for ensuring attainment of learning outcomes and thus delivering Outcome based education (OBE). This is ensured through the examinations conducted by college during mid of the semester and by the university at end of the semester. College alumni have distinguished themselves in various fields, such as art, academics, law and administration. Such reputed alumni can be taken as an indicator of course/programme outcomes and the level of teaching learning in the institution. Course curriculum is designed by the university. Updates in curriculum for outcome-based education is forwarded to university through BoS member. Placement of students through campus selection also underlines the outcome-based education. Alumni meet and parent meet organized annually discuss about outcome based education. Curriculum is not designed by institute but the demand of alumni and parents is fulfilled through diploma courses and certificate courses career cautious students make demands of a particular content which is made general in certificate course. Science and cosmetology laboratories, computer lab and language laboratory insist on outcome based teaching. field visit and project work help further the student to develop an outlook. We have well defined Program Outcomes (PO), Program Educational outcomes (PEO) and Course Outcomes (CO) on our website and prominent places in the departments. Students are assessed as per OBE attainment model. Graduate performance is measured in terms of graduate attributes clearly defined and communicated amongst faculty and students. This ensures that overall development of the student is given due weightage during the measurement of Programme and Course Outcomes.

#### **20.Distance education/online education:**

The College is also preparing itself to offer vocational course through ODL (Open Distance Learning) mode in due course of time. Keeping in view the convenience of the student, the various technological tools used by the faculties especially during the pandemic lockdown are Google Classroom, Zoom, Google, using videos as teaching and learning aids, Group collaboration and interaction and assignment and revision as well as the assessments have been conducted are some of the institutional efforts towards blended learning. The institution has conducted webinars, classes, and guest lectures via online mode not only during the pandemic but also continues to provide otherwise. Various skill building activities are offered online, through SWAYA NPTEL Faculties are encouraged to offer online courses which promote blended learning.

## Extended Profile

<b>1.Programme</b>	
1.1	<b>324</b>
Number of courses offered by the institution across all programs during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1	<b>511</b>
Number of students during the year	
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
2.2	<b>252</b>
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
2.3	<b>148</b>
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1	<b>43</b>
Number of full time teachers during the year	
File Description	Documents
Data Template	<a href="#">View File</a>



3.2	35
Number of sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

#### 4.Institution

4.1	21
Total number of Classrooms and Seminar halls	
4.2	78.79833
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	56
Total number of computers on campus for academic purposes	

### Part B

#### CURRICULAR ASPECTS

##### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

College follows a well-defined curriculum developed and designed by the affiliated university (GNDU, Amrtisar) and ensures its delivery through well planned and developed action plans. The head of all the plan & distribute workload for the department before start of every session. Teachers make lesson plans comprising of teaching methodologies and graduate attributes which is made available with students, departments and Dean-Academics. Time Table is communicated to both teachers and students. Through Academic Retreat faculty, members are made aware about various pedagogical tools. IQAC prepares the Academic Calendar in consultation with all the departments and is uploaded on the college website. Curriculum is delivered through illustrative lectures, flip teaching, blend teaching, experiential learning, educational trips and case studies. Entrepreneurial & Innovative thoughts provoking activities are conducted under Entrepreneurship Development Cell and Institution Innovation Council. To supplement classroom teaching, Guest lectures, Debates, Research Surveys, Student Development Programs Industrial Visits and Educational Trips are organized. Remedial

Classes for slow learners are also arranged and special attention is given to meritorious students. Information about online curriculum related courses is provided through SWAYAM NPTEL Local Chapter of the college. Regular feedbacks are obtained from the stakeholders to ensure the quality of the education.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://trinitycollegejal.com/academics/academic-calendar/">https://trinitycollegejal.com/academics/academic-calendar/</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

For the overall development of the student's institution does Continuous Internal evaluation of the students. A comprehensive Academic Calendar mentioning the academic information, dates of examinations, P.T.M and other activities is prepared and uploaded on the website. Celebration of Important days & festivals, NSS and NCC activities, Co-curricular activities of various departments and cells are also incorporated in the plans of concerned department and cell. It is published and made available in all the Departments, Library and was uploaded in the college website also. College follows the academic calendar of G.N.D.U for examination, assessment & evaluation, youth festivals and sports events etc. Date sheet for the mid semester and university examination is communicated through the noticeboard & online platform. Internal assessment marks of the students are uploaded timely on the university portal. The performance of the students is communicated through PTM and through the frequent contact with the parents. On the basis of academic performance of the students, remedial classes are planned & organized. Besides Mid semester exams performance of the students is assessed through class tests, assignments, presentation, seminars, project work, quizzes etc. Compliance to the academic calendar is verified through academic audit conducted by IQAC in each semester.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://trinitycollegejal.com/academics/academic-calendar/">https://trinitycollegejal.com/academics/academic-calendar/</a>

<p><b>1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.</b>  <b>Academic council/BoS of Affiliating University</b>  <b>Setting of question papers for UG/PG programs</b>  <b>Design and Development of Curriculum for Add on/ certificate/ Diploma Courses</b>  <b>Assessment /evaluation process of the affiliating University</b></p>	<p><b>B. Any 3 of the above</b></p>								
<table border="1"> <thead> <tr> <th data-bbox="86 651 552 712">File Description</th> <th data-bbox="552 651 1481 712">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 712 552 891">Details of participation of teachers in various bodies/activities provided as a response to the metric</td> <td data-bbox="552 712 1481 891" style="text-align: center;"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="86 891 552 958">Any additional information</td> <td data-bbox="552 891 1481 958" style="text-align: center;"><a href="#">View File</a></td> </tr> </tbody> </table>	File Description	Documents	Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>	Any additional information	<a href="#">View File</a>			
File Description	Documents								
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>								
Any additional information	<a href="#">View File</a>								
<p><b>1.2 - Academic Flexibility</b></p>									
<p><b>1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</b></p>									
<p><b>1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented</b></p>									
<p><b>3</b></p>									
<table border="1"> <thead> <tr> <th data-bbox="86 1310 552 1370">File Description</th> <th data-bbox="552 1310 1481 1370">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1370 552 1433">Any additional information</td> <td data-bbox="552 1370 1481 1433" style="text-align: center;"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="86 1433 552 1536">Minutes of relevant Academic Council/ BOS meetings</td> <td data-bbox="552 1433 1481 1536" style="text-align: center;"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="86 1536 552 1637">Institutional data in prescribed format (Data Template)</td> <td data-bbox="552 1536 1481 1637" style="text-align: center;"><a href="#">View File</a></td> </tr> </tbody> </table>	File Description	Documents	Any additional information	<a href="#">View File</a>	Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>	Institutional data in prescribed format (Data Template)	<a href="#">View File</a>	
File Description	Documents								
Any additional information	<a href="#">View File</a>								
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>								
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>								
<p><b>1.2.2 - Number of Add on /Certificate programs offered during the year</b></p>									
<p><b>1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)</b></p>									
<p><b>4</b></p>									

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

489

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

## 1.3 - Curriculum Enrichment

### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The College integrates cross cutting issues relevant to professional ethics, gender, human values, environment and sustainability in the curriculum through various certificate courses, curricular and co-curricular activities. The college works in integrated manner through class room teaching, NSS, NCC, Gender Equity Forum, Go green Club and other like-minded associations to inculcate sensitivity among the students towards gender balance, environment hazards, religious and other social issues. College provides certificate course on Professional ethics, soft skill development and organize Entrepreneurship Awareness camps. Human Values are infused through short term courses on life skills and Spiritual & Human values, celebrations of festivals & national days, outreach programs, Wall of kindness, Langar seva, blood donation camps, awareness camps in neighbourhood community. Go green club in association with IIC, NSS and NCC promotes the green practices and focus on sustainable development. The campus reminds the students to be eco-conscious and socially responsible citizen by engaging them in various activities beyond curriculum. Apart from these efforts, curriculum of various courses offered by the institution includes all these cross-cutting issues to make the students thoughtful towards these sensitive topics. These subjects include, environment sciences, political

science, sociology, international Business Environment etc.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

12

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

272

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

A. All of the above

from the following stakeholders Students  
Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	<a href="https://trinitycollegejal.com/wp-content/uploads/2022/12/Curriculum-Feedback-Report-2021-22.pdf">https://trinitycollegejal.com/wp-content/uploads/2022/12/Curriculum-Feedback-Report-2021-22.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://trinitycollegejal.com/wp-content/uploads/2022/12/Curriculum-Feedback-Report-2021-22.pdf">https://trinitycollegejal.com/wp-content/uploads/2022/12/Curriculum-Feedback-Report-2021-22.pdf</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

511

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of**

supernumerary seats)

### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

252

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The career Counsellors assess student's intelligence, aptitude, interest and personality at the time of admission. Accordingly, student is guided for appropriate course. At the starting of the session, induction programme is conducted for new comers to make them aware about all the systems and procedures of learning and evaluation. In order to assess the learning levels of the students, mentors and class teachers regularly interact with students in group and in person. Students are categorized according to level of learning into advance and slow learners. For Advanced Learners, Special club has been in existence to identify the students with special talent and potential. Learning sessions, extension lecture, workshops, quizzes etc. are organized for them to enhance their practical knowledge. The Institution has student support cell to support the slow learners and to overcome their academic difficulties by organizing remedial classes during the semester, giving practice assignments, peer tutoring, providing extra reading material, video lectures to improve basic understanding of subject. The students from Punjabi and Hindi mediums are given free English classes and bridge courses for other difficult subjects like mathematics and accountancy.

File Description	Documents
Paste link for additional information	<a href="https://m.facebook.com/story.php?story_fbid=pfbid0PeBFct7utaFq6nUJMSDqfioTpOXTXf3DekjnsMnUaFSxLpbbfg8ovXpN5xe3e7MKl&amp;id=100063792832847&amp;sfnsn=wiwspwa">https://m.facebook.com/story.php?story_fbid=pfbid0PeBFct7utaFq6nUJMSDqfioTpOXTXf3DekjnsMnUaFSxLpbbfg8ovXpN5xe3e7MKl&amp;id=100063792832847&amp;sfnsn=wiwspwa</a>
Upload any additional information	<a href="#">View File</a>

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

Number of Students	Number of Teachers
511	35

File Description	Documents
Any additional information	<a href="#">View File</a>

**2.3 - Teaching- Learning Process**

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college follows student centric approach for its teaching-learning process. The teachers act as facilitators and students play an active role in the learning process. Various methods of experiential and participatory learning are adopted to ensure active participation of students in the teaching-learning process including group discussions, Projects, presentations etc. Experts from industry are invited to give guest lectures which widens the knowledge horizon of the students. Innovative teaching tools like Blended learning, gamification, multiliteracies, embodied learning, computational thinking and flip method allow them to deepen their knowledge. Department-specific activities like one-day field trips, study tours, long excursions, industrial visits and research projects are organised. The College has collaborated with many industries and NGOs for this purpose. The Placement Cell assists students in securing internships that provide them an opportunity to learn as they work. Students actively participate in co-curricular and outreach activities organised by various Committees of the college. Recognizing the importance of extra skill sets, add-on courses are introduced in areas related to Life Skills, Professional ethics, Soft Skills, Human and Spiritual Values, beauty salon and Computer hardware. All these practices are followed to provide a platform to student for implementing the theories learnt practically in class rooms.



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://m.facebook.com/story.php?story_fbid=pfbid04q4NAnvWiDmpATSVqA16FoNot6xZyCDQ2ZdJFfLT1LbKTo472Dv5MbCSzbTpyAajl&amp;id=100063792832847&amp;sfnsn=wiwspwa">https://m.facebook.com/story.php?story_fbid=pfbid04q4NAnvWiDmpATSVqA16FoNot6xZyCDQ2ZdJFfLT1LbKTo472Dv5MbCSzbTpyAajl&amp;id=100063792832847&amp;sfnsn=wiwspwa</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT ensures effective execution of teaching learning process, therefore college provides various ICT tools to its faculty and students. The college has sufficient ICT enabled classrooms, LCD Projectors, e-Books, digitalized library, audio-video tools. The students are also actively involved in teaching learning process with the use of ICT tool. The students prepare Power Point Presentations, project reports and other assignments. Students are motivated to join concurrent online courses through SWAYAM and NPTEL. Webinars through ZOOM by experts are also organised for the students. Desk tops, laptops, pen drives, microphones, i-pads, and other ICT tools are extensively used by teachers and students. Regular training sessions are organized to update their ICT skills. The college has access to INFLIBNET to support learning, research and academic pursuit. The faculty develops e-lesson plans, power point presentations and video lectures for the students and make it available to the students through google classrooms, google drives, you tube channels, whatsapp, telegram groups and emails. To add to the academic as well as professional competency of the students, subject specific software such as Adobe Photoshop, Corel Draw, SPSS etc. are provided. These ICT enabled teaching learning process aims at producing fully skilled and competent global workforce.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors****34**

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

**2.4 - Teacher Profile and Quality****2.4.1 - Number of full time teachers against sanctioned posts during the year****35**

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)****2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year****9**

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

**2.4.3.1 - Total experience of full-time teachers**

212

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Affiliating University has no provision for internal assessment in the form of any credit in the maximum marks for any of its courses. However, the university allows to assess the students internally in certain courses namely BCA, B.Com and M.Com. through a seminar paper or project work. College follows transparent system for evaluating students in these courses. The students are guided about the structure, format and the ethics involved while working on a project report or presenting a paper. The students are informed well in time about the seminar/project dates and evaluation parameters. Seminar Schedule/project submission schedule is put up on the notice board. The awards are timely uploaded at the university portal. Apart from above, college follows formative and summative assessment approaches to assess the students in terms of their learning outcomes. The students are evaluated by class participation, group discussions and class tests. The Examination Committee conducts the internal examinations (mid-term) of the students based on the pattern of examinations set by the university for final exams. These examinations are conducted as per examination policy of the college and results are revealed to students and parents through formal PTM. This ensures transparency and consistency in evaluation system.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://drive.google.com/file/d/1_deWK0qAeb0_9qgTSo9ktmRGCCjWvFSj/view?usp=share_link">https://drive.google.com/file/d/1_deWK0qAeb0_9qgTSo9ktmRGCCjWvFSj/view?usp=share_link</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound

and efficient

College has examination committee for handling examination related grievances. It follows transparent and time bound system. Faculty and student both may raise their grievances on prescribed form available in the college library within 3 days of grievance. Faculty can report grievances related to invigilation duty, misbehaviour of student, mismanagement of examination committee and any other related matter. Similarly, students can also report their grievance, in case they are not satisfied with their grades or they have any issue with date sheet, question paper or with invigilator. The grievances are settled by examination committee and are resolved within 7 days of receiving the complaint. In case the student or faculty is not satisfied with the remedy offered to them against redressal, they can contact College Cabinet, Anti-Harassment and Anti-Grievance cell, which can forward the complaint to principal or director for reconsideration. Before taking any final decision, opportunity of being heard is given to both the parties and on the basis of explanation and evidences, provided by them, final decision is given. Students are free to openly clear their doubts regarding evaluation of their answer sheets with their subject teacher, when teachers discuss the answer sheets in the classroom after evaluation.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://drive.google.com/file/d/1awzTTE1-bOj_oHPNZiJ6KI2RFwln4SYaz/view?usp=share_link">https://drive.google.com/file/d/1awzTTE1-bOj_oHPNZiJ6KI2RFwln4SYaz/view?usp=share link</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme outcomes are the skills which students acquire while pursuing their graduate and post-graduate courses. Trinity offers a number of programmes in Science, Humanities and Commerce with specific programme and course outcomes as well defined by affiliating University. The specific learning outcomes of various courses are built into the curriculum of each discipline and are available on the University website. However, they also have some common outcomes that are summarised and compiled for the students. These outcomes are properly communicated to all stakeholders through various methods. College publishes the programme and course outcomes on its website. At the time of admission, the Counselling

Cell Help Desk also appraises the students of what to expect from various courses. Further, the outcome of courses is clearly outlined during the Induction Programme organised at the start of the academic session. The CO-PO information is made available in the library for easy access to students and faculty. Mentors and subject teachers also frequently discuss about the expected learning outcomes of the courses with the students. Similarly, when any new course is introduced, outcomes are clearly explained and discussed in academic council by the concerned head of the department to justify the relevance of the course.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://trinitycollegejal.com/storage/2021/12/Course-Outcomes-2020-21.pdf">https://trinitycollegejal.com/storage/2021/12/Course-Outcomes-2020-21.pdf</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The basic purpose of the education to ensure that Students acquire knowledge, skills and abilities at the completion from their courses. College follows various direct and indirect measures for evaluating attainment of learning outcomes. Examinations conducted by college during mid of the semester and by the university at end of the semester are the direct methods for assessment and evaluation of learning outcomes. Apart from this, the faculty evaluates students on a continuous basis through class tests, assignments, quizzes etc. thus providing opportunities to students to improve their performance. Results declared by the University at the end of each semester are thoroughly analysed in academic audits of departments and are used for mapping of PO/CO as per predefined parameters. College alumni placed at reputed designation can be taken as an indicator of course/programme outcomes and the level of teaching learning in the institution. IQAC takes feedback from the students at the end of the session to know whether students have got a clear understanding of their course or not along with difficulties faced by them. These suggestions are analysed and are put forward to the management for further action.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://drive.google.com/file/d/1_deWK0qAeb0_9qgTSo9ktmRGCCjWvFSj/view?usp=share_link">https://drive.google.com/file/d/1_deWK0qAeb0_9qgTSo9ktmRGCCjWvFSj/view?usp=share_link</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

101

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://drive.google.com/file/d/175rfUdwpJgLL76ThAhuk3NTzjHamApbw/view?usp=share_link">https://drive.google.com/file/d/175rfUdwpJgLL76ThAhuk3NTzjHamApbw/view?usp=share_link</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://trinitycollegejal.com/naac/iqac/>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="https://icssr.org/research-projectsmajor-and-minor">https://icssr.org/research-projectsmajor-and-minor</a>

## 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

In order to enhance and cultivate the spirit of innovation an Institutional Innovation Cell, IPR Cell, Entrepreneurship Development Cell, Research and Incubation cell were constituted. Institutional Innovation Council: IIC recognized under MHRD conducts various activities like Expert Talks ,Student Development Programmes, workshops, important days celebrations and experiential learning activities in order to develop an ecosystem of innovation, entrepreneurship and start ups. Research Cell: Various seminars were conducted in order to create research knowledge among teachers and students. Mentor-Mentee groups have been formed for promoting research amongst faculty members new to research. Intellectual Property Rights Cell: The cell conducts seminars and workshops for the faculty and students to create the awareness with regard to IPRs. Entrepreneurship Development Cell: Regular EDC programs are organized to create entrepreneurial culture in academic institution to foster growth of innovation and entrepreneurship amongst the faculty and students. Similarly college offers various skill oriented courses to impart practical knowledge to the students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.facebook.com/IICTRINITY/?mibextid=ZbWKwL">https://www.facebook.com/IICTRINITY/?mibextid=ZbWKwL</a>

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

15

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year



**3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

N/A

File Description	Documents
URL to the research page on HEI website	<a href="#">N/A</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year****3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

2

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year****3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

18

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.4 - Extension Activities**

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension work in the neighbourhood community is main thrust area of the college. Department of Computer Science has adopted a Village named MADARA. The students visit this village on a regular basis and conduct outreach services to make the village natives aware about various social and health issues. NCC unit in the college focus on empowerment of girl students by giving them self-defence training under NCC. We continuously put efforts to make our campus pollution free. To make the students conscious about environmental college conducts tree plantation as well as cleanliness drives from time to time. NCC and NSS organised various camps, participated in activities and awareness events organised by district administration to make the students sensitive towards social issues. In current year, college participated in cycle rally to celebrate World Bicycle Day, organised yoga camp, blood donation camp, langer seva and other outreach programmes. Bird Shelter was also introduced with the cooperation of NCC and NSS to make the campus eco-friendly. MOUs were entered with various NGOs to support them in social service. All these activities aim at holistic development of students and to prepare them as future role models in nation building.

File Description	Documents
Paste link for additional information	<a href="https://trinitycollegejal.com/activities/social-welfare/">https://trinitycollegejal.com/activities/social-welfare/</a>
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

4

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS

awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

47

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

1875

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.5 - Collaboration**

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

6

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

#### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

13

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college is located on the side of the main Jalandhar -Amritsar bypass road in Guru Gobind Singh Avenue, Chogitty with campus measuring 7 Acres of land. The campus includes a number of trees and plants with high medicinal values. A magnificent infrastructure comprising of two buildings in which there are 19 class rooms, 3 well equipped computer laboratories, ICT Room, 3 conference halls, Gymnasium and Yoga Centre. The college has offices for Director, Assistant Director, Principal, Dean Academic, Student Welfare Incharge, Accounts, General office, Reception, Gender Equity, 4 separate staff rooms, new conference hall, auditorium, open stage, new library, physical education, NCC, NSS, IQAC, Anti-Harassment, Anti-Ragging, Grievance Cell, EDC, and Admission cell, prayer room, 2 visitors room, security room, common room for boys and girls,

three store rooms, 4 well equipped science labs, 1 Cosmetology Lab, 1 vermi-composting unit, playground, cycle parking, 1 infirmary and separate hostel facilities for girls and boys. A new Restaurant facility for students. Both the buildings are interconnected through staircase and elevators. There is a special provision for physically challenged people in the form of ramps. There are 80 computers, printers, scanners and campus has Wi-Fi facility. The campus has 24/7 surveillance through CCTV cameras.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://trinitycollegejal.com/about-us/facilities/">https://trinitycollegejal.com/about-us/facilities/</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has carved a niche in the sports and the cultural activities. The institution has requisite facilities for cultural activities including air-conditioned conference hall with a seating facility of 200 persons and proper audio-visual aids like projector, speakers etc, auditorium with seating capacity of 300 persons, open stage. For catering to the growing needs of the institution, a new modernized, well-equipped auditorium with seating capacity of 1000 persons is under construction. We provide all the essential costumes, accessories and props for all the cultural activities. The institution had prepared an adequate backdrop and display boards especially for drama and skit activities. For sports, the institution has vast playground with a 400m athletic track, football ground, basketball court, volleyball ground, shot put circle, discus throw sector, javelin throw arena, hand ball ground, kho-kho ground, cricket pitch, long jump pitch, tug of war ground and parade ground. The institution promotes outdoor as well as indoor games for which we have well equipped Physical Education Room including chess, Table Tennis, Carrom board etc. A separate gymnasium with Yoga centre has been constructed in the new building.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://trinitycollegejal.com/about-us/facilities/">https://trinitycollegejal.com/about-us/facilities/</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://trinitycollegejal.com/academics/ict-pedagogy/">https://trinitycollegejal.com/academics/ict-pedagogy/</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

115.92

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is the cornerstone of any successful institute. Recognizing the value of a well-equipped library for the growth of the institution, the institution believes in enhancing the requirements of the library every year. The library of Trinity College Jalandhar was established in 2002. It is set up in a beautiful building surrounded by nature's bounty with green library concept. It has been divided into different section like research section, reference section, periodical section, meditation section and e-library. It is a fully computerized library following KOHA software. Nature of automation of the software is partial with version 20.11.06.000 Perl Version. The library has renewed its annual subscription of N-List and it provides access to WEB OPAC for its readers who can access these facilities on their personal computers/mobile with internet. The library consists of approximately 12000 books on various subjects. Book Bank facility is also available for college students, from where they can borrow the referred text books for whole semester for very nominal charges. It has subscribed to various journals and newspapers. It has a separate computer section with 20 computers with internet facility to explore e-resources.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://trinitycollegejal.com/about-us/facilities/">https://trinitycollegejal.com/about-us/facilities/</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

D. Any 1 of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-**

**journals during the year (INR in Lakhs)****0.44**

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)****4.2.4.1 - Number of teachers and students using library per day over last one year****34**

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

**4.3 - IT Infrastructure****4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

After recovering from the Covid-19 pandemic, the institution has realized the significance of updating IT facilities at regular intervals. Following this in mind, the institution started with the hybrid mode of teaching. In the beginning of the session online classes were taken and later on it was converted into offline classes in the campus. In order to boost the use of IT facilities in the campus, a special room named as ICT room was established with all the new facilities in the new admin block and new computer labs with latest updates have been initiated. This new initiative provides an opportunity for all the students of the college to explore the world of information technology. The faculty of the college conducts various sessions for the students to keep them abreast in this field.



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://trinitycollegejal.com/academics/ict-pedagogy/">https://trinitycollegejal.com/academics/ict-pedagogy/</a>

#### 4.3.2 - Number of Computers

80

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

16.49

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The management has devised a policy and changes are done from time to time for the maintenance and utilization of academic and support facilities. For its academic growth and its optimum utilization, the construction of the new building has been done to augment the infrastructure facilities. As the college is growing rapidly, major expenditure has been incurred to provide better facilities to the students in the form of spacious library, new restaurant with appropriate seating facilities, well equipped computer lab and a modernized administrative block with CCTV cameras and wifi facility. Adequate in-house staff is employed to maintain hygiene, cleanliness and infrastructure, to maintain the Green Cover of the campus and vermi composting unit. All the laboratories are assigned in charges who ensure the maintenance of furniture, fixtures, and equipment. Periodic reporting on requirements of repairs and maintenance are submitted. New gymnasium and yoga centre are constructed. New books are added in the library, physical education room is updated and current required specimen and solutions are purchased every year.

S. No. Physical and Support facility Percentage allocation  
(2021-2022) 1 Furniture 25% 2 Building/Maintenance 30% 3 Library 18%  
4 Computers 10% 5 Labs 12% 6 Misc. 5%

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://drive.google.com/file/d/1GKcGt5G9HbMz5PWeQeyMiEUd8c4Ubmgh/view?usp=share_link">https://drive.google.com/file/d/1GKcGt5G9HbMz5PWeQeyMiEUd8c4Ubmgh/view?usp=share_link</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

78

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

40

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills  
Language and communication skills Life skills  
(Yoga, physical fitness, health and hygiene)  
ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to Institutional website	<a href="https://trinitycollegejal.com/students/students-welfare-measure/">https://trinitycollegejal.com/students/students-welfare-measure/</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

364

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

364

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

42

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

8

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

2

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

College facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities through student council named as college cabinet. It consists of

class representatives of the various classes and office bearers of the cabinet elected every year for the smooth functioning of the various programmes held in the college. The students can nominate the names for the post of class representatives and the office bearers of the college cabinet and voting is done for the same. Proposed candidates undergo a process of interview with the panel of cabinet animator and the management. The final selection vests with the management. To be Eligible for being the member of college cabinet a student should have minimum 55% marks in the previous classes and 75% attendance in the class and must be of good conduct. The College cabinet actively contributes towards the growth and development of the institution by participating in various activities/events/contributions such as Proctorial duties, celebration of Independence Day, teacher's day etc. College Cabinet president is also active member of IQAC team to give constructive suggestion for improving quality of education. Thus, it contributes valuable suggestions for smooth college functioning through regular meetings with regard to student's development and progression.

File Description	Documents
Paste link for additional information	<a href="https://trinitycollegejal.com/students/students-council/">https://trinitycollegejal.com/students/students-council/</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

6

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni are a strong support to the institution. Trinity College is under process to register its Alumni Association. At present, alumni are connected to college by their concerned departments. Departments conduct alumni meet every year and alumni contributes significantly to the development of the institution through financial and non-financial means. For the year 2021-22, there were three alumni meets conducted by Department of Commerce, Department of Economics and Department of Computer Science respectively. Further, alumni contributed by imparting knowledge to students in different interactive sessions. Alumni equally contributed in growth of the institute by actively participating in Internal Quality Assurance Cell.

File Description	Documents
Paste link for additional information	<a href="https://trinitycollegejal.com/associations/alumni-association/">https://trinitycollegejal.com/associations/alumni-association/</a>
Upload any additional information	<a href="#">View File</a>

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

We envision our college as a prime mover in transformative, education, broadening the cognitive, experimental and spiritual horizons of students, leading them to higher realms (Ad Altiora) of human life on earth. Our mission is to the create a society wherein the youth are characterized by intellectual, stimulation, moral, uprightness and spiritual enlightenment, wherein they establish and nurture campus- community network so as to reach out to the less



privileged, wherein they promote national integration with the spirit of authentic Indian culture, wherein they undertake networking with the corporate sector, and wherein they become change agents who exercise a transformative influence on society. The management of the institution upholds the vision and mission of the disciplinarians by taking vital steps towards it. Fresh entrants are introduced to the vision of the college during induction programme. The vision and mission of the college is being displayed on different places in the college itself. During its academic journey, the institution keeps its plans aligned with its vision and mission. Both the long-term as well as the short-term plans of the institution are focused on the achievement of its vision and mission. All the plans are executed by following participative management.

File Description	Documents
Paste link for additional information	<a href="https://trinitycollegejal.com/about-us/vision-mission/">https://trinitycollegejal.com/about-us/vision-mission/</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The first step towards any real progress is brainstorming ideas. All stakeholders of the institution are involved in the process. First of all, H.O.D meeting is conducted with the management then important issues and decisions are discussed in the Academic Council meeting where various modifications are done and after that all the decisions are announced in the staff meeting. Every year IQAC organizes many programs to train the Staff members in various skills. To exemplify, one national conference on NEP was conducted by IQAC on 21st May, 2022. IQAC applied to NAAC for sponsorship, after receiving the approval, it was discussed with management. Then the plan and schedule were discussed in Academic Council meeting with all the members and was approved for implementation. Accordingly, IQAC conducted the national conference on NEP on 21st May, 2022. Altogether 38 paper presenters presented their papers on the various themes of the NEP. Keynote Speaker and resource persons of Morning and evening sessions also shared their views on the topic and enriched all the participants with wisdom and knowledge. Certificates were presented to the delegates and paper presenters. The conference was organized by IQAC very efficiently with the support of Management and authority.

File Description	Documents
Paste link for additional information	<a href="https://m.facebook.com/story.php?story_fbid=pfbid02Y1sKJyLfvRsr6dHtCsGZED1LinMxqRC33N180JmhpjRg6p44isYrE6nWhQU9raBfl&amp;id=100063792832847&amp;mibextid=Nif5oz">https://m.facebook.com/story.php?story_fbid=pfbid02Y1sKJyLfvRsr6dHtCsGZED1LinMxqRC33N180JmhpjRg6p44isYrE6nWhQU9raBfl&amp;id=100063792832847&amp;mibextid=Nif5oz</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Sports and cultural bonanza had been planned right in the beginning of the academic session while preparing Academic Calendar for the session 2021-22. Sports committee was formed and Asst. Prof Karanveer presented its plan of sports meet before academic council. After detailed discussion, Academic it was decided to conduct the sports and cultural bonanza on 21st -25th March, 2022. The concerned coordinators were guided to prepare the detailed plan for the program and discuss it with the authority, so that the program could be organized well. Asst. Prof. Karanvir, HOD Physical education along with committee members conducted three meetings with all the heads of the departments to discuss the event plan, schedule in detail. On 21st March, 2022 opening session of the event was conducted and various matches and athletic events were organised. In evening hours, competitions were conducted cultural events. On the 25th March, 2022 closing ceremony was organized and prizes were given to winners. As per the macro and micro level planning, this function was conducted well. In the formal staff meeting, program had been evaluated by staff which remained mostly positive. All appreciated the hard work of the coordinators and team members.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://trinitycollegejal.com/storage/2022/01/Academic-Calendar.pdf">https://trinitycollegejal.com/storage/2022/01/Academic-Calendar.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Institution functions through the various cycle of administrative body. All the policies and decisions have been taken by following the proper system established in the institution. First of all everything is planned and decided at macro level in the Executive body of the institution. After approval of the Governing body, the decision and plans are discussed in the Academic Council Meeting in which all HODs, IQAC Coordinator and Staff Secretary are included. After that every decision and plan is shared with all the faculty members in the General Staff Meeting which is conducted in every month. At all the stages , modifications and suggestions are welcomed by the Management and authority. In this way Institution has very clear and transparent system for taking all the decisions for the growth of the institution.

Executive Body Meeting -> Academic Council Meeting -> Staff Meeting

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1oR-uAb-vvVCSTphKZ6LNAzJN1QHLYLvdn/view?usp=share_link">https://drive.google.com/file/d/1oR-uAb-vvVCSTphKZ6LNAzJN1QHLYLvdn/view?usp=share_link</a>
Link to Organogram of the institution webpage	<a href="https://trinitycollegejal.com/about-us/organization/">https://trinitycollegejal.com/about-us/organization/</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

**6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff**

1.Provision of Various leaves :casual leave, earned leave and medical leave in addition to maternity leave for female staff and faculty Teaching and Non-Teaching Staff

2.Transportation facility for local and outstation assignments Teaching and Non-Teaching Staff 3.Fee concession to the wards of teaching and non-teaching staff 4.Free parking facility for two wheelers and cars Teaching and Non-Teaching Staff 5.Fitness Zone Gym and Workout station Teaching and Non-Teaching Staff 6.Beauty & Wellness services at subsidized rates Teaching and Non-Teaching Staff 7.Canteen facility 8.Well-equipped and well-furnished staff rooms laced with modern amenities 9.Free Uniform Non-Teaching Staff 10.Wi-Fi facility is available. 11.Free accommodation for supporting staff.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1JgFf_ah3jT8uz7vcoMtHUq3iz2vRuN3N/view?usp=sharing">https://drive.google.com/file/d/1JgFf_ah3jT8uz7vcoMtHUq3iz2vRuN3N/view?usp=sharing</a>
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year****6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

35

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year****6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

11

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<a href="#">View File</a>
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

#### **6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

##### **6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

9

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### **6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

**Faculty and staff are the two main pillars of any educational institution. The execution of policies and programs in an effective manner is possible only if faculty/staff is competent and work as a cohesive team. To ensure this, the college has established well**

defined and structured mechanism for regular performance appraisal of the faculty and staff. The performance evaluation is done on the following parameters. Teaching, learning and evaluation related activities. Professional development, co-curricular and extension activities. Research and academic contribution, efforts towards college administration. Temporary staff Appraisal The self-appraisal forms filled by the faculty along with the feedback forms of the students form the basis of evaluation for the performance of temporary and part time teachers. The ones who perform well are taken back into the institution next year, and are also given monetary incentive of an increment in the salary. Similarly, Performance Assessment of Non-Teaching Staff Performance appraisal of non-teaching staff is based predesigned self-appraisal form which is evaluated by Office Superintendent. The Principal further evaluates the forms and give his final remarks. The students' feedback received directly by principal or indirectly through suggestion box, is also given due importance while evaluation of their performance.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1ZhkbatON15ay9dpvOycsoolXbzCcz1cx/view?usp=share_link">https://drive.google.com/file/d/1ZhkbatON15ay9dpvOycsoolXbzCcz1cx/view?usp=share_link</a>
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution conducts both internal and external financial audit regularly through a duly appointed Chartered Accountant. The accounts of the college are regularly audited. The internal and external audit is done by the following auditor: 1. Internal: The college has an internal auditing system. The duly appointed accountant by the Management Mr. Vinay conducts internal audit of financial statements of the college. Executive body organizes regular meetings with internal auditing team. Management takes appropriate steps to solve the audit objections and suggestions. 2. External: As far as external audit is concerned, institution also has external auditors to do the compliance of the various laws applicable to the institution. CA Gurcharan Singh Syal audited the financial statements of the institution. Internal auditor also conduct meetings with external auditor and follow the instructions

and suggestions given in audit report.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1k7ZWvgLN7a1n2ruHVkkdevbAlisrA8aZ/view?usp=share_link">https://drive.google.com/file/d/1k7ZWvgLN7a1n2ruHVkkdevbAlisrA8aZ/view?usp=share_link</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

146.55

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Efficacy of governance depends upon the ability to mobilize funds and put resources to optimum use. The college has meticulously established transparent systems and procedures for mobilizing funds from different funding agencies. Following strategies are adopted for fund mobilization. The college infrastructure is aptly used for competitive exams. Efforts are made for filling up maximum seats in hostels. The institution prepares a budgetary plan in the beginning of the session which is presented in the local managing committee for approval. Local committee approves the major purchases. Internal check system has been institutionalized whereby the work of one clerk is checked by the other to prevent errors and frauds. Bursar checks bills and other relevant documents after these are duly verified and initialed by the Superintendent accounts. Stock checking is done at the end of academic year to check pilferages and to ensure proper maintenance of college infrastructure. Regular external financial audit is done of the funds received from various agencies.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1k7ZWvgLN7a1n2ruHVkkdevbAlisrA8aZ/view?usp=share_link">https://drive.google.com/file/d/1k7ZWvgLN7a1n2ruHVkkdevbAlisrA8aZ/view?usp=share_link</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Trinity college attempts to impart quality education, through its innovative, comprehensive and flexible education policy. Its Internal Quality Assurance Cell (IQAC) carries out activities that encompass all aspects of the Institute's functioning. The IQAC at Trinity has immensely contributed in the implementation of quality assurance strategies and processes at all levels. Two examples of practices institutionalized as a result of IQAC initiatives are as follows:

1. **Awareness on National Education Policy:** The Institute IQAC planned, organized and executed the necessary steps needed for explaining the concept of National Education Policy 2020 among its staff, students and researchers. Along with three seminars at college, it organised NAAC sponsored national conference on National Education Policy 2020 in May 2022. Apart from it, it has institutionalised many skill enhancing valued added courses to make the students more employable and fit to industry.
2. IQAC has developed a four parametric test to measure learning outcomes of all the programmes offered at the end of three years. This test helps the institution to know the level of attainment of learning outcomes on the basis of their academic performance. These results are analysed and strategies are framed to improve the level of attainment of learning outcomes.



File Description	Documents
Paste link for additional information	<a href="https://m.facebook.com/story.php?story_fbid=pfbid02Y1sKJyLfvRsr6dHtCsGZED1LinMxqRC33N180JmhpjRg6p44isYrE6nWhQU9raBfl&amp;id=100063792832847&amp;mibextid=Nif5oz">https://m.facebook.com/story.php?story_fbid=pfbid02Y1sKJyLfvRsr6dHtCsGZED1LinMxqRC33N180JmhpjRg6p44isYrE6nWhQU9raBfl&amp;id=100063792832847&amp;mibextid=Nif5oz</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**IQAC reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through Academic Audits, 360-degree feedback system and standardised record keep system. IQAC has institutionalized the annual conduct and follow-up of Academic Administrative Audit (AAA) at internal and external level; For internal audit, there are prescribed formats to evaluate the performance of faculty members, departments, clubs, cells and admin staff. These formats are self-appraisal forms where each individual/department/cell assess their own performance against pre-determined goals. IQAC analyse the performance and discuss future strategies to bring incremental improvements in performance. For further analysis, experts from other education institutions are appointed by management as auditors for external audit and in depth analysis of academic performance of all individuals, depts and cells through interaction-based review meet of expert with all depts and cells. Apart from audit, IQAC has developed a four parametric test to measure learning outcomes of all the programmes offered at the end of three years. This test helps the institution to know the level of attainment of learning outcomes on the basis of their academic performance. These results are analysed and strategies are framed to improve the level of attainment of learning outcomes.**

File Description	Documents
Paste link for additional information	<a href="https://trinitycollegejal.com/wp-content/uploads/2022/12/Chronology-2021-22-6.5.3.pdf">https://trinitycollegejal.com/wp-content/uploads/2022/12/Chronology-2021-22-6.5.3.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the**

**C. Any 2 of the above**

**institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://trinitycollegejal.com/wp-content/uploads/2022/12/Chronology-2021-22-6.5.3.pdf">https://trinitycollegejal.com/wp-content/uploads/2022/12/Chronology-2021-22-6.5.3.pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our college is a co-ed college. The admission procedure for the boys and girls are same. All the benefits that are provided by the college for the students are equal irrespective of gender. The college has different cells to maintain gender equity and sensitize them and provide secure platform for them like Gender Equity Forum, NCC, NSS etc. College organizes various online programmes for gender equity like motivational lectures, seminars, sensitization regarding health issues like hygiene, diet, first aid, rights of women, related to sexual harassment at work place, entrepreneurship and financial independence of women, celebration of days related to women etc. College gives equal opportunity to the boys and girls to participate in different inter department and inter college competitions etc. For the safety and security of the students the college organized seminars and awareness programmes. Security guards male and female are there for safety. There is an anti harassment cell and anti ragging cell and Internal Complaint Cell (ICC) in the college to support students. We have CCTV Surveillance throughout the campus with a robust security and Safety system with multiple

checks at entry points for all. Separate common rooms for girls and boys are there.

File Description	Documents
Annual gender sensitization action plan	<a href="https://drive.google.com/file/d/1SGUnrInksXBbA9UlbEi05kJuDNEd4YCH/view?usp=share_link">https://drive.google.com/file/d/1SGUnrInksXBbA9UlbEi05kJuDNEd4YCH/view?usp=share_link</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://drive.google.com/drive/folders/1kabpNAXil4PI-YJOYq9nrBlI15ad8DN?usp=share_link">https://drive.google.com/drive/folders/1kabpNAXil4PI-YJOYq9nrBlI15ad8DN?usp=share_link</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

For Solid waste, dustbins are placed in every class room and each floor along with two separate big dustbins for biodegradable and non-biodegradable waste. Kitchen waste from the hostels and canteen is segregated and sent to solid waste management unit. Unit of Vermicomposting is there for composting of leaves, garden litter and kitchen waste. The compost thus produced is used in the college for the plants. Waste like plastic, papers etc. are sold out to scrap vendor from time to time. For the liquid waste management proper sewerages are made and it is directly connected to the municipal corporation of the city. All waste water lines from toilets, bathrooms etc. are connected with the Municipal drainage mains. Waste water from the air conditioners and ROs is collected in buckets and used for watering the plants and mopping floor. Biomedical waste management is done through incinerators which are

installed in every washroom. The ash is collected and used as manure. Waste from the Zoology lab is disposed off as per norms. For E- waste Management bins are set up in college campus to collect e-waste. E-waste is collected and given to authorized agency for dismantling and recycling.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

We envision our college as a prime mover in transformative education, broadening the cognitive, experiential, and spiritual horizons of students, leading them to higher realms of life. In the light of our vision, we commit ourselves to the creation of a society wherein the youth are characterized by intellectual stimulation, moral uprightness and spiritual enlightenment, wherein they establish and nurture campus-community network so as to reach out to the less privileged, wherein they promote national integration. The institute takes ample measures to provide an inclusive environment and organizes many programmes to make the students tolerant towards all religious & cultural diversities. The college promotes secularism by celebrating all the major religious festivals and days of National and International importance in the campus with equal fervor. The admission policy of the college is transparent and fair. We offer bridge courses for improving communication skills and other skills to cover the regional gaps. The college provides transportation facility to bridge the rural-urban divide. A large number of scholarships are granted to the students to bridge the gap between the students of unequal socioeconomic backgrounds. Mentoring, radiant stars, slow learner club, Peer mentoring are encouraged between slow learners and advanced learners by giving group tasks.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution takes upon the responsibility of educating the employees and the students about the constitutional obligations, values, rights, duties and responsibilities of citizens. The employees and students together celebrate Independence Day and Republic Day and they also regularly participate in the programmes launched by the Government of India to celebrate our National Identity and Integrity. To sensitize the students and employees of the Institution, different programmes like seminars, guest lectures gender equity programmes are organised. To preambule this the college displayed flex boards related to different constitutional obligations like Right to education, Women empowerment, gender equity etc. Fundamental Duties and Rights are also displayed in the college. Employees and students also participate in the programmes launched by the Government of India to celebrate our National Identity and Integrity. All the dates and days are marked in the annual planner. We conduct value education course and it is conducted every week throughout the session. To develop secular idea we sing National Anthem after every programme of the college, hoist National flag on National festivals, display symbols of all religions, and also celebrate Major festivals of all religions.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://drive.google.com/file/d/1oGaLPUUcPkN7Dw-FkrgWg_25d9nopp7n/view?usp=share_link">https://drive.google.com/file/d/1oGaLPUUcPkN7Dw-FkrgWg_25d9nopp7n/view?usp=share_link</a>
Any other relevant information	<a href="https://trinitycollegejal.com/about-us/vision-mission/">https://trinitycollegejal.com/about-us/vision-mission/</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code**

**A. All of the above**

of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution has kept the distinctiveness of imparting best of the modern education along with the values and traditions as a part of the mission. The goals of universal peace, harmony and a tolerant world are at the core of our values. The institution is committed to the celebration of cultural diversity and heritage of India as well as organizing events on international commemorative days. The days to be celebrated are identified and marked in the planner. Educating students through these small celebrations not only makes them aware but also inculcates the value of being a global citizen. The major festivals of all religions are celebrated. Important National days like Republic Day, Independence Day, National Science Day, Teachers Day, Gandhi Jayanti, Ambedkar Jayanti are celebrated. On certain days students pay their tributes to great men. Besides these days, the college keeps the rich national heritage alive by organizing functions on some local, regional and national festivals, with an aim to create awareness about the cultural, spiritual, historical and national heritage and to connect the students with it. We celebrate Gurupurab of Guru Nanak Dev and Guru Gobind Singh, Christmas, Diwali and Lohri in the college campus.



File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The college conducts many innovative and best practices in the college. Some are listed below: Blooming Buds, Madad-e-Kharch , Value education, Outreach programme, Parent teacher meet, English speaking campus, Radiant Stars, Scholarships, Celebration of religious festivals Two Best Practices followed at Trinity • 1. Title of the practice :- Madad- E -Kharach • 2. Title of the Practice: Corpus Fund for Financial Adoption

File Description	Documents
Best practices in the Institutional website	<a href="https://drive.google.com/file/d/1ebDecRdWRCAaxOKD8dABvDQJaOGAwQae/view?usp=share_link">https://drive.google.com/file/d/1ebDecRdWRCAaxOKD8dABvDQJaOGAwQae/view?usp=share_link</a>
Any other relevant information	<a href="https://drive.google.com/drive/folders/1Xq00b-tTW3gEgdpMHu0ygO8pHSCHc2p5?usp=share_link">https://drive.google.com/drive/folders/1Xq00b-tTW3gEgdpMHu0ygO8pHSCHc2p5?usp=share_link</a>

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Trinity always strives to achieve its vision, mission and goals. It adheres to its motto towards the higher realms of life. We commit ourselves to the creation of a society wherein the youth are characterized by intellectual stimulation, moral uprightness and spiritual enlightenment, wherein they establish and nurture campus-community network so as to reach out to the less privileged. To give impetus to its core values, the college takes many initiatives. We extend our hands to support the poor and needy students by providing them scholarships. The teachers and alumni adopt students to support their education. The college organizes outreach programmes to visit orphanages, old age home, slums and other destitute people. Madad-E-

Kharch is a prominent initiative taken by the staff for economically weaker students. The college also took the initiative to support the needy community by installing a wall of kindness. The college also gives a platform to rise above the narrow confines of caste and religion by celebrating all the religious festivals. A special course of spiritual and human values is offered in the college to inculcate moral values among the youth. By conducting all these activities, the college aims to create intellectually, morally and spiritually awakened youth.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

Trinity empowers its students to be competitive and innovative and enrich them with values and knowledge. Considering its positive view the college is planning to set up its theme for the coming academic year "Enrich to Empower" based on this theme the college has many plans to innovate new ideas so as to bring about a strong social and educational reformation through different extension activities. Apart from the current activities, it is planning to launch more practices like:

- Extension programmes to be carried out for school students. to provide them awareness on career planning, stress management, Cyber security and other social issues.
- We have a constant planning for adoption of children by different department with an aim to support the poor, needy and deprived students. The teachers will adopt poor children and thus educate the them by not only paying their fees but also mentoring them.
- The college is planning to introduce more skill-based courses like DCA, Nutrition and fitness, stenography, beauty culture etc.
- The college is planning to organize more seminars, inter college competitions, exhibitions to make the students more innovative and creative.