

Internal Quality Assurance Cell: Enriching Quality Culture

Internal Quality Assurance Cell (IQAC) of Trinity College is moving ahead for the session 2021-22 with more vigor and fervor. Keeping the spirit of the theme ENRICH TO EMPOWER, IQAC has framed a time bound action plan which will focus on enhancing the quality and effective interactive teaching learning process.

Action Plan (2021-22)

1. Faculty Development Programmes

Only a good learner can be a good teacher, to keep the fraternity updated with all recent modalities, IQAC will organise at least one FDP/learning session every month for faculty.

2. NAAC Sponsored National Conference

IQAC will apply for NAAC sponsorship in October 2021 to conduct one day national seminar/conference in May 2022.

3. IQAC Meetings

IQAC formal committee will meet once in three months to review and analyse quality related issues and concerns. The tentative plan of quarterly meetings is as follows:

- First week of November
- Second week of February
- First week of April
- First week of June

Other meetings will be conducted as and when needed for discussing quality issues.

4. Implementing 5s System

To inculcate 5s system among all as culture, visit will be conducted once in a month and external evaluation will be made twice in a year where winning department will be given cash prize as motivation. The tentative dates for formal visits are 2nd December, 2021 and 26th April 2022.

5. Submission of AQAR

AQAR for the session 2020-21 will be submitted online in the second week of December 2020.

6. Documentation & Academic Audit: Reports will be collected through mail within 7 days from the event. Dossiers will be collected by 28th June, 2022 and academic audit will be in the first week of July 2022. Chronology will be kept on monthly basis.

7. **Institutionalising the Review formats:** format for self appraisal and promotion for staff and slow and Fast Learners will be framed and implemented from June 2021.
8. **Feedback from stakeholders:** Feedback will be collected from all the stakeholders namely students, parents, alumni, teachers and employers to ensure effective and flawless working. Feedback from students will be collected twice in a year, from parents, alumni, teachers and employers once in a year.
9. **IQAC Cluster:** To initiate IQAC cluster for creating a common platform for all IQAC coordinators of various colleges in Punjab to share quality initiatives and practices.
10. **Extension Lectures for Administrative and Support Staff:** IQAC will conduct two programs each for administrative and support staff in order to make them aware about advancements in working environment.
11. To empower and ensure **Academic Council as Quality Circle** which acts as a platform for plans and strategies to ensure quality education.
12. New Year calendar is to be prepared in the first week of December.
13. To coordinate and direct all the cells and clubs to achieve NAAC suggested parameters for the various activities including Student Development Programmes, Industry Institute Interface, extension activities for school children, skill-oriented certificate courses etc

IQAC Coordinator

Trinity College Jalandhar

Theme: 2021-22

Enrich to Empower

Enrich the students and staff by promoting and supporting learning opportunities, using academic support services, imparting skills to increase academic success and accomplishment of career goals, engagement of opportunities to expand their learning from social, cultural and global perspective which in turn builds self confidence and trust and gives them power. Thus, enrichment facilitates self-confidence, power, freedom and this leads to empowerment where students get power to initiate goal setting and decision making in order to pursue their passions, helps them realize their full potential, gives them strength to do something, to grab opportunities, to voice and to be heard

Thus, the theme envisages to improve the quality of the students to make them richer, more productive and thus qualify to possess the power to act, to become stronger and more successful.

TRINITY COLLEGE JALANDHAR
ACADEMIC CALANDER 2021-22

Date	Day	Activity	Agency
15-Jul-21	Thursday		
16-Jul-21	Friday		
17-Jul-21	Saturday		
18-Jul-21	Sunday		
19-Jul-21	Monday		
20-Jul-21	Tuesday		
21-Jul-21	Wednesday	Induction Programme	Sr Secondary Wing
22-Jul-21	Thursday		
23-Jul-21	Friday		
24-Jul-21	Saturday		
25-Jul-21	Sunday		
26-Jul-21	Monday	unit Test 25 -31	Sr Secondary Wing
27-Jul-21	Tuesday		
28-Jul-21	Wednesday		
29-Jul-21	Thursday		
30-Jul-21	Friday	Student Development Programme	Sr Secondary Wing
31-Jul-21	Saturday		
01-Aug-21	Sunday		
02-Aug-21	Monday		
03-Aug-21	Tuesday		
04-Aug-21	Wednesday		
05-Aug-21	Thursday		
06-Aug-21	Friday		
07-Aug-21	Saturday		
08-Aug-21	Sunday		
09-Aug-21	Monday	Science Fair,	Sr Secondary Wing,
10-Aug-21	Tuesday		
11-Aug-21	Wednesday	visit to GNDU library	Dept of Economics
12-Aug-21	Thursday		
13-Aug-21	Friday	Swachch Bharat by NCC Cadets	NCC
14-Aug-21	Saturday		
15-Aug-21	Sunday		
16-Aug-21	Monday		
17-Aug-21	Tuesday		
18-Aug-21	Wednesday		
19-Aug-21	Thursday		
20-Aug-21	Friday		
21-Aug-21	Saturday		
22-Aug-21	Sunday		

23-Aug-21	Monday	Intensive English Speaking course for 1st years from 23-28 August	Department of Languages
24-Aug-21	Tuesday		
25-Aug-21	Wednesday	Unit Test	Sr Secondary Wing
26-Aug-21	Thursday		
27-Aug-21	Friday		
28-Aug-21	Saturday	Shaurya Series Session 1 (Motivational Talk with Army Officers)	NCC, Social Media
29-Aug-21	Sunday		
30-Aug-21	Monday	HOLIDAY (JANAMAASHTAMI)	
31-Aug-21	Tuesday		
01-Sep-21	Wednesday	Induction (1-4 September), Crash Course in Basic Mathematics and QT (1-15 September)	IQAC, Department of Economics
02-Sep-21	Thursday		
03-Sep-21	Friday		
04-Sep-21	Saturday	Shaurya Series Session 2	NCC, Social Media
05-Sep-21	Sunday		
06-Sep-21	Monday		
07-Sep-21	Tuesday		
08-Sep-21	Wednesday		
09-Sep-21	Thursday		
10-Sep-21	Friday		
11-Sep-21	Saturday	Second Saturday (Holiday)	
12-Sep-21	Sunday		
13-Sep-21	Monday	Lit Mania or English Carnival, Economic Survey Announcement, Hindi Diwas 2 days	Sr Secondary Wing, Department of Economics, Department of Languages
14-Sep-21	Tuesday		
15-Sep-21	Wednesday		
16-Sep-21	Thursday		
17-Sep-21	Friday		
18-Sep-21	Saturday		
19-Sep-21	Sunday		
20-Sep-21	Monday		
21-Sep-21	Tuesday		
22-Sep-21	Wednesday		
23-Sep-21	Thursday		
24-Sep-21	Friday		
25-Sep-21	Saturday	Guest Lecture, Social Awareness Programme,	Research cell, Department of Computer Science,

		Guest Lecture	Department of Social Sciences
26-Sep-21	Sunday		
27-Sep-21	Monday		
28-Sep-21	Tuesday		
29-Sep-21	Wednesday	Internal academic Audit	IQAC
30-Sep-21	Thursday	Guest Lecture	Department of Economics
01-Oct-21	Friday	World Wildlife Week	Department of Science
02-Oct-21	Saturday	HOLIDAY (GANDHI JAYANTI)	
03-Oct-21	Sunday		
04-Oct-21	Monday	Webinar	Department of Science
05-Oct-21	Tuesday		
06-Oct-21	Wednesday	SDP	Department of Economics
07-Oct-21	Thursday		
08-Oct-21	Friday	Interactive session	Department of Social sciences
09-Oct-21	Saturday	Google form creation for documentation & presentation to staff, Shaurya Series Session 3	Research cell, NCC, Social Media
10-Oct-21	Sunday		
11-Oct-21	Monday	Latest Hair styling, Selection of College cabinet	Department of Cosmetology, College cabinet
12-Oct-21	Tuesday	Mentor- Mentee group	Research cell
13-Oct-21	Wednesday		
14-Oct-21	Thursday	Techno Trivia I , Quiz Competition, Registration of Volunteers in NSS Industrial Institutional Interface	Department of Computer Science, Sr Secondary Wing, NSS, Department of Commerce
15-Oct-21	Friday	HOLIDAY (DUSHERRA)	
16-Oct-21	Saturday	Expert Talk, Guest Lecture, SDP, Facial Muscles,	Dept of Commerce, Department of Languages Department of Science, Department of Cosmetology
17-Oct-21	Sunday		
18-Oct-21	Monday	Session for faculty on Anti harassment/ Anti Ragging and grievance , Inauguration, Awareness Session	Anti-harassment/ Anti Ragging and grievance cell, Placement cell, NSS
19-Oct-21	Tuesday	Annual Planning Meeting of NSS	NSS
20-Oct-21	Wednesday	HOLIDAY (Bhagwaan	

Balkimi Jayanti)			
21-Oct-21	Thursday	Session for BA/ B.Sc on Anti harassment/ Anti Ragging and grievance, Guest Lecture, Radiant Stars and Slow Learners	Anti harassment/ Anti Ragging and grievance cell, Department of Science, Department of Commerce
22-Oct-21	Friday	Session for B.Com on Anti harassment/ Anti Ragging and grievance, NCC Annual Training Camp (22 Oct to 31 Oct) , Article Writing Competition, Interactive Session	Anti harassment/ Anti Ragging and grievance cell, NCC, Department of Social Sciences, Research Cell
23-Oct-21	Saturday	Karwa Chauth Event, Football (Men, Women) for graduation and Sr. Sec wing, Youth Festival Trial	Department of Physical Education , Department of Cosmetology, Cultural Club
24-Oct-21	Sunday		
25-Oct-21	Monday	Session for BCA & Cosmetology on Anti harassment/ Anti Ragging and grievance, Seminar by students	Anti harassment/ Anti Ragging and grievance cell, Department of Social sciences
26-Oct-21	Tuesday		
27-Oct-21	Wednesday		
28-Oct-21	Thursday	Orientation session	Women cell
29-Oct-21	Friday	Ecomania 2 Days, Diwali celebration	Department of Economics, College Cabinet
30-Oct-21	Saturday	Outreach, Innovative business idea competition	Department of Languages, IPR Cell
31-Oct-21	Sunday		
01-Nov-21	Monday		
02-Nov-21	Tuesday	Comfest cum SDP	Department of Commerce
03-Nov-21	Wednesday	Swatchch Bharat Abhiyaan	NSS and Dept of Languages
04-Nov-21	Thursday	HOLIDAY (Diwali)	
05-Nov-21	Friday	Diwali Holiday	
06-Nov-21	Saturday	Diwali Holiday	
07-Nov-21	Sunday		
08-Nov-21	Monday	Science Workshop, Mid Semester Examination	Sr Secondary Wing
09-Nov-21	Tuesday	Gent's Styling	Department of Cosmetology
10-Nov-21	Wednesday	Submission of Economic Survey, International Science Day, Skill enhancement lecture	Department of Economics, Department of Science, College cabinet

11-Nov-21	Thursday	Trip	Department of Social sciences
12-Nov-21	Friday	SDP, Children's Day Celebration, Session for Career Development and Placement	Department of Computer Science, Department of Cosmetology, Department of Commerce
13-Nov-21	Saturday	Second Saturday (Holiday)	
14-Nov-21	Sunday		
15-Nov-21	Monday	Counselling Session	Department of Commerce
16-Nov-21	Tuesday		
17-Nov-21	Wednesday	Tree Plantation	NSS
18-Nov-21	Thursday	Langer Seva under Wall of Kindness, visit to PAU//NIT	Department of Economics, Department of Science
19-Nov-21	Friday	Holiday (Guru PARAV)	
20-Nov-21	Saturday	Expert Talk, Guest lecture, Visit to Punjabi culture heritage, Sports Quiz competition	Department of Commerce, Department of Social sciences, Department of Languages, Department of Physical Education
21-Nov-21	Sunday		
22-Nov-21	Monday	Power Point presentations	Sr Secondary Wing
23-Nov-21	Tuesday		
24-Nov-21	Wednesday	(24-26) Biographical Collage making Competition	Department of Social sciences
25-Nov-21	Thursday	(25-27) EAC	EDC, Department of Commerce
26-Nov-21	Friday	Business Idea Competition, Interactive session on skill learning, Industrial Visit,	IPR, EDC, Dept of Commerce
27-Nov-21	Saturday	Declamation competition, First quarterly meeting IQAC, Techno Trivia II and Gurpurav Celebrations	Department of Languages, IQAC, Department of Computer Science
28-Nov-21	Sunday		
29-Nov-21	Monday	Develop Your Research Aptitude	Research Cell
30-Nov-21	Tuesday	Blooming Buds, Academic Integration with School	Blooming Buds, Department of Commerce
01-Dec-21	Wednesday	SDP on World AIDS DAY, World AIDS Day Celebration	Department of Science, NSS
02-Dec-21	Thursday	Essay writing competition	Department of Social sciences
03-Dec-21	Friday	AQAR 2020-21	IQAC

04-Dec-21	Saturday	Inviting proposal for Seminar/ conference and research grant from various departments	Research cell
05-Dec-21	Sunday		
06-Dec-21	Monday		
07-Dec-21	Tuesday		
08-Dec-21	Wednesday	Students feedback form	IQAC
09-Dec-21	Thursday	(9-18) Mid-semester exams	Examination Cell
10-Dec-21	Friday	Adopt 1 Family	NSS
11-Dec-21	Saturday	Second Saturday (Holiday)	
12-Dec-21	Sunday		
13-Dec-21	Monday	outreach program, Workshop/ Extension lecture	Department of Languages, Department of Computer Science, Research cell
14-Dec-21	Tuesday		
15-Dec-21	Wednesday		
16-Dec-21	Thursday		
17-Dec-21	Friday		
18-Dec-21	Saturday	Christmas Celebrations with Alumni, Volleyball (Men, Women) for graduation and Sr. Sec wing, 5's Inspection	Dept of Commerce, Department of Physical Education, IQAC
19-Dec-21	Sunday		
20-Dec-21	Monday		
21-Dec-21	Tuesday		
22-Dec-21	Wednesday	PTM	
23-Dec-21	Thursday	Christmas Celebration	
24-Dec-21	Friday	(24 Dec- 2 Jan) Winter Break	
25-Dec-21	Saturday	Christmas	
26-Dec-21	Sunday		
27-Dec-21	Monday		
28-Dec-21	Tuesday		
29-Dec-21	Wednesday		
30-Dec-21	Thursday		
31-Dec-21	Friday		
01-Jan-22	Saturday		
02-Jan-22	Sunday		
03-Jan-22	Monday		
04-Jan-22	Tuesday		

05-Jan-22	Wednesday	Special Camp to Adopt 1 Area (5-10 Jan)	NSS
06-Jan-22	Thursday		
07-Jan-22	Friday		
08-Jan-22	Saturday	Second Saturday (Holiday)	
09-Jan-22	Sunday	Guru Gobind Singh Jayanti (Holiday)	
10-Jan-22	Monday		
11-Jan-22	Tuesday	Latest Make-Up and Styling	Department of Cosmetology
12-Jan-22	Wednesday	Lohri Celebration (Community Integration), Poster Making Competition on Equality	Department of Commerce, Women Cell
13-Jan-22	Thursday		
14-Jan-22	Friday	Makkar Sakranti (Holiday)	
15-Jan-22	Saturday		
16-Jan-22	Sunday		
17-Jan-22	Monday		
18-Jan-22	Tuesday		
19-Jan-22	Wednesday		
20-Jan-22	Thursday	External Academic Audit	IQAC
21-Jan-22	Friday	Outreach (Wall of Kindness Activity), Alumni Meet	Department of Economics, College Cabinet, Department of Computer Science
22-Jan-22	Saturday	Kho-Kho Men/Women for Graduation & Sen. Sec. Wing. , National Seminar	Department of Physical Education, Department of Cosmetology
23-Jan-22	Sunday		
24-Jan-22	Monday	Elocution Competition	Senior Secondary Wing
25-Jan-22	Tuesday		
26-Jan-22	Wednesday		
27-Jan-22	Thursday	Extension Lecture on Skin	Department of Cosmetology
28-Jan-22	Friday		
29-Jan-22	Saturday	Convocation	
30-Jan-22	Sunday		
31-Jan-22	Monday	Career Guidance	Senior Secondary Wing
01-Feb-22	Tuesday	Guest Lecture, Inter Department Competition	Department of Languages, Cultural Club
02-Feb-22	Wednesday		
03-Feb-22	Thursday		
04-Feb-22	Friday	SDP, Tech-Savvy	Department of Economics, Department of Computer Science

05-Feb-22	Saturday	Develop your research aptitude, Blood Donation Camp	Research Cell, NSS
06-Feb-22	Sunday		
07-Feb-22	Monday	Alumni Feedback Form	IQAC
08-Feb-22	Tuesday		
09-Feb-22	Wednesday		
10-Feb-22	Thursday		
11-Feb-22	Friday	Second Quarterly Meeting	IQAC
12-Feb-22	Saturday	Second Saturday (Holiday)	
13-Feb-22	Sunday		
14-Feb-22	Monday		
15-Feb-22	Tuesday	Webinar on Intellectual Property Rights	IPR Cell
16-Feb-22	Wednesday	Guru Ravidas Jayanti (Holiday)	
17-Feb-22	Thursday	Bhangra Competition	Senior Secondary Wing
18-Feb-22	Friday	Educational Trip, Career Guidance	Department of Commerce, Senior Secondary Wing
19-Feb-22	Saturday	Expert Talk, Chess Men/Women for Graduation & Sen. Sec. Wing, Save Water Campaign, Fashion Show	Department of Commerce, Department of Physical Education, Department of Languages, Department of Social Sciences, Department of Cosmetology
20-Feb-22	Sunday		
21-Feb-22	Monday	Sports Week (21-26), Maa Boli Diwas	Senior Secondary Wing, Department of Languages
22-Feb-22	Tuesday		
23-Feb-22	Wednesday		
24-Feb-22	Thursday		
25-Feb-22	Friday	One Day Educational Trip, Collage Competition	Department of Economics, Department of Social Sciences
26-Feb-22	Saturday	Departmental Day, Zenith	Senior Secondary Wing, Department of Social Sciences
27-Feb-22	Sunday		
28-Feb-22	Monday	SDP on National Science Day	Department of Sciences
01-Mar-22	Tuesday	Maha Shivratri (Holiday)	
02-Mar-22	Wednesday	Final Examinations as per PSEB Pattern	Senior Secondary Wing
03-Mar-22	Thursday	National Level Quiz	IPR Cell
04-Mar-22	Friday	Inter Department Debate Competition	Department of Economics

05-Mar-22	Saturday	Research Project Presentation, Essay Writing Competition	Department of Commerce, Department of Languages
06-Mar-22	Sunday		
07-Mar-22	Monday		
08-Mar-22	Tuesday	Women's Day Celebration	Women Cell
09-Mar-22	Wednesday	Extension Lecture	Department of Cosmetology
10-Mar-22	Thursday		
11-Mar-22	Friday	Self Defense Training for Girl Students	NSS
12-Mar-22	Saturday	Second Saturday (Holiday)	
13-Mar-22	Sunday		
14-Mar-22	Monday	Guest Lecture, Book Fair/ Book Review (14 to 18 March)	Department of Economics, Department of Languages
15-Mar-22	Tuesday		
16-Mar-22	Wednesday		
17-Mar-22	Thursday		
18-Mar-22	Friday	Cricket Men/Women for Graduation & Sen. Sec. Wing	Department of Physical Education
19-Mar-22	Saturday	Holi (Holiday)	
20-Mar-22	Sunday		
21-Mar-22	Monday		
22-Mar-22	Tuesday		
23-Mar-22	Wednesday	Parent's Feedback Form	IQAC
24-Mar-22	Thursday	National Webinar	Department of Computer Science
25-Mar-22	Friday	Seminar by students, Extension Lecture	Department of Social Sciences, Department of Cosmetology
26-Mar-22	Saturday	Essay Writing Competition	Department of Social Sciences
27-Mar-22	Sunday		
28-Mar-22	Monday		
29-Mar-22	Tuesday	Placement Drive	Placement Cell
30-Mar-22	Wednesday		
31-Mar-22	Thursday	Inter College Competition	Cultural Club
01-Apr-22	Friday	Tech-Gyan Crash Course	Department of Computer Science
02-Apr-22	Saturday		
03-Apr-22	Sunday		
04-Apr-22	Monday		
05-Apr-22	Tuesday		
06-Apr-22	Wednesday		
07-Apr-22	Thursday		
08-Apr-22	Friday		
09-Apr-22	Saturday	Second Saturday (Holiday)	

10-Apr-22	Sunday	Ram Navmi (Holiday)	
11-Apr-22	Monday	National Quiz, 18th Annual Athletic Meet (11-12 April)	Department of Computer Science, Department of Physical Education
12-Apr-22	Tuesday	Employer Feedback Form	IQAC
13-Apr-22	Wednesday	College Community Integration, Guest Lecture	Department of Commerce, Department of Social Sciences
14-Apr-22	Thursday	Baisakhi, Ambedkar Jayanti (Holiday)	
15-Apr-22	Friday	Good Friday (Holiday)	
16-Apr-22	Saturday	Third Quarterly Meeting	IQAC
17-Apr-22	Sunday		
18-Apr-22	Monday	Extension Lecture	Department of Commerce
19-Apr-22	Tuesday	Exhibition	Department of Cosmetology
20-Apr-22	Wednesday	Theme Based Assignment on Eminent Personality Competition	Department of Social Sciences
21-Apr-22	Thursday	Seminar by students	Department of Social Sciences
22-Apr-22	Friday	Earth Day Celebration	Department of Sciences
23-Apr-22	Saturday	English Language Day Celebration	Department of Languages
24-Apr-22	Sunday		
25-Apr-22	Monday		
26-Apr-22	Tuesday		
27-Apr-22	Wednesday	Departmental Day	Department of Languages , Department of Social Sciences
28-Apr-22	Thursday		
29-Apr-22	Friday	Interactive Session on Govt. Schemes related to Women, Departmental Day	Women Cell, Department of Computer Science
30-Apr-22	Saturday		
01-May-22	Sunday		
02-May-22	Monday		
03-May-22	Tuesday		
04-May-22	Wednesday		
05-May-22	Thursday		
06-May-22	Friday		
07-May-22	Saturday		
08-May-22	Sunday		
09-May-22	Monday		
10-May-22	Tuesday		
11-May-22	Wednesday		
12-May-22	Thursday		
13-May-22	Friday		
14-May-22	Saturday	Second Saturday (Holiday)	

15-May-22	Sunday		
16-May-22	Monday		
17-May-22	Tuesday	Latest Hair-Cutting	Department of Cosmetology
18-May-22	Wednesday		
19-May-22	Thursday		
20-May-22	Friday	Alumni Meet	Department of Economics
21-May-22	Saturday		
22-May-22	Sunday		
23-May-22	Monday		
24-May-22	Tuesday		
25-May-22	Wednesday		
26-May-22	Thursday		
27-May-22	Friday	Department Day	Department of Commerce
28-May-22	Saturday	Alumni Meet	Department of Languages, Department of Social Sciences
29-May-22	Sunday		
30-May-22	Monday		
31-May-22	Tuesday		
01-Jun-22	Wednesday	Summer Camp Grooming Workshop (1-7 June)	Department of Cosmetology
02-Jun-22	Thursday		
03-Jun-22	Friday		
04-Jun-22	Saturday		
05-Jun-22	Sunday	Guest Lecture on World Environment Day	Department of Sciences
06-Jun-22	Monday		
07-Jun-22	Tuesday		
08-Jun-22	Wednesday		
09-Jun-22	Thursday		
10-Jun-22	Friday	Survey	Department of Computer Science
11-Jun-22	Saturday	Second Saturday (Holiday)	
12-Jun-22	Sunday		
13-Jun-22	Monday		
14-Jun-22	Tuesday		
15-Jun-22	Wednesday		
16-Jun-22	Thursday		
17-Jun-22	Friday		
18-Jun-22	Saturday	Fourth Quarterly Meeting	IQAC
19-Jun-22	Sunday		
20-Jun-22	Monday		
21-Jun-22	Tuesday		
22-Jun-22	Wednesday		
23-Jun-22	Thursday		
24-Jun-22	Friday	Employee Feedback Form	IQAC

25-Jun-22	Saturday		
26-Jun-22	Sunday		
27-Jun-22	Monday		
28-Jun-22	Tuesday		
29-Jun-22	Wednesday		
30-Jun-22	Thursday		

Note: Every 2nd and 4th Saturday of the month will be off for faculty. However, in case, 1st or 3rd Saturday of any month is declared as holiday as per academic calendar, teachers have to come on succeeding Saturday ensuring that two Saturdays of every month will be working.

Trinity College, Jalandhar		
We Share the Responsibilities		
2021-22		
Sl. No.	Associations/ Clubs/ Cells	Coordinator

1.	Director	Rev. Fr. Peter Kavumpuram
2.	Administrator	Rev. Fr. Jose Palakuzha
3.	Assistant Director	Rev. Fr. William
4.	Principal	Dr. Ajay Prashar
5.	Dean Academic Affairs	Dr. Puja Gaba
6.	Coordinator Office & Admission Cell	Rev. Sr. Rita Maria
7.	Coordinator Senior Sec. Wing	Asst. Prof. Samriti Sarangal
8.	Incharge Student welfare and Brand Ambassador of Trinity	Asst. Prof. Nidhi Sharma
9.	Staff Secretary	Asst. Prof. Inderpreet Kaur
10.	Head of Departments - Department of Computer Science Department of Commerce Department of Economics Department of Sciences Department of Languages Department of Social Sciences (Coordinator) Department of Physical Education Department of Cosmetology	Asst. Prof. Jessy Julian Dr. Puja Gaba Asst. Prof. Nidhi Sharma Dr. Dharamvir Kanda Asst. Prof. Sr. Elseena Dr. Ajay Prashar Asst. Prof. Karanvir Asst. Prof. Anita Sharma
11.	5s System	Asst. Prof. Neetu Khanna
12.	Academic Affairs (Sr. Sec. Wing)	Asst. Prof. Samriti Asst. Prof. Parminder Kaur
13.	Academic Council –	Director Administrator Asst. Director Principal Coordinator (SSW) Coordinator (Off. & Add.) Counselor All H.O.D's

		Coordinator IQAC Coordinator Examination Staff Secretary
14.	Academic Retreat	Staff Secretary
15.	Account Liaison Officer	Rev. Fr. Peter Kavumpuram
16.	Admission Cell	Rev. Sr. Rita (Coordinator) Prof. Simpi (Joint Coordinator)
17.	Alumni	All H.O.D's
18.	Anti-Ragging, Anti-Harassment and Student Grievance Cell	Asst. Prof. Nidhi Sharma
19.	Blooming Buds	Asst. Prof. Samriti
20.	Board/ University legal proceedings	Principal
21.	Christmas	All Departments
22.	Chronicle	IQAC
23.	College Calendar/ Certificates/ College Admission Forms/ Brochure/ Flex/ Advertisement/ Trinity Companion	IQAC & All H.O. D's
24.	College Campaign Work	All Departments
25.	College Scholarships	Asst. Prof. Samriti Sarangal
26.	College Cabinet	Asst. Prof. Manveet Kaur
27.	Uniform Students (UG/PG) Students (Senior Secondary) Teachers	HODs Coordinator SSW Staff Secretary
28.	College Website	Asst. Prof. Navodita Bammi
29.	Corporate Planner	IQAC
30.	Counselor	Rev. Sr. Prima CMC
31.	Cultural Club	Asst. Prof. Dr. Malkiat Singh (College) Asst. Prof. Parminder (SSW)
32.	Convocation	Asst. Prof Nidhi Sharma

33.	Discipline	Asst. Prof. Ashok & Asst. Prof. Karanvir
34.	Diwali	All the Departments
35.	Drug Abuse, EVS and Value Education Classes	Asst. Prof. Kapil
36.	English Carnival	Rev. Sr. Prima
37.	Entrepreneurship Development Cell	Dr. Puja Gaba
38.	Examination (House Exams & University)	Asst. Prof. Ashok Kumar
39.	Prayer Session and Farewell College SSW	All Departments
40.	FDP	All H.O.D's
41.	Formal Inaugural/ Prayer Session	All Departments
42.	Gurupurab	All Departments
43.	Hostel (Boys & Girls)	Rev. Fr. William Rev. Sr. Elseena
44.	ID cards	S. Sat Pal Singh
45.	Incubation Centre	Dr. Puja Gaba
46.	Induction	IQAC
47.	Institutional Innovation Cell	Asst. Prof. Anita Sharma
48.	Internal Audit	IQAC
49.	IPR Cell	IQAC
50.	IQAC	Asst. Prof. Neetu Khanna, Asst. Prof. Harpreet and Asst. Prof. Navodita
51.	Lohri Celebration	All Departments
52.	Madad-e-Kharach	Asst. Prof. Ritu
53.	Maintenance of Corridors and Notice Boards	All H.O.D's
54.	Media	Asst. Prof. Ashok Kumar
55.	Mentoring	All Departments

56.	NAAC Criteria Coordinator C-I C-II C-III C-IV C-V C-VI C-VII	Asst. Prof. Neetu Khanna Dr. Puja Gaba Asst. Prof. Neetu Khanna Asst. Prof. Inderpreet Kaur Asst. Prof. Nidhi Sharma Asst. Prof. Kapil Jairath Asst. Prof. Daljeet Kaur Asst. Prof. Jessy Julian
57.	NCC	Asst. Prof. Navodita
58.	NSS , Go Green & Red Ribbon Club	Asst. Prof. Karanvir
59.	Outreach Programme	All H.O.D's
60.	P.T.M (College & SSW)	Dr. Sonia
61.	Placement Cell	Asst. Prof. Neetu Khanna
62.	Printing & Purchasing	Rev. Fr. Peter Kavumpuram
63.	Radiant Stars	All HOD's
64.	Republic Day	All Departments
65.	Research Cell, Projects and Research Funds	Dr. Puja Gaba/ IQAC
66.	Research Lab	Dr. Dharamvir
67.	SC/ BC Scholarship, AISHE , Nodal Officer	Asst. Prof. Malkiat Singh
68.	Social Media	Asst. Prof. Navodita
69.	Sports	Dept. of Physical Education
70.	Support Cell for Slow Learners	All HOD's
71.	SWAYAM NPTEL Local Chapter	Dr. Puja Gaba
72.	Talent Hunt	All Departments
73.	Teacher's Day	All Departments
74.	Trinitarian Journal	Principal
75.	Trinitas	Rev. Sr. Elseena
76.	Trinity Companion	IQAC
77.	Visitor's Diary	Principal

