



# YEARLY STATUS REPORT - 2023-2024

## Part A

### Data of the Institution

<b>1.Name of the Institution</b>	Trinity College Jalandhar
• Name of the Head of the institution	Dr. Ajay Prashar
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	0181-2420793
• Mobile no	9855297007
• Registered e-mail	tcj@trinitycollegejal.com
• Alternate e-mail	principal@trinitycollegejal.com
• Address	Guru Gobind Singh Avenue, Church Nagar, Chogitti, Jalandhar
• City/Town	Jalandhar
• State/UT	Punjab
• Pin Code	144009
<b>2.Institutional status</b>	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban

- Financial Status **Self-financing**
- Name of the Affiliating University **Guru Nanak Dev University  
Amritsar**
- Name of the IQAC Coordinator **Dr. Neetu Khanna**
- Phone No. **01812420793**
- Alternate phone No. **9875944801**
- Mobile **9780030151**
- IQAC e-mail address **Iqac@trinitycollegejal.com**
- Alternate Email address **neetukhanna@trinitycollegejal.com**

**3. Website address (Web link of the AQAR (Previous Academic Year))**

<https://trinitycollegejal.com/storage/2024/10/SSR-Cycle-2.pdf>

**4. Whether Academic Calendar prepared during the year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

<https://trinitycollegejal.com/storage/2024/08/Academic-Calendar-2023-24.pdf>

**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B</b>	<b>2.43</b>	<b>2019</b>	<b>28/03/2019</b>	<b>27/03/2024</b>
<b>Cycle 2</b>	<b>B++</b>	<b>2.89</b>	<b>2024</b>	<b>21/11/2024</b>	<b>21/11/2029</b>

**6. Date of Establishment of IQAC**

**11/10/2010**

**7. Provide the list of funds by Central / State Government**

**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>Institutional 1</b>	<b>DBT-CTEP</b>	<b>DBT</b>	<b>2024</b>	<b>52289</b>

**8. Whether composition of IQAC as per latest NAAC guidelines**

**Yes**

- Upload latest notification of formation of IQAC [View File](#)

**9.No. of IQAC meetings held during the year**      **4**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?      **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report      No File Uploaded

**10.Whether IQAC received funding from any of the funding agency to support its activities during the year?**      **No**

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

ACADEMIC AUDITS

ACADEMIC RETREATS

NAAC ORIENTATION SESSIONS & MOCK VISITS

IMPLIMENTATION OF CBCS

GREEN AUDIT

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
Skill Enhancement	Offered 15 add on and value-added courses to supplement the syllabus and to enhance employability of the students
NEP Implementation	Adopted Outcome Based Education System, Implemented Choice Based Credit System following the guidelines of affiliating university.
Contribution towards Sustainability	Conducted Green, Energy and Environment Audit and undertaken various initiatives including as suggested by audit team towards sustainable environment.
Meeting NAAC Benchmarks	Submitted IIQA for Second Cycle of NAAC Accreditation
Promoting Quality Cultural	Organised Annual Academic Retreat and 3 different sessions for the faculty to abreast them with NAAC expectations and practices for enhancing quality cultural in teaching learning process.

13. Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name	Date of meeting(s)
ACADEMIC COUNCIL	07/01/2025

14. Whether institutional data submitted to AISHE

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• Alternate Email address	neetukhanna@trinitycollegejal.com				
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<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://trinitycollegejal.com/storage/2024/08/Academic-Calendar-2023-24.pdf">https://trinitycollegejal.com/storage/2024/08/Academic-Calendar-2023-24.pdf</a>				
<b>5.Accreditation Details</b>					
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Cycle 1	B	2.43	2019	28/03/2019	27/03/2024
Cycle 2	B++	2.89	2024	21/11/2024	21/11/2029
<b>6.Date of Establishment of IQAC</b>			11/10/2010		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Institutional	DBT-CTEP	DBT	2024	52289	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		

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<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
ACADEMIC AUDITS		
ACADEMIC RETREATS		
NAAC ORIENTATION SESSIONS & MOCK VISITS		
IMPLIMENTATION OF CBCS		
GREEN AUDIT		
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		

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<b>13. Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
ACADEMIC COUNCIL	07/01/2025
<b>14. Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
2024	19/03/2024

**15.Multidisciplinary / interdisciplinary**

Fostering Multidisciplinary In line with NEP 2020, our institution aims to become a multidisciplinary/interdisciplinary hub. To achieve this, we are: - Integrating multidisciplinary subjects into our curriculum - Offering short-term value-added courses to enhance students' holistic development (interdisciplinary, intellectual, aesthetic, social, physical, emotional, and moral capabilities) Existing Multidisciplinary Programs Currently, our institution offers several multidisciplinary programs, including: B. Com B.SC(Economics, Computer Science, Medical and Non-Medical) BA BCA These programs incorporate knowledge and papers from diverse disciplines. Additionally, all departments conduct extension lectures on specific topics, open to students from various disciplines.

**16.Academic bank of credits (ABC):**

An Academic Bank of Credit (ABC) ID is a unique identifier assigned to students in the Indian higher education system. It's part of the Academic Bank of Credit (ABC) scheme, which aims to facilitate flexibility and autonomy in learning. As per the guidelines of the affiliating university, college generates ABC ID for the all the students at the time of their enrolment. This ABC ID enables students to: 1. Earn credits for various academic programs 2. Transfer credits between institutions 3. Pursue flexible learning pathways 4. Access their academic records digitall

**17.Skill development:**

Vision and Mission Our college is dedicated to providing Value-Based Quality Education and promoting lifelong learning. We strive to instill a strong value system and enhance employability among our learners. Curriculum Enrichment To achieve this, we supplement our curriculum with: - Certificate courses in professional ethics, soft skills, software and hardware, cosmetology, and beauty and salon management - Entrepreneurship Awareness camps through our Entrepreneurship Development Cell - Short-term courses on life skills and spiritual and human values - Celebrations of festivals and national days - Outreach programs, wall of kindness, langar seva, and blood donation camps Mentorship and Employability We provide mentoring to enable students to explore future employment pathways. Our Trinity Centre for Employability and Placements, along with various departments, organizes: - Workshops - Extension lectures - Expert sessions - Soft skills development programs Experiential Learning

Students receive hands-on exposure to practical subjects through:  
 - Projects - Flip classroom teaching - Experiential learning  
 Future Initiatives We plan to design and offer skill-based certificate courses for dropout students, focusing on industry-specific skills. By integrating these initiatives, we aim to provide our students with a holistic education that prepares them for success in their chosen career

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Our institute has a strategic approach to integrating Indian knowledge systems, languages, and culture into our academic framework. To promote cultural awareness and appreciation, we:  
 Cultural Programs and Events - Form a Student Council annually, comprising class representatives, to organize cultural programs, events, ceremonies, and festivals. - Celebrate Mother Tongue Day (February 21), Hindi Day (September 14), and English Day (April 23) through Punjabi, Hindi, and English departments. Language Promotion - Offer English and Punjabi as compulsory subjects in each course. - Provide elective Hindi, Punjabi, and English courses for in-depth language study. - Allow students to choose Hindi, Punjabi, or English as their examination medium. - Employ bilingual teaching methods to ensure topic comprehension.  
 Cultural Enrichment - Incorporate Indian arts, traditions, and culture into history, sociology, Punjab history, and culture subjects. - Provide training for teachers on innovative teaching pedagogies to enhance student understanding. Language Skills Development - Offer training in typing Punjabi and English languages. Our institute is committed to preserving and promoting India's rich cultural heritage and language diversity.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

Our institution is committed to delivering Outcome-Based Education (OBE) to ensure students acquire knowledge, skills, and abilities during their courses. We employ direct and indirect measures to guarantee attainment of learning outcomes. Assessment and Evaluation Examinations are conducted mid-semester by the college and end-semester by the university to evaluate student learning. Our alumni have excelled in various fields, demonstrating the effectiveness of our course/program outcomes and teaching-learning processes. Curriculum Design and Updates Although the university designs the course curriculum, our faculty members, as part of the Board of Studies (BoS), contribute to updates for outcome-based education. To cater to student demands, we offer diploma and certificate courses.

**Infrastructure and Teaching-Learning Processes** Our state-of-the-art laboratories, including science, cosmetology, computer, and language labs, facilitate outcome-based teaching. Field visits and project work enhance student development. We have clearly defined Program Outcomes (PO) and Course Outcomes (CO) displayed on our website and departmental notice boards. Assessment and Graduate Attributes Students are assessed based on the Outcome Based Education (OBE) attainment model. Graduate performance is measured against well-defined graduate attributes, ensuring holistic student development. By adopting OBE, we ensure our students receive a comprehensive education, preparing them for success in their chosen fields.

## 20.Distance education/online education:

**Embracing Blended Learning and Online Education** Our college is poised to introduce vocational courses through Open Distance Learning (ODL) mode, enhancing accessibility and flexibility for students. **Leveraging Technology for Enhanced Learning** To facilitate seamless learning, our faculty has effectively utilized various technological tools, including: - Google Classroom - Zoom - Google Meet - Video-based teaching and learning aids - Group collaboration and interaction platforms - Online assignments, revisions, and assessments These efforts demonstrate our institution's commitment to blended learning. **Online Academic Initiatives** We have successfully conducted: - Webinars - Virtual classes - Guest lectures through online platforms, both during the pandemic and beyond. **Skill-Building Activities and Online Courses** Our institution offers various online skill-building courses through SWAYAM and NPTEL. Faculty members are encouraged to develop online courses, further promoting blended learning.

## Extended Profile

### 1.Programme

1.1

332

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1 511

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2 338

Number of seats earmarked for reserved category as per GOI/  
State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 118

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1 40

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 40

Number of sanctioned posts during the year

<b>Extended Profile</b>	
<b>1.Programme</b>	
1.1 Number of courses offered by the institution across all programs during the year	<b>332</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1 Number of students during the year	<b>511</b>
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	<b>338</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.3 Number of outgoing/ final year students during the year	<b>118</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	<b>40</b>
File Description	Documents
Data Template	<a href="#">View File</a>

3.2	40
Number of sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	28
Total number of Classrooms and Seminar halls	
4.2	125.2
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	170
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

As an affiliated college to GNDU, our institution adheres to the curriculum designed by the university, ensuring effective delivery through a meticulously planned action plan. The department heads, after discussing with the subject teachers, communicate the workload per teacher to the Principal per semester. The Principal forwards the same to the Dean Academics for refinement. The timetable is then prepared and communicated to faculty members and students through hybrid channels. The Management is also informed about the vacant positions to ensure adequate appointment for the upcoming session. Subject teachers develop semester-wise lesson plans after the allotment of timetable, incorporating teaching pedagogy focusing on course outcomes and the same is shared with students in class. Academic Calendar is prepared in consultation with IQAC at the commencement of session to ensure time bound and effective curriculum delivery. The Syllabi of various Programmes, Pos and Cos are well communicated with available copies on college

website, library and respective departments. 15 Add-on/Value Added and Certificate courses are being offered supplementing the university curriculum. The college conducts internal, external academic audits and guest lectures regularly and utilizes platforms like SWAYAM and NPTEL to provide students with a comprehensive learning experience.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://trinitycollegejal.com/wp-content/uploads/2025/01/1.1.1-S.pdf">https://trinitycollegejal.com/wp-content/uploads/2025/01/1.1.1-S.pdf</a>

#### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Trinity College Jalandhar adheres to the academic calendar issued by GNDU, which outlines the schedule for teaching, examinations, sports trials, Youth festival, semester breaks and vacations. In the beginning of session, the IQAC collaborates with various cells and departments to develop a comprehensive Academic Calendar. This calendar, detailing various events, is uploaded on the college website, made available in the library and departments, and reinforced during orientation programs for new students. To ensure seamless execution of scheduled activities, the Principal and Management conduct regular meetings with event coordinators and their teams. The institution prioritizes holistic student development through continuous internal evaluation, assessing students on various parameters. Teachers prepare detailed lesson plans, including teaching schedules, tests, and assignments, aligned with the academic calendar and timetable. The college conducts mid-semester exams twice a year and evaluates student performance through class tests, assignments, presentations, seminars, project work, and quizzes. Students receive advance notice of deadlines, exam dates, and assessment criteria through notice boards and online platforms. Slow and fast learners recognized through the mentioned internal evaluation system and special attention is given to them. Parent-Teacher Meetings (PTMs) facilitate communication of student performance to parents.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://trinitycollegejal.com/wp-content/uploads/2025/01/1.1.2-S_compressed.pdf">https://trinitycollegejal.com/wp-content/uploads/2025/01/1.1.2-S_compressed.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**C. Any 2 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**12**

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year****1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

1

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

467

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment****1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The syllabi prescribed by the university for all the programs integrates cross-cutting issues to foster responsible citizenship. The college incorporates cross-cutting issues through various Add-on courses and activities:

**Professional Ethics:**

- Offers certificate courses on professional ethics and soft skill development
- Organizes awareness camps and expert talks through EDC and IIC
- Code of conduct for students, available on the college website and library

**Gender Sensitization:**

- Celebrates Women's Day, Father's Day, and Mother's Day to promote gender sensitization
- Hosts expert talks on gender-related issues through the Gender Equity Forum, ICC, and anti-harassment cell
- Provides the Tanvi Scholarship and special fee concessions to single girl children

**Human Values:**

- Begins and ends each academic session with prayer

sessions • Offers short-term courses on life skills, spiritual values, and human values • Celebrates festivals, national days, and outreach programs through Wall of Kindness and Village Adoption in collaboration with NCC, NSS, and various departments  
 Environment and Sustainability: • Celebrates Earth Day, Environment Day, National Science Day, and Green Diwali, and conducts tree plantation and cleanliness drives • Runs a Vermi Compost unit and maintains separate dustbins for biodegradable and non-biodegradable waste • Gifts saplings to faculty members on their birthdays and to distinguished guests on various occasions

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

169

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students Teachers Employers Alumni**      **A. All of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="https://trinitycollegejal.com/wp-content/uploads/2025/01/feedback-23-24-1.pdf">https://trinitycollegejal.com/wp-content/uploads/2025/01/feedback-23-24-1.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://trinitycollegejal.com/wp-content/uploads/2025/01/feedback-23-24-1.pdf">https://trinitycollegejal.com/wp-content/uploads/2025/01/feedback-23-24-1.pdf</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

199

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution conducts regular assessments to identify students' learning levels, enabling targeted support for advanced and slow learners. Departmental tests are conducted at the commencement of the session to identify slow or advanced learners. Mentors and class teachers interact with students regularly to assess learning levels. Mid-term exams provide an additional assessment opportunity to update student learning levels. Strategies for Slow Learners: 1. Remedial classes and bilingual explanations to focus on improving academic performance. 2. Provision of practice assignments, peer tutoring, extra reading material and video lectures to enhance basic subject understanding. 3. Academic and personal counseling sessions are provided for individualized support. Strategies for Advanced Learners: 1. Comprehensive lecture notes to facilitate advanced learning. 2. Conduction of Skill Development Programs 3. Learning sessions, extension lectures, workshops, quizzes, and more to foster practical knowledge. 4. Motivation to participate in extra-curricular activities and cultural competitions.

File Description	Documents
Paste link for additional information	<a href="https://trinitycollegejal.com/wp-content/uploads/2025/01/2.2.1-S.pdf">https://trinitycollegejal.com/wp-content/uploads/2025/01/2.2.1-S.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
511	40

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Our college employs a student-centric approach, where teachers being catalyst guide the students to take an active role in the learning process. To ensure active engagement of the students, we adopt various experiential, participative learning and problem solving methods. These methods include group discussions, projects, presentations, student development programmes etc. Innovative teaching tools are also adopted like blended learning, gamification, multiliteracies, embodied learning, computational thinking, flip method which helps the students to have wider and deeper knowledge of their curriculum. Department-Specific Activities such as one day field trips, educational tours, industrial visits and research projects to provide hands-on experience to the students. The college has partnered with various industries and NGOs to offer internship opportunities through the Placement Cell where they can learn while working smoothly. Participative learning methodology is also bagged by various co-curricular, outreach and community engagement activities in which students actively participate through NCC, NSS, Gender Equity Forum like cells and departments respectively. Recognizing the importance of extra skill sets, we offer add-on courses in life skills, professional ethics, soft skill, human and spiritual value, beauty salon, computer hardware. These initiatives provide a platform for students to apply theoretical knowledge in practical settings.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://trinitycollegejal.com/wp-content/uploads/2025/01/2.3.1-S.pdf">https://trinitycollegejal.com/wp-content/uploads/2025/01/2.3.1-S.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institution leverages ICT to facilitate an interactive teaching-learning process, engaging both faculty and students. The institution utilizes a range of ICT tools, including desktops, laptops, pen drives, microphones, iPads, and other digital devices, to support teaching and learning activities. Teaching faculty develops e-lesson plans, power point presentations and video lectures for the students and all these academic material along with e-notices are made available to the students through google classrooms, google drives, youtube channels and WhatsApp groups. Teacher's App is a significant ICT tool being used for maintaining & updating student attendance record, mid term examination marks and student fees record. Students are also motivated to join online courses through SWAYAM and NPTEL. Various webinars and other online sessions are being conducted time to time. Furthermore ICT enabled classrooms, smartboard, fully Wifi campus and well equipped computer labs help both the students and the teachers to make teaching learning up to date. Subject specific software such as ADOBE, Photoshop, Corel draw, SPSS etc. are provided and updated from time to time. Keeping the digital competency at priority level, the institution is working extensively on making the library fully automatic through OPAC & DELNET and making Learning Management System functional.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

38

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

**2.4 - Teacher Profile and Quality****2.4.1 - Number of full time teachers against sanctioned posts during the year**

40

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)****2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

6

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

230

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Affiliating University has no provision for internal assessment in the form of any credit in the maximum marks for any of its courses. However, the university allows to assess the students internally in certain courses namely BCA, B.Com and M.Com. through a seminar paper or project work. College follows transparent system for evaluating students in these courses. The students are guided about the structure, format and the ethics involved while working on a project report or presenting a paper. The students are informed well in time about the seminar/project dates and evaluation parameters. Seminar Schedule/project submission schedule is put up on the notice board. The awards are timely uploaded at the university portal. Apart from above, college follows formative and summative assessment approaches to assess the students in terms of their learning outcomes. The students are evaluated by class participation and various academic competitions. The Examination Committee conducts the internal examinations (mid-term) of the students based on the pattern of examinations set by the university for final exams. These examinations are conducted as per examination policy of the college and results are revealed to students and parents through formal PTM. This ensures transparency and consistency in evaluation system.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://trinitycollegejal.com/wp-content/uploads/2025/01/2.5.1-S.pdf">https://trinitycollegejal.com/wp-content/uploads/2025/01/2.5.1-S.pdf</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

College has examination committee for handling examination related grievances. It follows transparent and time bound system. Faculty and student both may raise their grievances on prescribed form available in the college library within 3 days of grievance. Faculty can report grievances related to invigilation duty, misbehavior of student, mismanagement of examination committee and any other related matter. Similarly, students can also report their grievance, in case they are not satisfied with their grades or they have any issue with date sheet, question paper or with invigilator. The grievances are settled by examination committee and are resolved within 7 days of receiving the complaint. In case the student or faculty is not satisfied with the remedy offered to them against redressal, they can contact College Cabinet, Anti-Harassment and Anti-Grievance cell, which can forward the complaint to principal or director for reconsideration. Before taking any final decision, opportunity of being heard is given to both the parties and on the basis of explanation and evidences, provided by them, final decision is given. Students are free to openly clear their doubts regarding evaluation of their answer sheets with their subject teacher, when teachers discuss the answer sheets in the classroom after evaluation.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://trinitycollegejal.com/wp-content/uploads/2025/01/2.5.2-S.pdf">https://trinitycollegejal.com/wp-content/uploads/2025/01/2.5.2-S.pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme outcomes are the proficiencies which students acquire while pursuing their courses. Trinity offers a number of

programmes in Science, Humanities and Commerce with specific programme and course outcomes as well defined by affiliating University. These programme and course outcomes are properly communicated to all the stakeholders through college official website, department information brochure, departmental notice boards and a copy kept in the college library. Further, the outcome of courses is clearly outlined during the Induction Programme organised at the start of the academic session. Mentors and subject teachers also frequently discuss about the expected learning outcomes of the courses with the students. The IQAC has well defined system of evaluating the attainment of programme and course outcomes. The evaluation is done by PO/CO mapping following pre-defined criteria which is based on students' performance in examinations. Along with this quantitative analysis, exit survey is conducted for final year students to know their perception about the attainment of Programme and course outcomes at the completion of the course. Employers' feedback is also collected and analysed to know whether the students are able to implement the learning outcomes of their programmes and courses or not.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://trinitycollegejal.com/wp-content/uploads/2025/01/2.6.1-S.pdf">https://trinitycollegejal.com/wp-content/uploads/2025/01/2.6.1-S.pdf</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The basic purpose of the education to ensure that Students acquire knowledge, skills and abilities at the completion from their courses. College follows various direct and indirect measures for evaluating attainment of learning outcomes. Examinations conducted by college during mid of the semester and by the university at end of the semester are the direct methods for assessment and evaluation of learning outcomes. Apart from this, the faculty evaluates students on a continuous basis through class tests, assignments, quizzes etc. thus providing opportunities to students to improve their performance. Results declared by the University at the end of each semester are

thoroughly analysed in academic audits of departments and are used for mapping of PO/CO as per predefined parameters. College alumni placed at reputed designation can be taken as an indicator of course/programme outcomes and the level of teaching learning in the institution. IQAC takes feedback from the students at the end of the session to know whether students have got a clear understanding of their course or not along with difficulties faced by them. These suggestions are analysed and are put forward to the management for further action.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://trinitycollegejal.com/wp-content/uploads/2025/01/2.6.2-S.pdf">https://trinitycollegejal.com/wp-content/uploads/2025/01/2.6.2-S.pdf</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

118

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://trinitycollegejal.com/wp-content/uploads/2025/01/2.6.3-S.pdf">https://trinitycollegejal.com/wp-content/uploads/2025/01/2.6.3-S.pdf</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://trinitycollegejal.com/storage/2025/01/2.7-S.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

#### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="#">NA</a>

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

To foster a culture of innovation, several dedicated cells have been established, including the Institutional Innovation Cell, IPR Cell, Entrepreneurship Development Cell and Research and Incubation Cell. Institutional Innovation Council (IIC): Recognized under MHRD, the IIC organizes a wide range of activities such as expert talks, student development programs, workshops, celebrations of important days and experiential learning initiatives. These efforts aim to nurture an ecosystem of innovation, entrepreneurship and startups. Research Cell: The Research Cell has conducted numerous seminars to enhance research knowledge among teachers and students. Mentor-mentee groups have been created to encourage faculty members, especially those new to research, to actively engage in scholarly pursuits. Intellectual Property Rights (IPR) Cell: The IPR Cell conducts seminars and workshops for faculty and students to raise awareness about intellectual property rights, fostering a better understanding of their importance and application. Entrepreneurship Development Cell (EDC): EDC programs are regularly organized to instill an entrepreneurial mindset within the academic community. These initiatives aim to cultivate innovation and entrepreneurship among both faculty and students. Additionally, the institution offers various skill-oriented courses designed to provide students with practical knowledge and hands-on experience.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://trinitycollegejal.com/wp-content/uploads/2025/01/3.2.1-S_compressed.pdf">https://trinitycollegejal.com/wp-content/uploads/2025/01/3.2.1-S_compressed.pdf</a>

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

10

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	<a href="#">NA</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

1

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

11

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution's diverse initiatives have made a profound impact on society by fostering holistic development and community engagement. The NCC's Tree Plantation Drive encouraged environmental consciousness, inspiring sustainable practices to combat climate change. Similarly, NSS's Pollution Control Day campaigns raised awareness about the need to address pollution and preserve natural resources for a healthier future. Cultural and spiritual values were strengthened through community-focused programs and Gurburab celebrations led by the Faculty of Arts, promoting unity and respect for diversity. Street plays by the Admission Campaign Team and Gender Equity Forum highlighted pressing social issues like mobile addiction and mutual respect, motivating positive behavioral change. The Admission Cell's extension lecture on career guidance empowered students with valuable insights into career opportunities, while the Department of Economics' outreach program enhanced economic awareness and financial literacy. The College Cabinet's

Christmas celebration brought joy and inclusivity, fostering community bonding. These initiatives collectively nurtured responsible individuals ready to address societal challenges and contribute to the nation's progress.

File Description	Documents
Paste link for additional information	<a href="https://trinitycollegejal.com/wp-content/uploads/2025/01/3.4.1-S-Compresses.pdf">https://trinitycollegejal.com/wp-content/uploads/2025/01/3.4.1-S-Compresses.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

3

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

14

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

335

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

9

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

#### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

9

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Situated along the main Jalandhar-Amritsar bypass road in Guru Gobind Singh Avenue, Chogitty, the college campus spans an impressive 7 acres. This lush campus boasts an abundance of medicinal trees and plants, creating a serene and eco-friendly environment. The college infrastructure is a blend of functionality and grandeur, comprising two interconnected buildings equipped with staircases and elevators, ensuring accessibility for all, including ramps for physically challenged individuals. The campus features 19 spacious classrooms, 3 advanced computer labs, an ICT room, and 3 state-of-the-art conference halls. It also houses a gymnasium, a yoga center, and an auditorium.

The administrative wing includes offices for the Director, Assistant Director, Principal, and other key departments, along with dedicated spaces for student welfare, gender equity, anti-harassment, and grievance redressal cells. Students benefit from well-equipped science and cosmetology labs, a vermi-composting unit, a library, a prayer room, and a new restaurant facility. Separate hostels for boys and girls, common rooms, a playground, cycle parking, and an infirmary ensure comfort and convenience.

With 80 computers, scanners, printers, and Wi-Fi, the campus supports modern learning. Round-the-clock CCTV surveillance guarantees safety, making the college a vibrant hub of education and innovation.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://trinitycollegejal.com/wp-content/uploads/2025/01/4.1.1-S.pdf">https://trinitycollegejal.com/wp-content/uploads/2025/01/4.1.1-S.pdf</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college stands out as a hub for sports and cultural excellence, offering top-notch facilities to nurture talent and creativity. For cultural activities, the institution boasts an air-conditioned conference hall with a seating capacity of 200, equipped with advanced audio-visual aids such as projectors and sound systems, along with an auditorium that accommodates 300 people. Additionally, an open stage provides a versatile space for performances. Recognizing the growing demand for cultural events, a state-of-the-art auditorium with a seating capacity of 1,000 is under construction. The college ensures every event is seamless by providing essential costumes, props, accessories, and custom-made backdrops, especially for drama and skits. Sports enthusiasts benefit from a sprawling playground featuring a 400-meter athletic track, football ground, basketball court, volleyball ground, cricket pitch, and specialized zones for events like javelin throw, long jump, and tug of war. Indoor sports facilities include a well-equipped Physical Education Room for games like chess, table tennis, and carrom. Fitness enthusiasts can enjoy a dedicated gymnasium and yoga center located in the new building. By fostering a perfect blend of cultural and sports activities, the institution encourages holistic growth, ensuring every student has the opportunity to excel in their chosen field.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://trinitycollegejal.com/wp-content/uploads/2025/01/4.1.2-S.pdf">https://trinitycollegejal.com/wp-content/uploads/2025/01/4.1.2-S.pdf</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

28

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://trinitycollegejal.com/wp-content/uploads/2025/01/4.1.3-S.pdf">https://trinitycollegejal.com/wp-content/uploads/2025/01/4.1.3-S.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

108.47

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library at Trinity College stands as a beacon of knowledge and inspiration, playing a pivotal role in academic excellence. Designed to meet diverse learning needs, it features specialized sections, including research, reference, periodicals, meditation, a student discussion room, a conference room, and an E-library. Digitalized with Koha software, the library offers WEB OPAC access, enabling readers to explore its vast resources on their devices. With a collection of approximately 15,000 books meticulously classified using the Dewey Decimal Classification system, the library caters to every academic pursuit. A dedicated computer section with 20 internet-enabled systems enhances access to e-resources. The library also maintains a 'PEACE ZONE' featuring the four Vedas and rare religious texts, offering a serene space for reflection. For avid readers, the library provides a treasure trove of rare books, reference materials, and newspapers like The Tribune and Dainik Bhaskar, along with magazines like India Today and Pratiyogita Darpan. Journals like Sajosps and Krist Jyoti further enrich its offerings. Open from 9:00 AM to 4:00 PM, the library serves as a bustling hub for 100-150 daily visitors, complemented by a well-furnished reading room. Fully computerized and barcoded, the library seamlessly blends tradition with technology, empowering students and faculty alike.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://trinitycollegejal.com/wp-content/uploads/2025/01/4.2.1-S.pdf">https://trinitycollegejal.com/wp-content/uploads/2025/01/4.2.1-S.pdf</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**      **E. None of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.68

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

52

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution provides state-of-the-art IT facilities and resources to support academic and administrative needs, ensuring seamless access to technology for staff and students. A robust campus network, featuring one 30 Mbps leased line and three internet fiber connections ranging from 10-100 Mbps, ensures

reliable connectivity. Wi-Fi is available on every floor, complemented by upgraded IT infrastructure, including computers, CCTV cameras, biometric attendance systems, and LEDs. The institution boasts 150 computers in laboratories, 27 across offices and departments, and dedicated hardware like printers, scanners, and dual-boot systems (Windows 10 and Linux) tailored to programming needs. The computer science lab, equipped with 36 high-performance systems, supports courses in C++, Python, MySQL, and UNIX/Linux. It operates six days a week (9 AM to 4 PM) for students pursuing computer science, fostering hands-on learning with tools like Visual Studio and customized software. Continuous updates to hardware and software align with university curriculum requirements, and new computers featuring Intel Core i5 processors, 8 GB RAM, and 19" LCD screens are added annually. The college website is regularly updated to reflect current developments. This comprehensive IT setup empowers students and staff to excel academically and administratively, creating a tech-driven environment for holistic growth.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://trinitycollegejal.com/wp-content/uploads/2025/01/4.3.1-4.3.3-S.pdf">https://trinitycollegejal.com/wp-content/uploads/2025/01/4.3.1-4.3.3-S.pdf</a>

**4.3.2 - Number of Computers**

194

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

**4.3.3 - Bandwidth of internet connection in the Institution B. 30 - 50MBPS**

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

25.48

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The management of Trinity College follows a structured approach to dividing work among its members, ensuring seamless operations and fostering efficiency across the institution. Guided by its management policy, tasks are allocated based on individual expertise, experience, and departmental objectives. This strategy promotes specialization and ensures that responsibilities are handled by the most competent individuals. Departments are organized with clearly defined roles, enabling smooth collaboration and minimizing overlaps or conflicts. Regular meetings facilitate coordination, allowing team members to align their efforts with the institution's goals. The management also encourages open communication and feedback to identify and address any challenges in task distribution promptly. Additionally, performance metrics and periodic evaluations are implemented to ensure accountability and maintain high standards. This methodical distribution of work

not only enhances operational efficiency but also fosters a sense of ownership and teamwork among staff, contributing to the overall success of the institution.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://trinitycollegejal.com/wp-content/uploads/2025/01/4.4.2-S.pdf">https://trinitycollegejal.com/wp-content/uploads/2025/01/4.4.2-S.pdf</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

78

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

300

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to Institutional website	<a href="https://trinitycollegejal.com/wp-content/uploads/2025/01/5.1.3.pdf">https://trinitycollegejal.com/wp-content/uploads/2025/01/5.1.3.pdf</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**256**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**256**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent**

**A. All of the above**

**mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

37

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

25

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

4

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

6

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

College cabinet is one of the most important bodies of training for democratic way of life. It consists of class representatives of the various classes and office bearers of the cabinet. The members of the cabinet are elected every year for the smooth functioning of the various programmes held in the college.

Selection criterion: The students can nominate the names for the post of class representatives and the office bearers of the college cabinet and voting is done for the same. The proposed candidates undergo a process of interview with the panel of cabinet animator and the management. To be a member, a student should have minimum 55% marks in the previous classes and 75% attendance in the class. The office bearers of the college cabinet can be debarred from the post if they are found guilty of any mischief and misconduct. The names of the selected candidates are displayed on the notice board. Leadership training programme and workshops are conducted for the college cabinet members. The activities done by college cabinet in session 2023-24 includes discipline duty and proctorial duties on various floors. It organized Independence Day, teacher's day , Republic Day and other events.

File Description	Documents
Paste link for additional information	<a href="https://trinitycollegejal.com/wp-content/uploads/2025/01/5.3.2.pdf">https://trinitycollegejal.com/wp-content/uploads/2025/01/5.3.2.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

48

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni play a crucial role in supporting their alma mater. An active alumni association can make meaningful contributions to academic development, student support, and the mobilization of financial and non-financial resources. Trinity College is proud to have its own alumni association, the Trinity Alumni Association, which fosters enduring connections between graduates and the institution.

This association is registered, active and well-connected. It helps the institution to grow further through contributing in academic matters, student support as well as mobilization of resources - both financial and non-financial. This was registered under Societies Act XXI of 1860 with Society No. 140 in 1998. The office headquarters is in the premises of TRINITY COLLEGE JALANDHAR.

Our well-placed alumni are settled globally and serve the society with their virtues and human approach, imbibed from the institution. The members meet on regular basis to work for the growth of the institution in all the possible ways.

The first Formal Alumni Meet held on 22 December 2012 in the college campus proved to be an historical day when Alumni joined us to celebrate its Decennial Year. A total of 14 Alumni meetings were held thereafter to strengthen the bond with their 'AlmaMater' and among themselves.

File Description	Documents
Paste link for additional information	<a href="https://trinitycollegejal.com/wp-content/uploads/2025/01/5.4.1.pdf">https://trinitycollegejal.com/wp-content/uploads/2025/01/5.4.1.pdf</a>
Upload any additional information	<a href="#">View File</a>

#### 5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	<a href="#">View File</a>

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision and mission communicate the purpose of any Institution. Major highlight of the vision of the institution is to transform the students into good human beings with providing them experimental education and training and spiritual values. The mission of the college is to create a society wherein the youth are characterized by Intellectual and Spiritual enlightenment, work for community especially for the less privileged and promote national integration. Institution's aim is to make the students change agents who exercise a transformative influence on society. The institution is following many measures like value education classes, mentoring, counseling services, outreach programs, festival celebrations etc. as per its vision mission. Trinity College strives to impart quality education empowering every section of the society especially the weak without distinction of religion, caste, creed or color. A number of scholarships and concessions are there to support the needy but bright students as per vision mission of the Institution. There are a number of practices followed to serve the society like awareness rally, community langer on birth anniversary of

Guru Nanak Dev ji, Wall of Kindness for helping the needy, distribution of plants in society, cleanliness drive in society, Blood donation camp etc.

File Description	Documents
Paste link for additional information	<a href="https://trinitycollegejal.com/wp-content/uploads/2025/01/6.1.1.pdf.crdownload.pdf">https://trinitycollegejal.com/wp-content/uploads/2025/01/6.1.1.pdf.crdownload.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college is owned and managed by Catholic Diocese of Jalandhar. The Bishop works as the patron of the Institution. The director of the college leads the college administration according to the decision taken by the governing body. The Asst. Director assists the director in all administrative matters. The Principal of the college is vested with the responsibility to deal personally all the matters related to the administration of the institution which further shares responsibility with dean and Head of departments to achieve the desired goals. Department heads lead their respective department teachers in all departmental matters. In this way power and responsibility is decentralized at various level Participation of Teachers in the decision making bodies The College takes adequate initiatives to make the teachers participate in the decision making bodies. The head of the departments are the members of all decision making bodies. In the pyramid of delegation of leadership at the first level is the H.O.D meeting with the management where important issues are discussed. This is then discussed at Academic Council meeting where needed modifications are carried out and then in the staff meeting these decisions are put forth for final discussion and decision.

File Description	Documents
Paste link for additional information	<a href="https://trinitycollegejal.com/wp-content/uploads/2025/01/6.1.2-s.pdf">https://trinitycollegejal.com/wp-content/uploads/2025/01/6.1.2-s.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

## 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Institution works through proper planning and Short term and long term strategic plans are formulated in the institution well in advance. Sports Bonanza Sports Bonanza had been planned right in the beginning of the academic session while preparing Academic Calendar for the session 2023-24. The concerned coordinator was guided to prepare the detailed plan and discuss it with the authority. Asst. Prof. Karanvir organized the 20th Annual Sports Meet at Trinity College from 26/2/24 to 1/3/24 . The students were divided into four teams i.e. Sher-e-Trinity, Warriors, Sky Hawks and Black panthers. During the five days, various events like Football, Kho-Kho , Volleyball, Tug of war, track events and field events were organized. Rev. Fr. William James was the chief guest for the inaugural session. March past trophy won by BCA students. In Closing Ceremony ,Fr. Daniel Gill was the special guest. Prizes were distributed to the winners by the worthy guests. The Best Sports Team award was given to Sher-E - Trinity and the award for the best Athlete men to Honey and best Athlete women to Ravika and Ishita. Asst. Prof. Karanvir, the event coordinator delivered the formal vote of thanks to the dignitaries and all present.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://trinitycollegejal.com/wp-content/uploads/2025/01/6.2.1-s.pdf">https://trinitycollegejal.com/wp-content/uploads/2025/01/6.2.1-s.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

There is proper policy for everything like admission, scholarship, examination and proper service rules. For the appointment of teaching and non-teaching posts, advertisement is given in leading newspapers . Then eligible candidates are informed about the interview schedule. Interview is conducted by the Management, Principal and subject expert . Selected candidates are intimated through an appointment letter. The terms & conditions regarding salary& service are conveyed to the candidate at the time of interview. Institution works through proper strategic plans. At the commencement of every academic

year teachers are assigned various duties as coordinators. Every department head / clubs coordinator prepares a tentative activities planner. Then all these planners are discussed in the Academic Council meeting and one final academic planner is prepared with the approval of management by IQAC. Detail plan is prepared by department or club well in advance and after getting approval from management , coordinator conducts the activity with proper involvement of the students. The Report of every activity is submitted to IQAC . Chronology is prepared and shared in staff meeting by IQAC. At the end of the session dossiers are prepared by each department, club and association and submitted for record purpose.

File Description	Documents
Paste link for additional information	<a href="https://trinitycollegejal.com/wp-content/uploads/2025/01/6.2.2.pdf">https://trinitycollegejal.com/wp-content/uploads/2025/01/6.2.2.pdf</a>
Link to Organogram of the institution webpage	<a href="https://trinitycollegejal.com/about-us/organization/">https://trinitycollegejal.com/about-us/organization/</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare of all the stakeholders is the major concern of the

Institution. Various welfare measures are taken by the Institution. Provision of Various leaves including casual leave, earned leave and medical leave in addition to three months maternity leave with salary for Teaching and Non-Teaching Staff. Service Benefits like Provident Fund & Gratuity, Fee concession to the wards of teaching and non-teaching staff, Facility of advance salary in case of emergency. Free Uniform for Non-Teaching Staff, monetary help to family in case of any causality to an employee on or even off duty. Mental & Physical wellness services like Counseling cell and spiritual environment to ensure good mental health, Free transportation in case of any emergency, well equipped Fitness Zone Gym at subsidized rates, Beauty & Wellness services at subsidized rates. Opportunities for professional growth like participation in national & international conferences, FDPs and Learning sessions , Duty leave for attending conferences, seminars etc. and e-library facilities. Infrastructural Facilities like Free accommodation for supporting staff, accommodation for staff members at subsidized rates, Free parking facility , Canteen facility, Well-equipped staff rooms, Free Wi-Fi facility . Recreational facilities like Trips and sports activities for staff, Birthday celebrations, Festival celebrations.

File Description	Documents
Paste link for additional information	<a href="https://trinitycollegejal.com/wp-content/uploads/2025/01/6.3.1-s.pdf">https://trinitycollegejal.com/wp-content/uploads/2025/01/6.3.1-s.pdf</a>
Upload any additional information	<a href="#">View File</a>

### **6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

#### **6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### **6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

#### **6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

13

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<a href="#">View File</a>
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### **6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

#### **6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

29

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college has a well -defined mechanism for regular performance appraisal. The performance evaluation is done on various parameters including Teaching-learning and evaluation related activities, Professional development, co-curricular and extension activities, Research and academic contribution, efforts towards college administration etc. Every year a self-appraisal form is duly filled and submitted to the HOD by each staff member who in turn submits these to IQAC. Time to time feedback is also taken from students and parents. The self-appraisal forms filled by the faculty, the feedback taken from students and evaluation by HOD, Principal and Management remain the basis of evaluation of the performance of the teachers. The ones who perform well given due recognition. Performance Assessment of Non-Teaching Staff: To ensure the efficiency of Non-teaching staff , the college has a performance assessment system. This is based upon self-assessment form , evaluation by Office Superintendent and respective Administrative head. The Principal evaluates the feedback received from students regarding their satisfaction with the working of the employee. Such feedback becomes instrumental in taking decisions regarding promotions or transfer of non-teaching members from one department to another.

File Description	Documents
Paste link for additional information	<a href="https://trinitycollegejal.com/wp-content/uploads/2025/01/6.3.5.pdf">https://trinitycollegejal.com/wp-content/uploads/2025/01/6.3.5.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college is owned and managed by Catholic Diocese of Jalandhar and it is a self-financed institution. The college maintains its accounts properly as college authority is accountable before Governing body for each and everything. The Institution conducts both internal and external financial audit regularly through a duly appointed Chartered Accountant. The accounts of the college are regularly audited. The internal and external audit is done by the following auditor: 1. Internal: The college has an internal auditing system. The duly appointed accountant by the Management Mr. Vinay conducts internal audit of financial statements of the college. Executive body organizes regular meetings with internal auditing team. Management takes appropriate steps to solve the audit objections and suggestions. 2. External: As far as external audit is concerned, institution also has external auditors to do the compliance of the various laws applicable to the institution. CA Gurcharan Singh Syal audited the financial statements of the institution. Internal auditor also conduct meetings with external auditor and follow the instructions and suggestions given in audit report.

File Description	Documents
Paste link for additional information	<a href="https://trinitycollegejal.com/wp-content/uploads/2025/01/6.4.1.pdf">https://trinitycollegejal.com/wp-content/uploads/2025/01/6.4.1.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

## 0.13

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

## 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Efficacy of governance depends upon the ability to mobilize funds and put resources to optimum use. The college is a self-financed institution and depends totally upon the fees collected from students, donations received from philanthropists and sponsorship received from various sponsors. The institution prepares a budgetary plan, which is presented before the managing committee for approval. After the approval, all the expenditures are carried out. The accounts liaison officer checks the bills after these have been duly verified by the Superintendent of accounts. Stock checking is done at the end of academic year. The college infrastructure is aptly used for competitive exams, Yoga Camps, medical camps and blood donation camps. College offers hostel facility to boys and girls separately. One state level blooming buds competition is also organized every year. Many SDPs, FDPs , Seminars, Conferences and Discussions are organized and college infrastructure is fully used to enrich the students and faculty . Health and fitness services, Beauty and wellness services are also provided to nearby society residents . Exhibitions, fairs and promotional activities etc. are also organized to witness the various colors of our rich heritage, culture and other modern scientific and technical developments.

File Description	Documents
Paste link for additional information	<a href="https://trinitycollegejal.com/wp-content/uploads/2025/01/6.4.3-s.pdf">https://trinitycollegejal.com/wp-content/uploads/2025/01/6.4.3-s.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC has been instrumental in institutionalizing the quality assurance strategies and processes. **Skill Enhancement:** IQAC focuses on introducing courses like Diploma in Computer applications, Cosmetology, hardware and maintenance, Beauty Culture, Health & Nutrition etc. Outcome Based Education is followed to enrich the students with something beyond the prescribed curriculum. Industry Institute Interface - To bridge industry-academia gap, IQAC validates signing of MOUs with industry partners. **E-governance Initiatives:** • A well-developed Management Information System (MIS) has been institutionalized for admission, examination, finance and accounts. • Online attendance of students and online entry of house examination awards is being done through BSIM software. • The college has created Whats app groups of faculty and students for sending e-notices. Updates of college activities have been posted on college website ,Facebook page, Twitter, Instagram and other social sites • Whats app mentoring groups have been created to provide online guidance to the students at all times. • E-self-assessment forms for faculty have been introduced for confidential performance appraisal. **5'S System:** IQAC has implemented Japanese 5'S techniques Innovative Pedagogy involving ICT tools: It provides a platform for teachers to upload their lesson plans, e-modules, video lectures and also provides a direct link to students for a number of MOOCs.

File Description	Documents
Paste link for additional information	<a href="https://trinitycollegejal.com/wp-content/uploads/2025/02/6.5.3-r.pdf">https://trinitycollegejal.com/wp-content/uploads/2025/02/6.5.3-r.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC has set up system for academic audits and other measures to review teaching learning process at regular intervals. Academic Administrative Audit IQAC has institutionalized the annual conduct and follow-up of Academic Administrative Audit (AAA) at internal and external level. External audit is done always by

some external expert who will review and give observation and suggestions to improve. Internal audit is done by proper committee comprising Director, Asst. Director, Principal and IQAC. Academic flexibility like teaching learning and evaluation, and departmental infrastructure like faculty profile, student profile, learning outcomes are the quality parameters considered in audit. The heads of departments submit self-assessment reports of academic performance of their departments in the Performa designed by IQAC .Audit report of the department along with suggestions is presented to and discussed with the Chairperson of IQAC. Report is communicated to the HODs who discuss it with their faculty. Feedback and Evaluation: IQAC takes feedback from students time to time. Teachers evaluation system is also there to review teaching learning process. Besides this self- appraisal forms are filled by staff members every year. These forms are dully checked by HOD and cross verify by IQAC and Authority.

File Description	Documents
Paste link for additional information	<a href="https://trinitycollegejal.com/wp-content/uploads/2025/01/6.5.2.pdf">https://trinitycollegejal.com/wp-content/uploads/2025/01/6.5.2.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**A. All of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://trinitycollegejal.com/wp-content/uploads/2025/01/6.5.3.pdf">https://trinitycollegejal.com/wp-content/uploads/2025/01/6.5.3.pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

#### Gender Equity and Student Safety

Our college is committed to providing a safe, inclusive, and equitable environment for all students, regardless of gender. We strive to promote gender sensitivity, equality, and empowerment through various initiatives.

#### Admission and Benefits

- The admission procedure is the same for boys and girls. - All benefits, including scholarships and facilities, are equally available to all students.

#### Cells and Committees

- Gender Equity Forum: promotes gender equality and sensitization. - NCC and NSS: foster community service, leadership, and social responsibility. - Anti-Harassment Cell, Anti-Ragging Cell, and Internal Complaint Cell (ICC): provide support and redressal mechanisms for students.

File Description	Documents
Annual gender sensitization action plan	<a href="https://trinitycollegejal.com/wp-content/uploads/2025/01/7.1.1-S_compressed.pdf">https://trinitycollegejal.com/wp-content/uploads/2025/01/7.1.1-S_compressed.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://trinitycollegejal.com/wp-content/uploads/2025/01/7.1.1-Security.pdf">https://trinitycollegejal.com/wp-content/uploads/2025/01/7.1.1-Security.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

The institution prioritizes environmental sustainability through active waste management initiatives. A key focus is plastic reduction, achieved through awareness campaigns, promotion of reusable bags, and student-led projects. The institution has completely eliminated single plastic use. Solid waste management involves classroom and floor-specific dustbins, along with clearly marked bins for biodegradable and non-biodegradable waste which are located outside and inside the building. Kitchen waste from hostels and canteen is separated at the source before being sent to a dedicated solid waste management unit. The institution operates a vermicomposting unit, which processes leaves, garden debris, and kitchen waste into compost used for campus plants. The institution has hired an employee who collects and disposes off other waste at the municipal dumping ground every other day. Liquid waste is managed via a sewage system connected to the city's municipal system, for which the college pays an annual fee. Incinerators in washrooms reduce

sanitary waste, with the ash collected for use as manure. Science labs waste, minimal in quantity, is collected in designated red bins and disposed off according to regulations. E-waste collection points are located across campus. Collected e-waste is then transferred to an authorized agency, as per a signed agreement, for proper dismantling and recycling.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following** **A. Any 4 or all of the above**  
**1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading** **B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Trinity College prioritizes spiritual values over religious sermons, emphasizing the oneness of God and embracing the Vedic principle of "Vasudhev Kutumbkam" (the world is one family). The college maintains a transparent admission policy and offers bridge courses to enhance students' communication, computer, and mathematical skills. Transportation is provided to bridge the rural-urban gap, and numerous scholarships, like Madad-E-Kharch and Book Bank, support students from diverse economic backgrounds. Unique initiatives such as Mentoring, Radiant Stars, Slow Learners, and Peer Mentoring cater to both struggling and advanced learners. The college fosters an inclusive environment, celebrating all major religious festivals and national/international days. Cultural awareness is promoted through various programs, and language departments celebrate Hindi and Punjabi Diwas. The college actively educates its community on constitutional values, rights, and duties, celebrating national holidays and organizing seminars on topics like gender equity. Constitutional provisions and fundamental rights are prominently displayed, and value education classes are conducted weekly, culminating in the national anthem at every event and the hoisting of the flag on national holidays. Secularism is instilled through respecting all religions in prayer sessions.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

#### 7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

This institution is committed to educating its staff and students about their constitutional rights, duties, and responsibilities. The employees and students together celebrate Independence Day, Republic Day and any other day of national importance, they also regularly participate in the programmes launched by the Government of India. To sensitize the students and employees of the institution, different programmes like seminars, guest lecturers gender equity programmes are organised. Informative flex boards highlighting constitutional provisions, such as the right to education, women's empowerment, gender equity, and anti-ragging measures, are prominently displayed. Fundamental duties and rights are also displayed in the college. All these constitutional events are well planned in advance and mentioned in the Academic Planner at the beginning of the session. We impart values by holding value education classes every week throughout the session. A specific module is designed for it. Patriotism is fostered by concluding every program with the national anthem. We sow the seed of secularism in the minds of the students by respecting all the religions in prayer sessions. Various outreach programmes with the engagement of community are being conducted to make students sensitive towards social issues and hence grooming them into responsible citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://trinitycollegejal.com/wp-content/uploads/2025/02/7.1.9-S.pdf">https://trinitycollegejal.com/wp-content/uploads/2025/02/7.1.9-S.pdf</a>
Any other relevant information	<a href="https://trinitycollegejal.com/wp-content/uploads/2025/02/7.1.9-S.pdf">https://trinitycollegejal.com/wp-content/uploads/2025/02/7.1.9-S.pdf</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. Annual awareness programmes on Code of Conduct are organized.**

**A. All of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

This institution's mission blends modern education with traditional values, emphasizing universal peace, harmony, and tolerance. The institution celebrates India's diverse cultural heritage and observes national/international commemorative days. These celebrations aim to educate students and foster a sense of global citizenship. The days to be celebrated are pre-planned and noted in the academic calendar. Educating students through these small celebrations not only makes them aware but also inculcates the value of being a global citizen. The major festivals of all religions are celebrated. Important National days like Republic Day, Independence Day, Teachers Day, Gandhi Jayanti etc are celebrated. Tributes are paid to notable figures on relevant occasions. Besides these days, the college keeps the rich national heritage alive by organizing functions on some local, regional and national festivals, with an aim to create awareness about the cultural, spiritual, historical and national heritage and to connect the students with it. We celebrate Teej,

Karwa Chowth, Christmas, Diwali and Lohri in the college campus. Keeping in mind the digital platforms preferences of the students, our social media team prepares digital designs on each national/international commemorative day and display it on our all-social media official channels.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The college conducts many innovative and best practices in the college. Some are listed below: Blooming Buds, Madad-e-Kharch, Value education, Outreach programme, Parent teacher meet, Englishspeaking campus, Radiant Stars, Scholarships, Celebration of religious festivals Two Best Practices followed at Trinity

1. Title of the practice :- Madad- E -Kharach: The contribution made by the staff members is deposited in a separate bank account, which is utilized as a financial help for the needy students.

2. Wall of Kindness: The Wall of Kindness inspires the students, staff and the Alumni to pursue acts of humanity and benevolence for the welfare of those in dire need of basic things. This sort of unconventional charity has proved to be a boon for the college as well as the locality.

File Description	Documents
Best practices in the Institutional website	<a href="https://trinitycollegejal.com/wp-content/uploads/2025/01/Madad-e-Kharach_merged.pdf">https://trinitycollegejal.com/wp-content/uploads/2025/01/Madad-e-Kharach_merged.pdf</a>
Any other relevant information	<a href="https://trinitycollegejal.com/wp-content/uploads/2025/01/Madad-e-Kharach_merged.pdf">https://trinitycollegejal.com/wp-content/uploads/2025/01/Madad-e-Kharach_merged.pdf</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The thrust area and distinctiveness of the institution is to ensure moral uprightness and spiritual enlightenment of the students. The college always strives to achieve its vision, mission and goals and adheres to its motto "towards the higher realms of life".

College foster the development of strong moral character by instilling virtues such as honesty, integrity, responsibility, empathy and respect through value education classes. To promote awareness and understanding of diverse cultures and religions, fostering tolerance and respect for different belief systems, college celebrates various festivals and days of importance. The students are encouraged to actively engage in community service and outreach so as to cultivate among them a sense of social responsibility. All these activities serve as pointers to achieve its mission to mould a generation of intellectually, morally and spiritually awakened youth so that the awakened youth will act as responsible citizens and will rise above the narrow confines of caste, religion and socio-economic barriers. This is the only college in the vicinity which promotes secularism fully by respecting each religion by celebrating almost all the festivals of every religion and regions.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

As an affiliated college to GNDU, our institution adheres to the curriculum designed by the university, ensuring effective delivery through a meticulously planned action plan. The department heads, after discussing with the subject teachers, communicate the workload per teacher to the Principal per semester. The Principal forwards the same to the Dean Academics for refinement. The timetable is then prepared and communicated to faculty members and students through hybrid channels. The Management is also informed about the vacant positions to ensure adequate appointment for the upcoming session. Subject teachers develop semester-wise lesson plans after the allotment of timetable, incorporating teaching pedagogy focusing on course outcomes and the same is shared with students in class. Academic Calendar is prepared in consultation with IQAC at the commencement of session to ensure time bound and effective curriculum delivery. The Syllabi of various Programmes, Pos and Cos are well communicated with available copies on college website, library and respective departments. 15 Add-on/Value Added and Certificate courses are being offered supplementing the university curriculum. The college conducts internal, external academic audits and guest lectures regularly and utilizes platforms like SWAYAM and NPTEL to provide students with a comprehensive learning experience.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://trinitycollegejal.com/wp-content/uploads/2025/01/1.1.1-S.pdf">https://trinitycollegejal.com/wp-content/uploads/2025/01/1.1.1-S.pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Trinity College Jalandhar adheres to the academic calendar issued by GNDU, which outlines the schedule for teaching,

examinations, sports trials. Youth festival, semester breaks and vacations. In the beginning of session, the IQAC collaborates with various cells and departments to develop a comprehensive Academic Calendar. This calendar, detailing various events, is uploaded on the college website, made available in the library and departments, and reinforced during orientation programs for new students. To ensure seamless execution of scheduled activities, the Principal and Management conduct regular meetings with event coordinators and their teams. The institution prioritizes holistic student development through continuous internal evaluation, assessing students on various parameters. Teachers prepare detailed lesson plans, including teaching schedules, tests, and assignments, aligned with the academic calendar and timetable. The college conducts mid-semester exams twice a year and evaluates student performance through class tests, assignments, presentations, seminars, project work, and quizzes. Students receive advance notice of deadlines, exam dates, and assessment criteria through notice boards and online platforms. Slow and fast learners recognized through the mentioned internal evaluation system and special attention is given to them. Parent-Teacher Meetings (PTMs) facilitate communication of student performance to parents.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://trinitycollegejal.com/wp-content/uploads/2025/01/1.1.2-S_compressed.pdf">https://trinitycollegejal.com/wp-content/uploads/2025/01/1.1.2-S_compressed.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**C. Any 2 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

12

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

467

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The syllabi prescribed by the university for all the programs integrates cross-cutting issues to foster responsible citizenship. The college incorporates cross-cutting issues through various Add-on courses and activities:

**Professional Ethics:**

- Offers certificate courses on professional ethics and soft skill development
- Organizes awareness camps and expert talks through EDC and IIC
- Code of conduct for students, available on the college website and library

**Gender Sensitization:**

- Celebrates Women's Day, Father's Day, and Mother's Day to promote gender sensitization
- Hosts expert talks on gender-related issues through the Gender Equity Forum, ICC, and anti-harassment cell
- Provides the Tanvi Scholarship and special fee concessions to single girl children

**Human Values:**

- Begins and ends each academic session with prayer sessions
- Offers short-term courses on life skills, spiritual values, and human values
- Celebrates festivals, national days, and outreach programs through Wall of Kindness and Village Adoption in collaboration with NCC, NSS, and various departments

**Environment and Sustainability:**

- Celebrates Earth Day, Environment Day, National Science Day, and Green Diwali, and conducts tree plantation and cleanliness drives
- Runs a Vermi Compost unit and maintains separate dustbins for biodegradable and non-biodegradable waste
- Gifts saplings to faculty members on their birthdays and to distinguished guests on various occasions

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

169

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	<b>A. All of the above</b>
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File Description	Documents
URL for stakeholder feedback report	<a href="https://trinitycollegejal.com/wp-content/uploads/2025/01/feedback-23-24-1.pdf">https://trinitycollegejal.com/wp-content/uploads/2025/01/feedback-23-24-1.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	
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File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://trinitycollegejal.com/wp-content/uploads/2025/01/feedback-23-24-1.pdf">https://trinitycollegejal.com/wp-content/uploads/2025/01/feedback-23-24-1.pdf</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

213

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST,

**OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

**199**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution conducts regular assessments to identify students' learning levels, enabling targeted support for advanced and slow learners. Departmental tests are conducted at the commencement of the session to identify slow or advanced learners. Mentors and class teachers interact with students regularly to assess learning levels. Mid-term exams provide an additional assessment opportunity to update student learning levels. Strategies for Slow Learners: 1. Remedial classes and bilingual explanations to focus on improving academic performance. 2. Provision of practice assignments, peer tutoring, extra reading material and video lectures to enhance basic subject understanding. 3. Academic and personal counseling sessions are provided for individualized support. Strategies for Advanced Learners: 1. Comprehensive lecture notes to facilitate advanced learning. 2. Conduction of Skill Development Programs 3. Learning sessions, extension lectures, workshops, quizzes, and more to foster practical knowledge. 4. Motivation to participate in extra-curricular activities and cultural competitions.

File Description	Documents
Paste link for additional information	<a href="https://trinitycollegejal.com/wp-content/uploads/2025/01/2.2.1-S.pdf">https://trinitycollegejal.com/wp-content/uploads/2025/01/2.2.1-S.pdf</a>
Upload any additional information	<a href="#">View File</a>

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

Number of Students	Number of Teachers
511	40

File Description	Documents
Any additional information	<a href="#">View File</a>

**2.3 - Teaching- Learning Process**

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Our college employs a student-centric approach, where teachers being catalyst guide the students to take an active role in the learning process. To ensure active engagement of the students, we adopt various experiential, participative learning and problem solving methods. These methods include group discussions, projects, presentations, student development programmes etc. Innovative teaching tools are also adopted like blended learning, gamification, multiliteracies, embodied learning, computational thinking, flip method which helps the students to have wider and deeper knowledge of their curriculum. Department-Specific Activities such as one day field trips, educational tours, industrial visits and research projects to provide hands-on experience to the students. The college has partnered with various industries and NGOs to offer internship opportunities through the Placement Cell where they can learn while working smoothly. Participative learning methodology is also bagged by various co-curricular, outreach and community engagement activities in which students actively participate through NCC, NSS, Gender Equity Forum like cells and departments respectively. Recognizing the importance of extra skill sets, we offer add-on courses in life skills, professional ethics, soft skill, human and spiritual value, beauty salon, computer hardware. These initiatives provide a platform for students to apply theoretical knowledge in practical settings.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://trinitycollegejal.com/wp-content/uploads/2025/01/2.3.1-S.pdf">https://trinitycollegejal.com/wp-content/uploads/2025/01/2.3.1-S.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institution leverages ICT to facilitate an interactive teaching-learning process, engaging both faculty and students. The institution utilizes a range of ICT tools, including desktops, laptops, pen drives, microphones, iPads, and other digital devices, to support teaching and learning activities. Teaching faculty develops e-lesson plans, power point presentations and video lectures for the students and all these academic material along with e-notices are made available to the students through google classrooms, google drives, youtube channels and WhatsApp groups. Teacher's App is a significant ICT tool being used for maintaining & updating student attendance record, mid term examination marks and student fees record. Students are also motivated to join online courses through SWAYAM and NPTEL. Various webinars and other online sessions are being conducted time to time. Furthermore ICT enabled classrooms, smartboard, fully Wifi campus and well equipped computer labs help both the students and the teachers to make teaching learning up to date. Subject specific software such as ADOBE, Photoshop, Corel draw, SPSS etc. are provided and updated from time to time. Keeping the digital competency at priority level, the institution is working extensively on making the library fully automatic through OPAC & DELNET and making Learning Management System functional.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the**

latest completed academic year )

### 2.3.3.1 - Number of mentors

38

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

40

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

6

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

230

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Affiliating University has no provision for internal assessment in the form of any credit in the maximum marks for any of its courses. However, the university allows to assess the students internally in certain courses namely BCA, B.Com and M.Com. through a seminar paper or project work. College follows transparent system for evaluating students in these courses. The students are guided about the structure, format and the ethics involved while working on a project report or presenting a paper. The students are informed well in time about the seminar/project dates and evaluation parameters. Seminar Schedule/project submission schedule is put up on the notice board. The awards are timely uploaded at the university portal. Apart from above, college follows formative and summative assessment approaches to assess the students in terms of their learning outcomes. The students are evaluated by class participation and various academic competitions. The Examination Committee conducts the internal examinations (mid-term) of the students based on the pattern of examinations set by the university for final exams. These examinations are conducted as per examination policy of the college and results are revealed to students and parents through formal PTM. This ensures transparency and consistency in evaluation system.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://trinitycollegejal.com/wp-content/uploads/2025/01/2.5.1-S.pdf">https://trinitycollegejal.com/wp-content/uploads/2025/01/2.5.1-S.pdf</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

College has examination committee for handling examination related grievances. It follows transparent and time bound system. Faculty and student both may raise their grievances on prescribed form available in the college library within 3 days of grievance. Faculty can report grievances related to invigilation duty, misbehavior of student, mismanagement of examination committee and any other related matter. Similarly, students can also report their grievance, in case they are not satisfied with their grades or they have any issue with date sheet, question paper or with invigilator. The grievances are settled by examination committee and are resolved within 7 days of receiving the complaint. In case the student or faculty is not satisfied with the remedy offered to them against redressal, they can contact College Cabinet, Anti-Harassment and Anti-Grievance cell, which can forward the complaint to principal or director for reconsideration. Before taking any final decision, opportunity of being heard is given to both the parties and on the basis of explanation and evidences, provided by them, final decision is given. Students are free to openly clear their doubts regarding evaluation of their answer sheets with their subject teacher, when teachers discuss the answer sheets in the classroom after evaluation.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://trinitycollegejal.com/wp-content/uploads/2025/01/2.5.2-S.pdf">https://trinitycollegejal.com/wp-content/uploads/2025/01/2.5.2-S.pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme outcomes are the proficiencies which students acquire while pursuing their courses. Trinity offers a number of programmes in Science, Humanities and Commerce with specific programme and course outcomes as well defined by affiliating University. These programme and course outcomes are properly communicated to all the stakeholders through college official website, department information brochure, departmental notice boards and a copy kept in the college library. Further, the outcome of courses is clearly outlined during the Induction Programme organised at the start of the academic session. Mentors and subject teachers also frequently discuss about the expected learning outcomes of the courses with the students. The IQAC has well defined system of evaluating the attainment of programme and course outcomes. The evaluation is done by PO/CO mapping following pre-defined criteria which is based on students' performance in examinations. Along with this quantitative analysis, exit survey is conducted for final year students to know their perception about the attainment of Programme and course outcomes at the completion of the course. Employers' feedback is also collected and analysed to know whether the students are able to implement the learning outcomes of their programmes and courses or not.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://trinitycollegejal.com/wp-content/uploads/2025/01/2.6.1-S.pdf">https://trinitycollegejal.com/wp-content/uploads/2025/01/2.6.1-S.pdf</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The basic purpose of the education to ensure that Students acquire knowledge, skills and abilities at the completion from their courses. College follows various direct and indirect measures for evaluating attainment of learning outcomes. Examinations conducted by college during mid of the semester and by the university at end of the semester are the direct methods for assessment and evaluation of learning outcomes. Apart from this, the faculty evaluates students on

a continuous basis through class tests, assignments, quizzes etc. thus providing opportunities to students to improve their performance. Results declared by the University at the end of each semester are thoroughly analysed in academic audits of departments and are used for mapping of PO/CO as per predefined parameters. College alumni placed at reputed designation can be taken as an indicator of course/programme outcomes and the level of teaching learning in the institution. IQAC takes feedback from the students at the end of the session to know whether students have got a clear understanding of their course or not along with difficulties faced by them. These suggestions are analysed and are put forward to the management for further action.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://trinitycollegejal.com/wp-content/uploads/2025/01/2.6.2-S.pdf">https://trinitycollegejal.com/wp-content/uploads/2025/01/2.6.2-S.pdf</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

118

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://trinitycollegejal.com/wp-content/uploads/2025/01/2.6.3-S.pdf">https://trinitycollegejal.com/wp-content/uploads/2025/01/2.6.3-S.pdf</a>

### 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://trinitycollegejal.com/storage/2025/01/2.7-S.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

#### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

#### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

##### 3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

#### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

##### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="#">NA</a>

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

To foster a culture of innovation, several dedicated cells have been established, including the Institutional Innovation Cell, IPR Cell, Entrepreneurship Development Cell and Research and Incubation Cell. Institutional Innovation Council (IIC): Recognized under MHRD, the IIC organizes a wide range of activities such as expert talks, student development programs, workshops, celebrations of important days and experiential learning initiatives. These efforts aim to nurture an ecosystem of innovation, entrepreneurship and startups. Research Cell: The Research Cell has conducted numerous seminars to enhance research knowledge among teachers and students. Mentor-mentee groups have been created to encourage faculty members, especially those new to research, to actively engage in scholarly pursuits. Intellectual Property Rights (IPR) Cell: The IPR Cell conducts seminars and workshops for faculty and students to raise awareness about intellectual property rights, fostering a better understanding of their importance and application. Entrepreneurship Development Cell (EDC): EDC programs are regularly organized to instill an entrepreneurial mindset within the academic community. These initiatives aim to cultivate innovation and entrepreneurship among both faculty and students. Additionally, the institution offers various skill-oriented courses designed to provide students with practical knowledge and hands-on experience.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://trinitycollegejal.com/wp-content/uploads/2025/01/3.2.1-S_compressed.pdf">https://trinitycollegejal.com/wp-content/uploads/2025/01/3.2.1-S_compressed.pdf</a>

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

10

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	<a href="#">NA</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during

<b>the year</b>	
<b>1</b>	
File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>
<b>3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year</b>	
<b>3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year</b>	
<b>11</b>	
File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>
<b>3.4 - Extension Activities</b>	
3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year	
<p>The institution's diverse initiatives have made a profound impact on society by fostering holistic development and community engagement. The NCC's Tree Plantation Drive encouraged environmental consciousness, inspiring sustainable practices to combat climate change. Similarly, NSS's Pollution Control Day campaigns raised awareness about the need to address pollution and preserve natural resources for a healthier future. Cultural and spiritual values were strengthened through community-focused programs and Gurburab celebrations led by the Faculty of Arts, promoting unity and respect for diversity. Street plays by the Admission Campaign Team and Gender Equity Forum highlighted pressing social issues like mobile addiction and mutual respect, motivating positive behavioral change. The Admission Cell's extension lecture on career guidance empowered students with valuable</p>	

insights into career opportunities, while the Department of Economics' outreach program enhanced economic awareness and financial literacy. The College Cabinet's Christmas celebration brought joy and inclusivity, fostering community bonding. These initiatives collectively nurtured responsible individuals ready to address societal challenges and contribute to the nation's progress.

File Description	Documents
Paste link for additional information	<a href="https://trinitycollegejal.com/wp-content/uploads/2025/01/3.4.1-S-Compresses.pdf">https://trinitycollegejal.com/wp-content/uploads/2025/01/3.4.1-S-Compresses.pdf</a>
Upload any additional information	<a href="#">View File</a>

### **3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

#### **3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

3

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### **3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

#### **3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

14

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

335

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

9

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

#### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

9

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

Situated along the main Jalandhar-Amritsar bypass road in Guru Gobind Singh Avenue, Chogitty, the college campus spans an impressive 7 acres. This lush campus boasts an abundance of medicinal trees and plants, creating a serene and eco-friendly environment. The college infrastructure is a blend of functionality and grandeur, comprising two interconnected buildings equipped with staircases and elevators, ensuring accessibility for all, including ramps for physically challenged individuals. The campus features 19 spacious classrooms, 3 advanced computer labs, an ICT room, and 3 state-of-the-art conference halls. It also houses a gymnasium, a yoga center, and an auditorium.

The administrative wing includes offices for the Director, Assistant Director, Principal, and other key departments, along with dedicated spaces for student welfare, gender equity, anti-harassment, and grievance redressal cells. Students benefit from well-equipped science and cosmetology labs, a vermi-composting unit, a library, a prayer room, and

a new restaurant facility. Separate hostels for boys and girls, common rooms, a playground, cycle parking, and an infirmary ensure comfort and convenience. With 80 computers, scanners, printers, and Wi-Fi, the campus supports modern learning. Round-the-clock CCTV surveillance guarantees safety, making the college a vibrant hub of education and innovation.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://trinitycollegejal.com/wp-content/uploads/2025/01/4.1.1-S.pdf">https://trinitycollegejal.com/wp-content/uploads/2025/01/4.1.1-S.pdf</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college stands out as a hub for sports and cultural excellence, offering top-notch facilities to nurture talent and creativity. For cultural activities, the institution boasts an air-conditioned conference hall with a seating capacity of 200, equipped with advanced audio-visual aids such as projectors and sound systems, along with an auditorium that accommodates 300 people. Additionally, an open stage provides a versatile space for performances. Recognizing the growing demand for cultural events, a state-of-the-art auditorium with a seating capacity of 1,000 is under construction. The college ensures every event is seamless by providing essential costumes, props, accessories, and custom-made backdrops, especially for drama and skits. Sports enthusiasts benefit from a sprawling playground featuring a 400-meter athletic track, football ground, basketball court, volleyball ground, cricket pitch, and specialized zones for events like javelin throw, long jump, and tug of war. Indoor sports facilities include a well-equipped Physical Education Room for games like chess, table tennis, and carrom. Fitness enthusiasts can enjoy a dedicated gymnasium and yoga center located in the new building. By fostering a perfect blend of cultural and sports activities, the institution encourages holistic growth, ensuring every student has the opportunity to excel in their chosen field.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://trinitycollegejal.com/wp-content/uploads/2025/01/4.1.2-S.pdf">https://trinitycollegejal.com/wp-content/uploads/2025/01/4.1.2-S.pdf</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

28

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://trinitycollegejal.com/wp-content/uploads/2025/01/4.1.3-S.pdf">https://trinitycollegejal.com/wp-content/uploads/2025/01/4.1.3-S.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

108.47

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library at Trinity College stands as a beacon of knowledge and inspiration, playing a pivotal role in academic excellence. Designed to meet diverse learning needs, it features specialized sections, including research, reference, periodicals, meditation, a student discussion room, a conference room, and an E-library. Digitalized with Koha software, the library offers WEB OPAC access, enabling readers to explore its vast resources on their devices. With a collection of approximately 15,000 books meticulously classified using the Dewey Decimal Classification system, the library caters to every academic pursuit. A dedicated computer section with 20 internet-enabled systems enhances access to e-resources. The library also maintains a 'PEACE ZONE' featuring the four Vedas and rare religious texts, offering a serene space for reflection. For avid readers, the library provides a treasure trove of rare books, reference materials, and newspapers like The Tribune and Dainik Bhaskar, along with magazines like India Today and Pratiyogita Darpan. Journals like Sajosps and Krist Jyoti further enrich its offerings. Open from 9:00 AM to 4:00 PM, the library serves as a bustling hub for 100-150 daily visitors, complemented by a well-furnished reading room. Fully computerized and barcoded, the library seamlessly blends tradition with technology, empowering students and faculty alike.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://trinitycollegejal.com/wp-content/uploads/2025/01/4.2.1-S.pdf">https://trinitycollegejal.com/wp-content/uploads/2025/01/4.2.1-S.pdf</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**E. None of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

0.68

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

52

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution provides state-of-the-art IT facilities and resources to support academic and administrative needs, ensuring seamless access to technology for staff and

students. A robust campus network, featuring one 30 Mbps leased line and three internet fiber connections ranging from 10-100 Mbps, ensures reliable connectivity. Wi-Fi is available on every floor, complemented by upgraded IT infrastructure, including computers, CCTV cameras, biometric attendance systems, and LEDs. The institution boasts 150 computers in laboratories, 27 across offices and departments, and dedicated hardware like printers, scanners, and dual-boot systems (Windows 10 and Linux) tailored to programming needs. The computer science lab, equipped with 36 high-performance systems, supports courses in C++, Python, MySQL, and UNIX/Linux. It operates six days a week (9 AM to 4 PM) for students pursuing computer science, fostering hands-on learning with tools like Visual Studio and customized software. Continuous updates to hardware and software align with university curriculum requirements, and new computers featuring Intel Core i5 processors, 8 GB RAM, and 19" LCD screens are added annually. The college website is regularly updated to reflect current developments. This comprehensive IT setup empowers students and staff to excel academically and administratively, creating a tech-driven environment for holistic growth.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://trinitycollegejal.com/wp-content/uploads/2025/01/4.3.1-4.3.3-S.pdf">https://trinitycollegejal.com/wp-content/uploads/2025/01/4.3.1-4.3.3-S.pdf</a>

**4.3.2 - Number of Computers**

**194**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

**4.3.3 - Bandwidth of internet connection in the Institution**

**B. 30 - 50MBPS**

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

25.48

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The management of Trinity College follows a structured approach to dividing work among its members, ensuring seamless operations and fostering efficiency across the institution. Guided by its management policy, tasks are allocated based on individual expertise, experience, and departmental objectives. This strategy promotes specialization and ensures that responsibilities are handled by the most competent individuals. Departments are organized with clearly defined roles, enabling smooth collaboration and minimizing overlaps or conflicts. Regular meetings facilitate coordination, allowing team members to align their efforts with the institution's goals. The management also encourages

open communication and feedback to identify and address any challenges in task distribution promptly. Additionally, performance metrics and periodic evaluations are implemented to ensure accountability and maintain high standards. This methodical distribution of work not only enhances operational efficiency but also fosters a sense of ownership and teamwork among staff, contributing to the overall success of the institution.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://trinitycollegejal.com/wp-content/uploads/2025/01/4.4.2-S.pdf">https://trinitycollegejal.com/wp-content/uploads/2025/01/4.4.2-S.pdf</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

78

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefited by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

300

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to Institutional website	<a href="https://trinitycollegejal.com/wp-content/uploads/2025/01/5.1.3.pdf">https://trinitycollegejal.com/wp-content/uploads/2025/01/5.1.3.pdf</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

256

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

256

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

<p><b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b></p>	<p><b>A. All of the above</b></p>
File Description	Documents
<p>Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee</p>	<p><a href="#">View File</a></p>
<p>Upload any additional information</p>	<p><a href="#">View File</a></p>
<p>Details of student grievances including sexual harassment and ragging cases</p>	<p><a href="#">View File</a></p>
<p><b>5.2 - Student Progression</b></p>	
<p><b>5.2.1 - Number of placement of outgoing students during the year</b></p>	
<p><b>5.2.1.1 - Number of outgoing students placed during the year</b></p>	
<p><b>37</b></p>	
File Description	Documents
<p>Self-attested list of students placed</p>	<p><a href="#">View File</a></p>
<p>Upload any additional information</p>	<p><a href="#">View File</a></p>
<p>Details of student placement during the year (Data Template)</p>	<p><a href="#">View File</a></p>
<p><b>5.2.2 - Number of students progressing to higher education during the year</b></p>	
<p><b>5.2.2.1 - Number of outgoing student progression to higher education</b></p>	

25

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

4

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

6

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

College cabinet is one of the most important bodies of training for democratic way of life. It consists of class representatives of the various classes and office bearers of the cabinet. The members of the cabinet are elected every year for the smooth functioning of the various programmes held in the college.

Selection criterion: The students can nominate the names for the post of class representatives and the office bearers of the college cabinet and voting is done for the same. The proposed candidates undergo a process of interview with the panel of cabinet animator and the management. To be a member, a student should have minimum 55% marks in the previous classes and 75% attendance in the class. The office bearers of the college cabinet can be debarred from the post if they are found guilty of any mischief and misconduct. The names of the selected candidates are displayed on the notice board. Leadership training programme and workshops are conducted for the college cabinet members. The activities done by college cabinet in session 2023-24 includes discipline duty and proctorial duties on various floors. It organized Independence Day, teacher's day , Republic Day and other events.

File Description	Documents
Paste link for additional information	<a href="https://trinitycollegejal.com/wp-content/uploads/2025/01/5.3.2.pdf">https://trinitycollegejal.com/wp-content/uploads/2025/01/5.3.2.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

48

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni play a crucial role in supporting their alma mater. An active alumni association can make meaningful contributions to academic development, student support, and the mobilization of financial and non-financial resources. Trinity College is proud to have its own alumni association, the Trinity Alumni Association, which fosters enduring connections between graduates and the institution.

This association is registered, active and well-connected. It helps the institution to grow further through contributing in academic matters, student support as well as mobilization of resources - both financial and non-financial. This was registered under Societies Act XXI of 1860 with Society No.

140 in 1998. The office headquarters is in the premises of TRINITY COLLEGE JALANDHAR.

Our well-placed alumni are settled globally and serve the society with their virtues and human approach, imbibed from the institution. The members meet on regular basis to work for the growth of the institution in all the possible ways.

The first Formal Alumni Meet held on 22 December 2012 in the college campus proved to be an historical day when Alumni joined us to celebrate its Decennial Year. A total of 14 Alumni meetings were held thereafter to strengthen the bond with their 'AlmaMater' and among themselves.

File Description	Documents
Paste link for additional information	<a href="https://trinitycollegejal.com/wp-content/uploads/2025/01/5.4.1.pdf">https://trinitycollegejal.com/wp-content/uploads/2025/01/5.4.1.pdf</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

E. <1Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision and mission communicate the purpose of any Institution. Major highlight of the vision of the institution is to transform the students into good human beings with providing them experimental education and training and spiritual values. The mission of the college is to create a society wherein the youth are characterized by Intellectual and Spiritual enlightenment, work for community especially for the less privileged and promote national integration. Institution's aim is to make the students change agents who exercise a transformative influence on society. The institution is following many measures like value education

classes, mentoring, counseling services, outreach programs, festival celebrations etc. as per its vision mission. Trinity College strives to impart quality education empowering every section of the society especially the weak without distinction of religion, caste, creed or color. A number of scholarships and concessions are there to support the needy but bright students as per vision mission of the Institution. There are a number of practices followed to serve the society like awareness rally, community langer on birth anniversary of Guru Nanak Dev ji, Wall of Kindness for helping the needy, distribution of plants in society, cleanliness drive in society, Blood donation camp etc.

File Description	Documents
Paste link for additional information	<a href="https://trinitycollegejal.com/wp-content/uploads/2025/01/6.1.1.pdf">https://trinitycollegejal.com/wp-content/uploads/2025/01/6.1.1.pdf</a> . <a href="#">crdownload.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college is owned and managed by Catholic Diocese of Jalandhar. The Bishop works as the patron of the Institution. The director of the college leads the college administration according to the decision taken by the governing body. The Asst. Director assists the director in all administrative matters. The Principal of the college is vested with the responsibility to deal personally all the matters related to the administration of the institution which further shares responsibility with dean and Head of departments to achieve the desired goals. Department heads lead their respective department teachers in all departmental matters. In this way power and responsibility is decentralized at various level Participation of Teachers in the decision making bodies The College takes adequate initiatives to make the teachers participate in the decision making bodies. The head of the departments are the members of all decision making bodies. In the pyramid of delegation of leadership at the first level is the H.O.D meeting with the management where important issues are discussed. This is then discussed at Academic Council meeting where needed modifications are carried out and then in the staff meeting these decisions are put forth for final

**discussion and decision.**

File Description	Documents
Paste link for additional information	<a href="https://trinitycollegejal.com/wp-content/uploads/2025/01/6.1.2-s.pdf">https://trinitycollegejal.com/wp-content/uploads/2025/01/6.1.2-s.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.2 - Strategy Development and Deployment****6.2.1 - The institutional Strategic/ perspective plan is effectively deployed**

Institution works through proper planning and Short term and long term strategic plans are formulated in the institution well in advance. Sports Bonanza Sports Bonanza had been planned right in the beginning of the academic session while preparing Academic Calendar for the session 2023-24. The concerned coordinator was guided to prepare the detailed plan and discuss it with the authority. Asst. Prof. Karanvir organized the 20th Annual Sports Meet at Trinity College from 26/2/24 to 1/3/24 . The students were divided into four teams i.e. Sher-e-Trinity, Warriors, Sky Hawks and Black panthers. During the five days, various events like Football, Kho-Kho , Volleyball, Tug of war, track events and field events were organized. Rev. Fr. William James was the chief guest for the inaugural session. March past trophy won by BCA students. In Closing Ceremony ,Fr. Daniel Gill was the special guest. Prizes were distributed to the winners by the worthy guests. The Best Sports Team award was given to Sher- E - Trinity and the award for the best Athlete men to Honey and best Athlete women to Ravika and Ishita. Asst. Prof. Karanvir, the event coordinator delivered the formal vote of thanks to the dignitaries and all present.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://trinitycollegejal.com/wp-content/uploads/2025/01/6.2.1-s.pdf">https://trinitycollegejal.com/wp-content/uploads/2025/01/6.2.1-s.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

There is proper policy for everything like admission, scholarship, examination and proper service rules. For the appointment of teaching and non-teaching posts, advertisement is given in leading newspapers. Then eligible candidates are informed about the interview schedule. Interview is conducted by the Management, Principal and subject expert. Selected candidates are intimated through an appointment letter. The terms & conditions regarding salary & service are conveyed to the candidate at the time of interview. Institution works through proper strategic plans. At the commencement of every academic year teachers are assigned various duties as coordinators. Every department head / clubs coordinator prepares a tentative activities planner. Then all these planners are discussed in the Academic Council meeting and one final academic planner is prepared with the approval of management by IQAC. Detail plan is prepared by department or club well in advance and after getting approval from management, coordinator conducts the activity with proper involvement of the students. The Report of every activity is submitted to IQAC. Chronology is prepared and shared in staff meeting by IQAC. At the end of the session dossiers are prepared by each department, club and association and submitted for record purpose.

File Description	Documents
Paste link for additional information	<a href="https://trinitycollegejal.com/wp-content/uploads/2025/01/6.2.2.pdf">https://trinitycollegejal.com/wp-content/uploads/2025/01/6.2.2.pdf</a>
Link to Organogram of the institution webpage	<a href="https://trinitycollegejal.com/about-us/organization/">https://trinitycollegejal.com/about-us/organization/</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare of all the stakeholders is the major concern of the Institution. Various welfare measures are taken by the Institution. Provision of Various leaves including casual leave, earned leave and medical leave in addition to three months maternity leave with salary for Teaching and Non-Teaching Staff. Service Benefits like Provident Fund & Gratuity, Fee concession to the wards of teaching and non-teaching staff, Facility of advance salary in case of emergency. Free Uniform for Non-Teaching Staff, monetary help to family in case of any causality to an employee on or even off duty. Mental & Physical wellness services like Counseling cell and spiritual environment to ensure good mental health, Free transportation in case of any emergency, well equipped Fitness Zone Gym at subsidized rates, Beauty & Wellness services at subsidized rates. Opportunities for professional growth like participation in national & international conferences, FDPs and Learning sessions , Duty leave for attending conferences, seminars etc. and e-library facilities. Infrastructural Facilities like Free accommodation for supporting staff, accommodation for staff members at subsidized rates, Free parking facility , Canteen facility, Well-equipped staff rooms, Free Wi-Fi facility . Recreational facilities like Trips and sports activities for staff, Birthday celebrations, Festival celebrations.

File Description	Documents
Paste link for additional information	<a href="https://trinitycollegejal.com/wp-content/uploads/2025/01/6.3.1-s.pdf">https://trinitycollegejal.com/wp-content/uploads/2025/01/6.3.1-s.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

39

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

13

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<a href="#">View File</a>
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

29

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

The college has a well -defined mechanism for regular performance appraisal. The performance evaluation is done on various parameters including Teaching-learning and evaluation

related activities, Professional development, co-curricular and extension activities, Research and academic contribution, efforts towards college administration etc. Every year a self-appraisal form is duly filled and submitted to the HOD by each staff member who in turn submits these to IQAC. Time to time feedback is also taken from students and parents. The self-appraisal forms filled by the faculty, the feedback taken from students and evaluation by HOD, Principal and Management remain the basis of evaluation of the performance of the teachers. The ones who perform well given due recognition. Performance Assessment of Non-Teaching Staff: To ensure the efficiency of Non-teaching staff , the college has a performance assessment system. This is based upon self-assessment form , evaluation by Office Superintendent and respective Administrative head. The Principal evaluates the feedback received from students regarding their satisfaction with the working of the employee. Such feedback becomes instrumental in taking decisions regarding promotions or transfer of non-teaching members from one department to another.

File Description	Documents
Paste link for additional information	<a href="https://trinitycollegejal.com/wp-content/uploads/2025/01/6.3.5.pdf">https://trinitycollegejal.com/wp-content/uploads/2025/01/6.3.5.pdf</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college is owned and managed by Catholic Diocese of Jalandhar and it is a self-financed institution. The college maintains its accounts properly as college authority is accountable before Governing body for each and everything. The Institution conducts both internal and external financial audit regularly through a duly appointed Chartered Accountant. The accounts of the college are regularly audited. The internal and external audit is done by the following auditor: 1. Internal: The college has an internal auditing system. The duly appointed accountant by the Management Mr. Vinay conducts internal audit of financial statements of the college. Executive body organizes regular

meetings with internal auditing team. Management takes appropriate steps to solve the audit objections and suggestions. 2. External: As far as external audit is concerned, institution also has external auditors to do the compliance of the various laws applicable to the institution. CA Gurcharan Singh Syal audited the financial statements of the institution. Internal auditor also conduct meetings with external auditor and follow the instructions and suggestions given in audit report.

File Description	Documents
Paste link for additional information	<a href="https://trinitycollegejal.com/wp-content/uploads/2025/01/6.4.1.pdf">https://trinitycollegejal.com/wp-content/uploads/2025/01/6.4.1.pdf</a>
Upload any additional information	<a href="#">View File</a>

#### **6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

##### **6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0.13

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### **6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources**

Efficacy of governance depends upon the ability to mobilize funds and put resources to optimum use. The college is a self- financed institution and depends totally upon the fees collected from students, donations received from philanthropists and sponsorship received from various sponsors. The institution prepares a budgetary plan, which is

presented before the managing committee for approval. After the approval, all the expenditures are carried out. The accounts liaison officer checks the bills after these have been duly verified by the Superintendent of accounts. Stock checking is done at the end of academic year. The college infrastructure is aptly used for competitive exams, Yoga Camps, medical camps and blood donation camps. College offers hostel facility to boys and girls separately. One state level blooming buds competition is also organized every year. Many SDPs, FDPs, Seminars, Conferences and Discussions are organized and college infrastructure is fully used to enrich the students and faculty. Health and fitness services, Beauty and wellness services are also provided to nearby society residents. Exhibitions, fairs and promotional activities etc. are also organized to witness the various colors of our rich heritage, culture and other modern scientific and technical developments.

File Description	Documents
Paste link for additional information	<a href="https://trinitycollegejal.com/wp-content/uploads/2025/01/6.4.3-s.pdf">https://trinitycollegejal.com/wp-content/uploads/2025/01/6.4.3-s.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC has been instrumental in institutionalizing the quality assurance strategies and processes. Skill Enhancement: IQAC focuses on introducing courses like Diploma in Computer applications, Cosmetology, hardware and maintenance, Beauty Culture, Health & Nutrition etc. Outcome Based Education is followed to enrich the students with something beyond the prescribed curriculum. Industry Institute Interface - To bridge industry-academia gap, IQAC validates signing of MOUs with industry partners. E-governance Initiatives: • A well-developed Management Information System (MIS) has been institutionalized for admission, examination, finance and accounts. • Online attendance of students and online entry of house examination awards is being done through BSIM software. • The college has created Whats app groups of faculty and students for sending e-notices. Updates of college activities have been posted on college website, Facebook page, Twitter,

Instagram and other social sites • Whats app mentoring groups have been created to provide online guidance to the students at all times. • E-self-assessment forms for faculty have been introduced for confidential performance appraisal. 5'S System: IQAC has implemented Japanese 5'S techniques Innovative Pedagogy involving ICT tools: It provides a platform for teachers to upload their lesson plans, e-modules, video lectures and also provides a direct link to students for a number of MOOCs.

File Description	Documents
Paste link for additional information	<a href="https://trinitycollegejal.com/wp-content/uploads/2025/02/6.5.3-r.pdf">https://trinitycollegejal.com/wp-content/uploads/2025/02/6.5.3-r.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC has set up system for academic audits and other measures to review teaching learning process at regular intervals. Academic Administrative Audit IQAC has institutionalized the annual conduct and follow-up of Academic Administrative Audit (AAA) at internal and external level. External audit is done always by some external expert who will review and give observation and suggestions to improve. Internal audit is done by proper committee comprising Director, Asst. Director, Principal and IQAC. Academic flexibility like teaching learning and evaluation, and departmental infrastructure like faculty profile, student profile, learning outcomes are the quality parameters considered in audit. The heads of departments submit self-assessment reports of academic performance of their departments in the Performa designed by IQAC .Audit report of the department along with suggestions is presented to and discussed with the Chairperson of IQAC. Report is communicated to the HODs who discuss it with their faculty. Feedback and Evaluation: IQAC takes feedback from students time to time. Teachers evaluation system is also there to review teaching learning process. Besides this self-appraisal forms are filled by staff members every year. These forms are dully checked by HOD and cross verify by IQAC and Authority.

File Description	Documents
Paste link for additional information	<a href="https://trinitycollegejal.com/wp-content/uploads/2025/01/6.5.2.pdf">https://trinitycollegejal.com/wp-content/uploads/2025/01/6.5.2.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**A. All of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://trinitycollegejal.com/wp-content/uploads/2025/01/6.5.3.pdf">https://trinitycollegejal.com/wp-content/uploads/2025/01/6.5.3.pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

#### **Gender Equity and Student Safety**

**Our college is committed to providing a safe, inclusive, and equitable environment for all students, regardless of gender. We strive to promote gender sensitivity, equality, and empowerment through various initiatives.**

**Admission and Benefits**

- The admission procedure is the same for boys and girls. - All benefits, including scholarships and facilities, are equally available to all students.

**Cells and Committees**

- Gender Equity Forum: promotes gender equality and sensitization. - NCC and NSS: foster community service, leadership, and social responsibility. - Anti-Harassment Cell, Anti-Ragging Cell, and Internal Complaint Cell (ICC): provide support and redressal mechanisms for students.

File Description	Documents
Annual gender sensitization action plan	<a href="https://trinitycollegejal.com/wp-content/uploads/2025/01/7.1.1-S_compressed.pdf">https://trinitycollegejal.com/wp-content/uploads/2025/01/7.1.1-S_compressed.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://trinitycollegejal.com/wp-content/uploads/2025/01/7.1.1-Security.pdf">https://trinitycollegejal.com/wp-content/uploads/2025/01/7.1.1-Security.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

The institution prioritizes environmental sustainability through active waste management initiatives. A key focus is plastic reduction, achieved through awareness campaigns, promotion of reusable bags, and student-led projects. The institution has completely eliminated single plastic use. Solid waste management involves classroom and floor-specific dustbins, along with clearly marked bins for biodegradable and non-biodegradable waste which are located outside and inside the building. Kitchen waste from hostels and canteen is separated at the source before being sent to a dedicated solid waste management unit. The institution operates a vermicomposting unit, which processes leaves, garden debris, and kitchen waste into compost used for campus plants. The institution has hired an employee who collects and disposes off other waste at the municipal dumping ground every other day. Liquid waste is managed via a sewage system connected to the city's municipal system, for which the college pays an annual fee. Incinerators in washrooms reduce sanitary waste, with the ash collected for use as manure. Science labs waste, minimal in quantity, is collected in designated red bins and disposed off according to regulations. E-waste collection points are located across campus. Collected e-waste is then transferred to an authorized agency, as per a signed agreement, for proper dismantling and recycling.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.1.5 - Green campus initiatives include

#### 7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).**

**Trinity College prioritizes spiritual values over religious**

sermons, emphasizing the oneness of God and embracing the Vedic principle of "Vasudhev Kutumbkam" (the world is one family). The college maintains a transparent admission policy and offers bridge courses to enhance students' communication, computer, and mathematical skills. Transportation is provided to bridge the rural-urban gap, and numerous scholarships, like Madad-E-Kharch and Book Bank, support students from diverse economic backgrounds. Unique initiatives such as Mentoring, Radiant Stars, Slow Learners, and Peer Mentoring cater to both struggling and advanced learners. The college fosters an inclusive environment, celebrating all major religious festivals and national/international days. Cultural awareness is promoted through various programs, and language departments celebrate Hindi and Punjabi Diwas. The college actively educates its community on constitutional values, rights, and duties, celebrating national holidays and organizing seminars on topics like gender equity. Constitutional provisions and fundamental rights are prominently displayed, and value education classes are conducted weekly, culminating in the national anthem at every event and the hoisting of the flag on national holidays. Secularism is instilled through respecting all religions in prayer sessions.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

This institution is committed to educating its staff and students about their constitutional rights, duties, and responsibilities. The employees and students together celebrate Independence Day, Republic Day and any other day of national importance, they also regularly participate in the programmes launched by the Government of India. To sensitize the students and employees of the institution, different programmes like seminars, guest lecturers gender equity programmes are organised. Informative flex boards highlighting constitutional provisions, such as the right to

education, women's empowerment, gender equity, and anti-ragging measures, are prominently displayed. Fundamental duties and rights are also displayed in the college. All these constitutional events are well planned in advance and mentioned in the Academic Planner at the beginning of the session. We impart values by holding value education classes every week throughout the session. A specific module is designed for it. Patriotism is fostered by concluding every program with the national anthem. We sow the seed of secularism in the minds of the students by respecting all the religions in prayer sessions. Various outreach programmes with the engagement of community are being conducted to make students sensitive towards social issues and hence grooming them into responsible citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://trinitycollegejal.com/wp-content/uploads/2025/02/7.1.9-S.pdf">https://trinitycollegejal.com/wp-content/uploads/2025/02/7.1.9-S.pdf</a>
Any other relevant information	<a href="https://trinitycollegejal.com/wp-content/uploads/2025/02/7.1.9-S.pdf">https://trinitycollegejal.com/wp-content/uploads/2025/02/7.1.9-S.pdf</a>

<p><b>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff</b></p> <p><b>4. Annual awareness programmes on Code of Conduct are organized</b></p>	<p>A. All of the above</p>
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File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

This institution's mission blends modern education with traditional values, emphasizing universal peace, harmony, and tolerance. The institution celebrates India's diverse cultural heritage and observes national/international commemorative days. These celebrations aim to educate students and foster a sense of global citizenship. The days to be celebrated are pre-planned and noted in the academic calendar. Educating students through these small celebrations not only makes them aware but also inculcates the value of being a global citizen. The major festivals of all religions are celebrated. Important National days like Republic Day, Independence Day, Teachers Day, Gandhi Jayanti etc are celebrated. Tributes are paid to notable figures on relevant occasions. Besides these days, the college keeps the rich national heritage alive by organizing functions on some local, regional and national festivals, with an aim to create awareness about the cultural, spiritual, historical and national heritage and to connect the students with it. We celebrate Teej, Karwa Chowth, Christmas, Diwali and Lohri in the college campus. Keeping in mind the digital platforms preferences of the students, our social media team prepares digital designs on each national/international commemorative day and display it on our all-social media official channels.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The college conducts many innovative and best practices in the college. Some are listed below: Blooming Buds, Madad-e-Kharach, Value education, Outreach programme, Parent teacher meet, English speaking campus, Radiant Stars, Scholarships, Celebration of religious festivals Two Best Practices followed at Trinity

1. Title of the practice :- Madad- E -Kharach: The contribution made by the staff members is deposited in a separate bank account, which is utilized as a financial help for the needy students.

2. Wall of Kindness: The Wall of Kindness inspires the students, staff and the Alumni to pursue acts of humanity and benevolence for the welfare of those in dire need of basic things. This sort of unconventional charity has proved to be a boon for the college as well as the locality.

File Description	Documents
Best practices in the Institutional website	<a href="https://trinitycollegejal.com/wp-content/uploads/2025/01/Madad-e-Kharach merged.pdf">https://trinitycollegejal.com/wp-content/uploads/2025/01/Madad-e-Kharach merged.pdf</a>
Any other relevant information	<a href="https://trinitycollegejal.com/wp-content/uploads/2025/01/Madad-e-Kharach merged.pdf">https://trinitycollegejal.com/wp-content/uploads/2025/01/Madad-e-Kharach merged.pdf</a>

## 7.3 - Institutional Distinctiveness

### 7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The thrust area and distinctiveness of the institution is to ensure moral uprightness and spiritual enlightenment of the students. The college always strives to achieve its vision, mission and goals and adheres to its motto "towards the higher realms of life".

College foster the development of strong moral character by instilling virtues such as honesty, integrity, responsibility, empathy and respect through value education classes. To promote awareness and understanding of diverse cultures and religions, fostering tolerance and respect for different belief systems, college celebrates various festivals and days of importance. The students are encouraged to actively engage in community service and outreach so as to cultivate among them a sense of social responsibility. All these activities serve as pointers to achieve its mission to mould a generation of intellectually, morally and spiritually awakened youth so that the awakened youth will act as responsible citizens and will rise above the narrow confines of caste, religion and socio-economic barriers. This is the only college in the vicinity which promotes secularism fully by respecting each religion by celebrating almost all the festivals of every religion and regions.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

Trinity empowers its students to be competitive and innovative and enrich them with values and knowledge. Considering its positive view the college is planning to set up its theme for the coming academic year "Enrich to Empower" based on this theme the college has many plans to innovate new ideas so as to bring about a strong social and educational reformation through different extension activities.

The plan of action for 2024-25 includes completion of second

cycle of NAAC accreditation, introducing more number of smart class rooms, to enhance and upgrade cosmetology and language lab and other infrastructure facilities. To strengthen collaborations for skill enhancement.