



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

TRINITY COLLEGE

TRINITY COLLEGE, CHURCH NAGAR, GURU GOBIND SINGH AVENUE,
CHOGITTI

144009

www.trinitycollegejal.com

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

September 2018

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Punjab the land of five rivers, rightly called “The Granary of the country”, is a blessed state. People of this state are known for their valour and enterprising skills. Providing quality higher education to the people of Punjab was the core philosophy behind the establishment of TRINITY COLLEGE. The foundation stone of the building was laid on 16 March 2000 by Late His Excellency Bishop Symphorian Keeprath.

It was indeed a blessed day in the historical saga of its glory when the college saw its inauguration in 2002. The college was formally blessed and inaugurated on 5 March 2002 by His Eminence, Cardinal Crescenzo Sepe, the delegate of the Pope from Rome and His Excellency, Archbishop Lorenzo Baldsseri, the Vatican Ambassador to Indian in the presence of 150 catholic Bishops from all over India.

The first academic session with three degree classes, B.A, B.C.A & B.Sc-IT, was formally inaugurated by Dr. S.P Singh, Honble Vice-Chancellor of Guru Nanak Dev University, Amritsar on 24 July 2002. Trinity College, Jalandhar took giant strides by acquiring permanent affiliation to G.N.D.U Amritsar in the year 2013. At present the college is having 7 U.G and 2 P.G programs.

Trinity is blessed to have His Excellency Rt. Rev. Dr. Franco Mulakkal, Bishop of Punjab & Himachal Pradesh as its Patron, under whose aegis the college has grown leaps and bounds. Team Trinity is fortunate to be led by a vibrant and dynamic personality in Rev. Fr. Peter Kavampuram, the Director of the college.

Vision

We envision our college as a prime mover in transformative education, broadening the cognitive, experimental, and spiritual horizons of students, leading them to higher realms (Ad Altiora) of human life on earth.

This means to us:

- Trinity aspires to disseminate information in such a way that it transforms the students into better citizens.
- Trinity envisions to be a leader in quality education.
- Trinity moulds a generation with global vision and commitment towards building a 'better India'.

Mission

We at Trinity College commit ourselves to the creation of a society wherein the youth are characterized by INTELLECTUAL STIMULATION, MORAL, UPRIGHTNESS AND SPIRITUAL ENLIGHTENMENT, wherein they establish and nurture CAMPUS-COMMUNITY NETWORK SO AS TO REACH OUT TO THE LESS PRIVILEGED, wherein they promote NATIONAL INTEGRATION WITH THE SPIRIT OF AUTHENTIC INDIAN CULTURE, wherein they undertake NETWORKING WITH THE CORPORATE SECTOR, and wherein they become AGENTS OF CHANGE WHO EXERCISE A TRANSFORMATIVE INFLUENCE ON SOCIETY.

What it means to us:

Trinity College, with all its systems and practices and co-curricular activities, aims to mould a generation of intellectually, morally and spiritually awakened youth. We expect that the awakened youth will act as responsible citizens with social commitment, and rise above the narrow confines of cast and religion. They must assimilate and champion the rich Indian culture and tradition. Along with this, we want them to cater to the ever widening horizons of the corporate world. The different departments, clubs and associations at Trinity evolve strategies to achieve these aims so that the youth at Trinity become the agents of change for a better India.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. Equipped with eligible, dedicated, knowledgeable and cooperative faculty.
2. Well furnished infrastructure with labs, Wi-Fi Canopus, High-Tec Computer Lab, ICT Facilities, e-learning and Hostels for Boys & Girls.
3. Eco-friendly teaching & learning, Constructive & Student centred method of teaching,
4. Campus interview & Placement, Scholarship schemes and value based education.
5. Special policy for inclusive education, especially for minorities and less privileged.
6. NCC, NSS, Literary & Fin-arts club, social sensitivity and other humanitarian activities.

Institutional Weakness

1. Less enrolment due to lack of Vocational and other Academic Courses in the College.
2. Majority students are from First Generation and Economically poor family.
3. Location of the college and lack of Public Transport to the College.
4. Lack of high-tech in teaching and learning process.
5. Lack of research projects and fund.

Institutional Opportunity

1. Activate more courses especially Vocational Course in the college.
2. Twinning programme with Foreign Universities and student/faculty exchange programme.
3. Initiate Research programmes and organize National/International Seminar.
4. Organize more Faculty development Programmes and encourage UGC Refreshing Course.
5. Initiate more Campus interview and placement programmes.

Institutional Challenge

1. Mushrooming of private colleges/Universities and unhealthy competitions.
2. Lack of infrastructure, conveyance and hostel facilities.
3. Competition with Age-old and established neighbouring colleges/Pvt. Universities.
4. Less enrolment in existing courses.

5. Same courses are running in 45 colleges under GNDU.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Curriculum aspect is the backbone of any educational Institution. Trinity College being an affiliated college of G.N.D.U ,Amritsar follows a very well defined curriculum developed and designed by the G.N.D.U,Amritsar.For effective implementation of curriculum teachers prepare schedule of completion of curriculum well in advance .Curriculum delivery is made enriched by arranging extensionlectures, groupdiscussion, debates and industrial visit etc.Monthly tests and house examinations are conducted. College is providing certificate course in PHP and ASP.NET.Five teachers are members of Board of Studies and one teacher is member of Academic Council.

Five new courses including two post graduate course and three undergraduate courses are introduced in last five years.

Trinity College integrates cross cutting issues related to gender, environment and sustainability, human values and professional ethics into the curriculum. Weekly classes on environmental studies and drug addiction classes are conducted. To sensitize the students towards human values value education classes are conducted. Outreach programs in various old age homes, orphanages and unprivileged areas are conducted by the college. In order to save human lives blood donation camps are conducted. For enabling the teachers well versed in curriculum delivery faculty enrichment programs are organized by the college every year. Faculty is promoted for implementing professional ethics by emphasizing punctuality, uniforms and three tier system of meetings (H.O.Ds meetings, Academic Council meetings and staff-meetings).

Proper feedback related to curriculum from students, teachers, alumni and parents of the students is collected by the management and analyzed and actions are taken by the management.

Teaching-learning and Evaluation

Trinity College Jalandhar is self financed college. Trinity College Jalandhar is known as, ‘a college with a difference’. Not because we do different things but because we do the same things differently, that is the reason students from other states and countries took admission here. College offers various courses like B.C.A, B.Sc., B.Com., M.Com. and M.A political science. As our college is private, self financing and minority institution, it was embarked seats for reserved category as per GOI and state government rule. The institution organizes special program for slow learners and advance learners. Our institution fully abides the rules and regulations to meet the needs of the differently abled students.

The academic philosophy of the college is student centric. Various methods are adopted to ensure the students to actively participate in teaching learning process. All the teachers use ICT tools to enhance the learning level of students. In order to give personal attention, mentoring is done. The creativity is nurtured by the institution by adopting various teaching learning methods. College is having sufficient number of teachers for every course including some PhD teachers. Some teachers have received awards from recognized bodies. Our college adopts academic calendar for the conduct of continuous internal evaluation. The mechanism of internal evaluation is completely transparent and grievances related to the examination are addressed as per the

prescribed procedure of the college. The Program outcomes (PO) and Program specific outcomes (PSO's) are measured time to time to attain the level of student understanding

Research, Innovations and Extension

Trinity College excels in Research Innovations and Extension programmes. College conducted surveys during the last 3 years with their own departmental funds.

Institution has created an ecosystem for innovations for the creation and transfer of knowledge various activities like tree plantation, seminars on green environment were conducted to save environment. College also conducts many seminars on Intellectual Property Rights and Industry Academia Innovative Practices related with career counseling , Ecommerce ,E-Filing, personality Tips, Study of Manuscripts and Entrepreneurial Development

College library has stated code of ethics to check malpractices and plagiarism in research. Institution provides qualitative incentives to teachers who receive state, National and international recognition .Three teachers were awarded PhD Degree in 2017-18 in the subject of sociology, chemistry and Zoology. Research papers were published in the journals notified on UGC websites. Books and chapters and papers were published in National and International conferences during last five years.

College also conducts extension activities related with social issues and holistic development of the students in the neighborhood community. Various outreach and extension programmes were conducted by NSS and NCC. Students actively participates in Swatch Bharat Abhiyan, Aids Awareness, Gender Issue programmes.

College conducted field trips related with culture of Punjab which were very beneficial for the students at departmental level. At present college has 7 functional MOU in the field of industry, health, banking and charitable institutions.

Infrastructure and Learning Resources

The Institution has adequate facilities for teaching- learning in the form of classrooms, laboratories, sports (indoor , outdoor), games and cultural activities The Wi-Fi enabled campus spreading in an area of 7 acres has 19 spacious and well furnished classrooms, open stage, sprawling play ground, multipurpose Seminar hall, common rooms for students etc. A provision of expenditure in the budget is made annually for infrastructure augmentation which will ensure their availability on a continual basis.

The Library is automated using ILMS and has a collection of 7034 books, various journals and magazines. Every year the institution incurs average annual expenditure for purchase of books and journals including remote access to e-resources. It provides access to e-journals, e-books and we are members of INFLIBNET N-LIST programme. Approximately 50% of the teachers and students visit library every day.

Institution frequently updates its IT facilities including Wi-Fi. IT infrastructure has been augmented with the addition of computers, CCTV cameras, LCDs, Biometric Attendance System and improved internet connectivity. The institution is having facilities for e-content development like recording facility and LCS.

Average expenditure is incurred on maintenance of physical facilities and academic support facilities for the augmentation of the available infrastructure to ensure that it is in line with its academic growth and is optimally utilized. The management has devised a policy in the institution for maintaining and utilizing physical, academic and support facilities and a new milestone in the journey of the institution is the construction of a new building.

Student Support and Progression

The highlights of Criterion V are the efforts of an institution to provide necessary assistance to students, to enable them to acquire meaningful experiences for learning at the campus and to facilitate their holistic development and progression.

Trinity College provides 21 different government and non-government scholarships to the students. Trinity College provides 6 capability enhancement and development schemes that includes career counseling, bridge courses, yoga and meditation, remedial coaching, personal counseling, language lab & extra learning through value added courses.

Through the guidance of the Placement and Career Guidance Cell 63 students are placed in both private and government institutions in last 4 years. In last academic year 15 students progressed from UG to PG courses.

The institution promotes active participation of the students in social, cultural, leisure and sports activities. During last 5 years, 166 cultural activities are performed & during last 3 years sports students bagged more than 8 prizes at national / international level in Cricket. College is having a student council named College Cabinet which plays an active role in the academic, cultural and administrative activities.

Institute has a well formed alumni Association called Volvino Association. A total of 3 meetings of alumni association held in last 3 years for solidarity building and to strengthen the bond between the teachers and the students. Alumni financial contribution to college during last one year is RS 15000/-. Trinity College ensures proper participation of students in academics and student support.

Governance, Leadership and Management

This college has the lift no stone unturned to stay in tune with respect to the vision and mission of the institution.

The sapling of this college has grown with the thought to keep the governance of the institution reflective with the vision and mission of the institution. The college is running decentralized governance which constitutes the participation of management and other bodies of the institution which helps the college in smooth functioning.

The college functions in accordance to the strategic plans which helps for the smooth conduction of the events. The organizational structure of the institution contributes in implementing all the strategic plans finalized in three tier meeting. The college has automated. As a part of E- Governance, college has automated all the processes.

The Service rules, welfare schemes, and promotion systems are well defined. The college provides adequate support to the faculty for professional development. The non-teaching staff also moving towards higher realms

of life, as college initiates to provide administrative training to their time and again. The college has well structured performance based appraisal system for teaching and non-teaching staff.

The college conducts internal and external audit regularly which helps in maintaining the accounts and the documents are available with the Bursar's office. The resource mobilization is through staff fund, alumni fund and Diocese of Jalandhar.

The institution has IQAC to ensure the academic, non-academic and administrative qualities. Some quality initiative was taken by IQAC which contributed significantly for institutionalizing the quality assurance strategies and processes.

Institutional Values and Best Practices

The college plays a vital role in gender equity. It is a co-ed college & takes initiatives to give equal opportunities to the boys and girls to participate in different events like youth festival, inter college competitions etc. College always ensures the safety and security of the students. The Campus has a robust security Safety and system with multiple checks at entry points for all persons and vehicles. Students wear ID cards at all times and outsiders are checked by security staff before allotting visitor IDs. The institute is committed to adopt environment-friendly policies with regard to tree plantation, waste management. The College takes initiatives to contribute its services the locality also by organizing various programmes. Human values and professional ethics are promoted by conducting value oriented programmes like motivational lectures, street plays etc.

The college has instituted many best practices like Madad-E-Kharach. Blooming Buds, Radiant stars, Value education, outreach programme, English speaking campus, Scholarships, Celebrating Religious festivals etc. the main motives behind these are for the overall development of the students and uplift the weak and needy students so that they will be able to meet the challenges of the world.

By conducting all the activities the college strives to achieve its mission to mould a generation of intellectually, morally and spiritually awakened youth. So that the awakened youth will act as responsible citizens with social commitment and rise above the narrow confines of caste and religion. They must assimilate and champion the rich Indian culture and tradition

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	TRINITY COLLEGE
Address	Trinity College, Church Nagar, Guru Gobind Singh Avenue, Chogitti
City	JALANDHAR
State	Punjab
Pin	144009
Website	www.trinitycollegejal.com

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Ajay Prashar	0181-2420793	9855297007	0181-2420003	trinitycollege2002@gmail.com
IQAC Coordinator	Neetu Khanna	0181-5018151	9780030151	0181-2671148	neetu_591982@yahoo.com

Status of the Institution	
Institution Status	Private and Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	Yes minority certificate.PDF
If Yes, Specify minority status	
Religious	Religious
Linguistic	
Any Other	

Establishment Details				
Date of establishment of the college	05-03-2002			
University to which the college is affiliated/ or which governs the college (if it is a constituent college)				
State	University name	Document		
Punjab	Guru Nanak Dev University	View Document		
Details of UGC recognition				
Under Section	Date	View Document		
2f of UGC	20-06-2017	View Document		
12B of UGC	20-06-2017	View Document		
Details of recognition/approval by stationary/regulatory bodies like AICTE, NCTE, MCI, DCI, PCI, RCI etc (other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day, Month and year (dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Trinity College, Church Nagar, Guru Gobind Singh Avenue, Chogitti	Urban	3.5	8624.38

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Arts	36	Sr. Sec.	English,Hindi,English + Punjabi	720	139
UG	BCom,Commerce	36	Sr. Sec.	English	225	76
UG	BSc,Science	36	Sr. Sec.	English	90	13
UG	BSc,Science	36	Sr. Sec.	English	30	4
UG	BSc,Science	36	Sr. Sec.	English	30	2
UG	BCA,Computer Science	36	Sr. Sec.	English	180	30
UG	BSc,Computer Science	36	Sr. Sec.	English	30	0
PG	MA,Arts	24	B.A	English,Hindi,English + Punjabi	60	0
PG	MCom,Commerce	24	B.Com	English	60	25

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				35			
Recruited	0	0	0	0	0	0	0	0	10	25	0	35
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				15
Recruited	9	6	0	15
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	1	0	0	1
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	2	1	0	3
M.Phil.	0	0	0	0	0	0	2	4	0	6
PG	0	0	0	0	0	0	3	5	0	8

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	1	0	1
M.Phil.	0	0	0	0	0	0	1	0	0	1
PG	0	0	0	0	0	0	2	14	0	16

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	1	1	0	2

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	110	19	0	0	129
	Female	121	14	0	0	135
	Others	0	0	0	0	0
PG	Male	4	0	0	0	4
	Female	21	0	0	0	21
	Others	0	0	0	0	0
Certificate	Male	0	2	0	0	2
	Female	5	0	0	0	5
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	61	52	31	22
	Female	50	45	49	44
	Others	0	0	0	0
ST	Male	0	3	6	11
	Female	2	3	6	7
	Others	0	0	0	0
OBC	Male	24	17	23	24
	Female	47	57	54	45
	Others	0	0	0	0
General	Male	127	102	80	79
	Female	107	109	72	78
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		418	388	321	310

3. Extended Profile

3.1 Program

Number of courses offered by the institution across all programs during the last five years

Response: 1243

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of programs offered year-wise for last five years

2017-18	2016-17	2015-16	2014-15	2013-14
9	6	6	5	5

3.2 Students

Number of students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
289	310	321	388	418

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
162	153	169	177	184

File Description	Document
Institutional data in prescribed format	View Document

Number of outgoing / final year students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
104	91	104	136	75

File Description	Document
Institutional Data in Prescribed Format	View Document

3.3 Teachers

Number of full time teachers year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
35	32	28	26	24

Number of sanctioned posts year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
35	32	28	26	24

File Description	Document
Institutional data in prescribed format	View Document

3.4 Institution

Total number of classrooms and seminar halls

Response: 23

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
34.72	30.92	45.33	40.47	33.36

Number of computers

Response: 41

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

The college thoroughly plans and develops action plans for effective implementation of the curriculum which is in line with the institution's goal to impart quality education with professionalism.

- Teachers prepare schedule of work for each subject semester wise and month wise for the completion of curriculum in time.
- Each faculty member maintains the teachers' diary indicating various aspects related to planning and implementation of curriculum which is checked in two tier system by respective Head of the Department and by the Principal of the college.
- Once in each semester House Examinations are conducted by the college and performance of the students are communicated to the parents through P.T.Ms.
- Each department prepares the Academic calendar of activities like extension lectures, Power Point presentations, Group Discussions, House examinations etc. for the semester to achieve the desired outcomes.
- The curriculum delivery is effectively done through illustrative lectures, supported by Power Point Presentations, use of Projectors, Assignments, Group discussions and E-content development.
- Printed study material is also given to students.
- To enhance the knowledge of the students Guest lectures, Seminars, Debates, Economic surveys, Student development programs, and Interactive sessions etc are also held.
- Educational trips and field trips are organized from time to time to supplement classroom teaching. The college also arranges for visits to industry so as to help them in gaining first hand practical knowledge.
- The quality of the education imparted to students is monitored and ensured through feedback system .Regular feedbacks obtained from the stakeholders, with respect to the quality of the education provided to the students.
- Periodical assessment of the students is taken by the subject teachers in written form and sometimes in oral form and students are well informed about the schedule of tests and report is documented in teachers' diary.
- All department heads, in the end of each session make workload of the dept. for the coming session. The Head of the dept. allocates classes for the coming session at the end of the previous one so that each teacher can prepare notes, collect required material in advance for effective delivery of curriculum.
- In the beginning of each session college holds staff-meeting in which members are grouped into various committees for effective implementation of the curriculum. Time Table making, duties for conducting house examination, organizing departmental competitions and duties regarding various curricular and co- curricular activities are some of the tasks delegated to the members.
- Students are motivated to participate in various co-curricular activities like- Quiz Competitions, Debate ,Declamation Contests, Creative writing, Essay Writing and Caption Contest in youth

festival and those organized by different colleges to enhance their cognitive and intellectual skills whereby students not only participate but also get good exposure for their overall growth.

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 3

1.1.2.1 Number of certificate/diploma programs introduced year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
01	01	01	00	00

File Description	Document
Minutes of relevant Academic Council/BOS meetings	View Document
Details of the certificate/Diploma programs	View Document

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 75.86

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
8	8	2	2	2

File Description	Document
Details of participation of teachers in various bodies	View Document

1.2 Academic Flexibility

1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years

Response: 9.49

1.2.1.1 How many new courses are introduced within the last five years

Response: 118

File Description	Document
Minutes of relevant Academic Council/BOS meetings.	View Document
Details of the new courses introduced	View Document

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented

Response: 0

1.2.2.1 Number of programs in which CBCS/ Elective course system implemented.

Response: 00

File Description	Document
Name of the programs in which CBCS is implemented	View Document

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years

Response: 1.95

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
07	13	10	00	00

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

- **Gender Sensitization** – Trinity College initiates women empowerment through establishing women cell, which conducts seminars, lectures etc for making the students aware about their rights. College also celebrates women's day and mother's day to give recognition to women. College provides short term course on self defense especially for female students to make them safe and secure in society.
- **Environment and Sustainability-**
 - Weekly classes are carried out for 2nd year students of all streams to make them aware about the environmental issues. To impart more practical knowledge, college conducts tree plantation activities, eco friendly celebrations, cleanliness drives etc .
 - College motivates the students to save power and paper by inculcating in them a desire to save these scarce resources for the coming generations.
 - We continuously do efforts to make our campus an eco-friendly campus. Students nurture the plants planted by their seniors and plant new ones for the next generation.
 - College presents plants saplings to the staff on their birthdays and to the chief guests as a token of love.
- **Human Values and Professional Ethics-**
 - College imparts human values among the students through value education classes once in a week. To sensitize them towards various human values like co-operation, belongingness, respect for elders, generosity, moral & societal values, each department conducts outreach programs every year in various old age homes, unprivileged areas, pingalwadras (specially challenged people), orphanage homes etc.
 - Guest Lectures on value education are also organized.
 - To inculcate humanity langar sewa on festivals is also done by students and staff.
 - In order to save human lives college also initiates various blood donation camps. So our students and staff members donated blood many times to save the life of needy.
 - College conducts classes on drug abuse as part of their curriculum to make the students aware about the bad effects of drugs on their health.
- **Professional Ethics** –Our institution promotes professionalism and follows professional ethics in the following terms
 - Trinity College conducts the Faculty enrichment program every year in the beginning of the session for the overall growth of the staff members.
 - Department of computer science provided certificate course in PHP and ASP.Net to make the students fit for their professional career.
 - Department of commerce conducts entrepreneurship awareness camp for creating entrepreneurship and business ethics among the students.
 - All the curricular, Co-curricular and extra curricular activities are conducted as per scheduled in the academic calendar and executed systematically.
 - Meetings of H.O.D, Academic Council and staff members are conducted each month to discuss important matters of the college.
 - College has a practice of appointing Master of the day for a week from the faculty members who

maintains the record of all major activities.

- For inculcating the Professional ethics Philosophy in B.A& Management Principles & OB in B.Com & M.com are taught

File Description	Document
Link for Additional Information	View Document

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

Response: 2

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 02

File Description	Document
Details of the value-added courses imparting transferable and life skills	View Document
Brochure or any other document relating to value added courses.	View Document
Any additional information	View Document

1.3.3 Percentage of students undertaking field projects / internships

Response: 10.38

1.3.3.1 Number of students undertaking field projects or internships

Response: 30

File Description	Document
List of students enrolled	View Document
Institutional data in prescribed format	View Document

1.4 Feedback System

1.4.1 Structured feedback received from 1) Students, 2)Teachers, 3)Employers, 4)Alumni and 5)Parents for design and review of syllabus-Semester wise/ year-wise
A.Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: A. Any 4 of the above

File Description	Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback processes of the institution may be classified as follows:

A. Feedback collected, analysed and action taken and feedback available on website

B. Feedback collected, analysed and action has been taken

C. Feedback collected and analysed

D. Feedback collected

Response: B. Feedback collected, analysed and action has been taken

File Description	Document
Any additional information	View Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 9.46

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
33	34	33	28	31

File Description

Document

List of students (other states and countries)

[View Document](#)

Institutional data in prescribed format

[View Document](#)

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 24.05

2.1.2.1 Number of students admitted year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
289	310	321	388	418

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1565	1485	1425	1380	1380

File Description

Document

Institutional data in prescribed format

[View Document](#)

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

Response: 100

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
162	153	169	177	184

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

Response:

1) For Advanced Learners:-

1. The club for advanced learners Radiant Star was established to identify the students with special talent and potential to learn and to provide them the opportunity to explore and polish their hidden talent. Students getting 65% marks are eligible for this club. Learning sessions are organized for them to enhance their practical knowledge.
2. Fast learners are encouraged to undertake various higher levels academic development program.
3. Extension lectures and workshops are arranged to make these students familiar with recent advancements in the concerned subjects.
4. Quiz programs are also arranged to enhance their general knowledge.
5. Various interdepartmental competitions are conducted in the college to judge the potential of such students and they are made aware of various career opportunities in keeping with their career strength.
6. One career library is also there so that advanced learners can get more information related to competitive exams.

2) For Slow Learners:-

(i) The Institution has student support cell to support the slow learners. Cell provides adequate support to slow learners to overcome academic difficulties by:

- Organizing Extra Classes during the semester
- Giving practice assignments
- Organizing Guided Self Study Courses classes

- Providing extra reading material to improve basic understanding of subject

(ii) Bridge Course: -The students from Punjabi and Hindi mediums were given free English classes. It is made compulsory for all the students from Punjabi and Hindi medium to attend these classes.

(iii) Various remedial courses are conducted for each department of college. The college has remedial coaching for academically weak students. Special timetables are prepared for remedial lectures. teachers take efforts to identify the weakness of the student in the learning process which needs to be improving .many times it has been found that a particular learner requires repetition of the same concept more than twice. This problem is addressed by making the concerned students write the concepts several times to build confidence of the students The courses are need based and adjusted into the time table by taking extra classes on

1)Digital Electronics

2)Mathematics

3)Q.T

4)English

5)History

6)Sociology

3) The institution conducts an Orientation program for newly admitted students to make them aware of program structure, internal and external examination pattern and career opportunities in various courses. The Trinity colleges identify the extent of students learning; assesses their preparation, requirements, and experiences; and take various measures to improve student achievement in curricular, co-curricular and scholarly work. College organize various special programs

4) Industrial visit: -industrial visit provides students an insight regarding internal working of companies. Each department of the college organizes the industrial visit for the students in every academic year with the motive that it will give the students an opportunity to learn things practically in a real-time functional environment through interaction, witnessing the working methods and clarifying the doubts from experienced workers

File Description	Document
Link for Additional Information	View Document

2.2.2 Student - Full time teacher ratio

Response: 8.26

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0

2.2.3.1 Number of differently abled students on rolls

Response: 00

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The academic philosophy of trinity is student centric. The teachers act as facilitator and students play an active role in the learning process. Various methods of experiential and participatory learning are adopted to ensure that students are active participants than remaining passive listeners in the teaching-learning process.

Participative Learning

The participatory learning activities adopted by the faculty that develop an application based outlook of student are:

- (a) Group discussions
- (b) Projects
- (c) Presentations
- (d) Term Papers / Seminar
- (e) Home Assignments

Participative Learning

- Eminent speakers are invited to give guest lectures. These experts bring their expert knowledge, which widens the knowledge horizon of the students.
- Case study method is widely used for making the lecture interesting and informative. Students are

allowed to think freely and loudly such that the atmosphere in the classroom is vibrant. The 'Case study' method has been highly recommended for sharpening the analytical and decision-making skills of the students.

- After the completion of any topic, The Teachers give the assignment questions related to the topics taught, it enables the students to get better grip of the topic.
- The teachers organize 'quiz' in the class, before commencing any new topic to identify the knowledge level of the student
- Innovative teaching tool like flip method allow them to deepen their knowledge.

Experiential Learning.

Industrial visit provides students an insight regarding internal working of companies. Each department of the college organizes the industrial visit for the students in every academic year with the motive that it will give the students an opportunity to learn things practically in a real-time functional environment through interaction, witnessing the working methods and clarifying the doubts from experienced workers

College organizes annual intercollegiate events for students for promoting literally skills, cultural expertise and financial knowledge. All of these aspects are part of the syllabus under Economics, Business Studies, Commerce and Law. The textbook knowledge is learnt through experiencing the same, which enable better knowledge transfer. Thus the college inculcates ethical values and fair play amongst the students.

Problem solving methodology

Projects are assigned as a group and they are given specific task such that the outcome is presented as the result of group exercise. Under this, one student helps another student. Effective tutorial session help the students to solve their problems. Debates are also organized, which solve the problem at some extent.

File Description	Document
Link for Additional Information	View Document

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 97.14

2.3.2.1 Number of teachers using ICT

Response: 34

File Description	Document
List of teachers (using ICT for teaching)	View Document

2.3.3 Ratio of students to mentor for academic and stress related issues**Response:** 8.26**2.3.3.1 Number of mentors**

Response: 35

File Description**Document**

Any additional information

[View Document](#)**2.3.4 Innovation and creativity in teaching-learning****Response:**

Innovation comes when the learning culture is encouraged. The institution has designed its teaching methods to fulfill the requirements of all the students.

- Projects are assigned as group and they are given specific task such that the outcome is presented as a result of group exercise.
- Under collaborative learning, one student help another student. it is effective tutorial session which enabled the students to be self conscious about their writing skills.
- In the beginning of every semester, a course plan is created by all the teachers. They divide the topics in order of succession, mention the time allotted to each topic, define tools and techniques etc. Each topic is completed within the timeframe to allow the students enough time to grasp the concepts.
- ICT tools and techniques are used to make the topics better understand to the students. Teachers practice collaborative methods to invoke student participation in the classroom. Importance to practical knowledge is maintained throughout the semester. Assignments are given on regular basis to test their understanding and help the students learn beyond the syllabus.
- Another important teaching learning method is industrial visit. Industrial visit provides students an insight regarding internal working of companies. College organizes the industrial visit for the students in every academic year with the motive that it will give the students an opportunity to learn things practically in a real-time functional environment through interaction, witnessing the working methods and clarifying the doubts from experienced workers.
- College also conducts the national seminars. It benefits the students by providing them an opportunity to actively participate in research paper presentation by experts and to actively get involved in the interactions and post presentations.
- Time to time institution organize the Workshops to teach, instruct or facilitate group interaction between a relatively small number of people. These are traditionally interactive events that encourage participant involvement.
- Role plays are conducted to involve the students more practically.

The college management support by way of providing all required resources besides the permission to

experiment innovative method among the students the library, language lab and ICT facility are freely available to the teaching faculty, which encourages the faculty to try out innovative teaching methods. Teachers adopt teaching methods that promote independent thinking and self learning amongst students. Teachers try for inculcating enduring universal values such as respect for different culture, peace and tolerance, democracy, justice and equality.

The college believes in the policy of giving freedom to students to express and nurture their creative side under the guidance of the teachers. Teachers in their individual capacity encourage and guide the students to polish their talents.

The creativity is nurtured by organizing various competitions such as painting, poster making, rangoli, creative writing, theater etc. Students are motivated to showcase their creativity in college magazine 'TRINITAS'.

File Description	Document
Any additional information	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 100

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	View Document

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 0

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
			00	00

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	View Document

2.4.3 Teaching experience per full time teacher in number of years**Response:** 6.37

2.4.3.1 Total experience of full-time teachers

Response: 223

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years**Response:** 20.69

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	0	0	5

File Description

Institutional data in prescribed format

Document[View Document](#)**2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years****Response:** 0.63

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	01	00	00	00

File Description

List of full time teachers from other state and state from which qualifying degree was obtained

Document[View Document](#)**2.5 Evaluation Process and Reforms****2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level**

Response:

Formative and summative assessment approaches are adopted.

- The students are evaluated by class participation, group discussions and class tests, which not only improves their preparation but also ensures comprehension of various topics taught in the class.
- Debates, blackboard tests and classroom quiz are also held for some interesting and short topics, which make the evaluation challenging and interesting for students.
- Based on the pattern of questions papers set by the University for Final Exams practice question papers are given to students for homework and tests pattern of question papers given for home work and tests.
- The student centric learning through assignments, projects and practical sessions is impartially and fairly evaluated on the basis of performance.
- Special tests are conducted to offer a chance to students to evaluate the performance of the students.
- The College examination committee frequently visits the examination hall during examination to check the transparency.
- Internal assessment is awarded under different categories. If a student is absent for the examinations because of any medical reason or any emergency and then he/she is allowed to write the examination afterwards. He/she is given a set of question paper prepared by faculty and then a re-examination date is provided to the student.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety**Response:**

For internal assessment, the institution takes class tests, unit tests, and monthly tests of the students. The programme of these internal evaluation test is strictly followed by the institution. All the departments accordingly conduct all these tests of each subject. In addition to this, the Departments organize departmental seminars workshops and paper presentation activities to assess the Student's attainment and progression. According to scheduled programme, House test exams and monthly test are conducted in each semester and question papers are designed according to university pattern. Question papers are prepared by the individual faculty member. The question papers are submitted to the Examination-in-charge in a closed envelope, much prior to the examination. On the day of examination, the controller with the examination committee reveals the question paper and the examinations are conducted under strict scrutiny of invigilator. The College examination committee frequently visits the examination hall during examination to check the transparency. The faculty members are asked to submit the evaluated answer sheets within 7 days of completion of examination. The answer sheets are distributed to the students after one week of examination. If any student has any grievance related to the results then they approach to the HOD of their department with the consent of controller (Principal) of examination committee within the three days of distribution of sheets. HOD declares the result within next seven days. After that parents are informed

about the result of their ward through PTM. If a student is absent for the examinations because of any medical reason or any emergency and then he/she is allowed to write the examination afterwards. He/she is given a set of question paper prepared by faculty and then a re-examination date is provided to the student. The entire process is transparent for the particular student but is kept confidential by the Committee. Students are given their progress report. Their weaknesses are pointed out. Suggestions are given how to improve performance. All answer books are preserved and documented. In the Current academic year 2017-18, the internal evaluation examination at college level for session 2017-18 has been scheduled as below- 1st house Exams - 18.09.2017 and 2nd house Exams - 17.03.2018.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

The grievance redressal mechanism with respect to the evaluation system is student supportive. The Principal and the coordinator of the Examination Committee provide due hearing to and respect any kind of grievance about the evaluation system. The authorities are ever willing to redress the grievances. In short, the grievances of the students are immediately addressed and sorted out. Grievances regarding the marks obtained in the various examinations are addressed as per the prescribed procedure. The answer sheets are distributed to the students after one week of examination. If any student has any grievance related to the results then they approach to the HOD of their department with the consent of controller(Principal) of examination committee within the three days of distribution of sheets. HOD declares the result within next seven days i.e why it is time bound and efficient. After that parents are informed about the result of their ward through PTM. The entire process is transparent for the particular student but is kept confidential by the Committee. It is imperative to note that the grievance rate has been very low for the examinations conducted by the college. During last five years there was only one case with the grievance related to internal examination in college. So, the number of students applying for verification works out to be less than 1% (one percent) per subject in the last few years.

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

The institution strictly adheres to academic calendar for the conduct of CIE. mid-semester exams are conducted as per the schedule. A committee of academic calendar is comprised by the institution. The committee consisting of Director of the college, Principal and Coordinator of internal quality assurance cell(IQAC) and HOD's of each department prepare the academic calendar well in advance before the

commencement of the semester. The calendar outlines the Academic session class work schedule, mid-semester examination schedule and university examination schedule. The faculty members of the concerned department gather the lists of courses for the coming semester. The head of the department finalizes the course allocation for the faculty members based on their choice and area of interest or expertise. The faculty members before the commencement of semester prepares the lesson plan, indicating the topics to be covered lecture wise including the evaluation process for each subject and it is duly reviewed by the one of the senior faculty in the department and approved by the head of the department. It is then, made available to the students. Timetable in-charge of each department prepares the timetable as per the guidelines of respective statutory bodies for the number of credit hours for each subject prior to the commencement of the semester. Time-table is uploaded on the system and displayed in the respective department notice boards. In addition to the tests, assignments, mini-projects and quiz are also the part of Continuous Internal Evaluation. The evaluated answer books are returned to the students and an opportunity is given to the students to discuss the evaluation with the teacher. The teacher rectifies any error on the spot, if any.

File Description	Document
Link for Additional Information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

The College has clearly stated learning outcomes of the Programs and Courses. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students.

- Hard Copy of syllabi and course Outcomes are available in the departments for ready reference to the teachers and students
- Program Outcomes and Courses outcomes are displayed on the walls outside each department
- Soft Copy of Program Outcomes and Courses outcomes are also uploaded to the Institution website for reference
- The importance of the outcomes has been communicated to the teachers in every IQAC Meeting .
- The students are also made aware of their program teacher.

File Description	Document
Link for Additional Information	View Document

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

The assessment tools and processes used for measuring the attainment of each of the Program Outcomes and Program Specific Outcomes are as mentioned below: Method of assessment of POs / PSOs The program outcomes and Program Specific outcomes are assessed with the help of course outcomes of the relevant courses through direct and indirect methods.

The tools used for the assessment of POs/PSOs and their frequencies are given below:

Indirect assessment

Indirect assessment strategies are implemented by embedding them in Student Survey

Surveys and Projects

Direct Assessment

Direct methods are provided through direct examinations or observations of student knowledge or skills against measurable course outcomes.

Assignment

Assignments are given at the end of each chapter. The assignments are provided to students, such that students will refer the good reference books to find out the answers and understand the expected objective of the given problem. It is the responsibility of the concerned subject teacher to ensure that most students are able to work out the assignments honestly. The questions asked in assignments are mostly aligned with Course Outcome of the respective Subject According to the performance of the student in answering each question, mapping is carried out with the respective COs for assessing the attainment level of the specific CO of the subject are conducted. The Direct mode is used for the same.

The program outcomes and program specific outcomes are measured by conducting class test

after the completion of each unit, and by conducting house test exams . The attainment of students is also measured by keeping surprise test and asking spontaneous questions during the lecture. The college collects and analyzes data on student learning outcome through class tests, house examinations and tutorials. The previous year's results of various classes and the data collected by the result performance of students through departments, the calculative percentage is analyzed and discussed in the meeting of Staff, HODs and Principal and necessary actions are taken to overcome the barriers of the learning. Student's inadequacies in meeting the learning outcomes are dealt proactively through counseling and remedial classes for improvement in examinations

End of Session University Examination

At the end of each session university conducts examinations based on the result published by university. The course outcomes are measured based on the course attainment level fixed by the program. The Direct mode is used for the same.

The Best Outgoing Students are evaluated on the basis of five criteria: Academic Performance, Attendance, behavior inside the class room, behavior on the campus and Extracurricular activities.

File Description	Document
Link for Additional Information	View Document

2.6.3 Average pass percentage of Students

Response: 92.78

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 90

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 97

File Description	Document
Institutional data in prescribed format	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.66

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description	Document
List of project and grant details	View Document
e-copies of the grant award letters for research projects sponsored by non-government	View Document
Any additional information	View Document

3.1.2 Percentage of teachers recognised as research guides at present

Response: 0

3.1.2.1 Number of teachers recognised as research guides

Response: 00

3.1.3 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 00

3.1.3.2 Number of full time teachers worked in the institution during the last 5 years

Response: 145

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

- Solar plant was installed in college boys hostel for using solar electricity because there is more consumption of electricity in hostel than in college.
- LED bulbs were used for less consumption of electricity and stickers to save electricity were pasted on switch boards in all classrooms and staffrooms.
- To make the environmental related knowledge more practical and interesting college conducts tree plantation activities, eco friendly celebration of festivals like Green Diwali & Green Christmas
- College motivates faculty and students for power saving and paper saving by inculcating in them a desire to save these scarce resources for the coming generations, i.e. use of rough papers for circulating important notices, online reports were also sent for activities conducted in the college to IQAC
- We continuously do efforts to make our campus a plastic free campus. Students are provided admission kit comprised of Cloth Bag to enable them to bring their study material in those bags instead of plastic bags.
- Usage of Plastic crockery is avoided in the institution.
- Students nurture the plants planted by their seniors and plant new ones for the next generation.
- To make our environment clean and green our students also participate in various events like cleanliness drives, plantation of trees, etc. under NCC and NSS Camps.

NSS and NCC also planted trees in college as well as nearby areas to promote green environment. The students also pasted charts for spreading awareness among students to save the Environment. Department also took initiative to paint all the trees grown in college campus and cleanliness drive campaign also took place to make our environment clean and green.

- College presents plants saplings to the staff on their birthdays and to the chief guests as a token of love.
- Tree plantation work was undertaken in nearby areas.
- Vermin composting unit was installed in order to decompose the biodegradable wastes for making manures
- **Go green with Trinity** -College has initiated Go Green with Trinity. All the departments initiated Go Green with Trinity plan and executed various activities related with this plan.
- Various Seminars were conducted in various schools by the staff members and students regarding green and clean environment

File Description	Document
Link for Additional Information	View Document

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 0

3.2.2.1 Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description

Document

List of workshops/seminars during the last 5 years

[View Document](#)

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: No

File Description

Document

Institutional data in prescribed format

[View Document](#)

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: Yes

File Description

Document

e- copies of the letters of awards

[View Document](#)

Any additional information

[View Document](#)

3.3.3 Number of Ph.D.s awarded per teacher during the last five years

Response: 0

3.3.3.1 How many Ph.Ds awarded within last five years

Response: 3

3.3.3.2 Number of teachers recognized as guides during the last five years

Response: 00

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document

3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 1.34

3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
9	11	10	5	4

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document

3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

Response: 0.52

3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
4	1	2	8	00

File Description	Document
List books and chapters in edited volumes / books published	View Document

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

- **Mother Teresa:** Outreach program was organized on 12th February 2016. 25 students from Faculty of Arts visited the place along with their teachers, student got first hand experience of these helpless children residing in the home and very much motivated to help these special souls
- **Tayagmurti Old age ashram:** Outreach program was organized on 6th March 2016. 30 students of Commerce Department along with their teachers visited the place.
- **Kushatt ashram:** Outreach program was organized on 10th November,2016 to make students aware about social problem faced by disabled.It helped them to adopt a sensitive approach toward human beings. Altogether 41 students from Faculty of Arts along with their teachers visited the place.
- **Street Play:** Street Play was presented by students of college on social issues like Dowry, Drug addiction, Violence against women,Corruption,Child abuse.
- An Outreach was conducted by BA final year students: They collected some articles and sold them . The money which was received after selling was utilized in charitable work in Maq sudan Hospital and LambaPind Church
- Guest Lecture was conducted on Value Education was conducted on 23rd, Feb, 2015 by department of Commerce and Economics..Fr.Joseph Kokkad was Resource person. He emphasized on the importance of values in students life.He discussed important values to make the students aware how these values can help them to grow in their personal and professional lives. He also guided the students about how to live in the society.
- **Rashtriya Andh Vidalaya-**Students from B.Com final year visited Rashtriya Andh Vidalaya .

File Description	Document
Link for Additional Information	View Document

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 10

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
7	1	2	00	00

File Description	Document
Number of awards for extension activities in last 5 years	View Document
e-copy of the award letters	View Document

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 17

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	6	5	2	1

File Description

Document

Reports of the event organized

[View Document](#)

Number of extension and outreach programs conducted with industry,community etc for the last five years

[View Document](#)

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 11.91

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
105	72	00	00	00

File Description

Document

Report of the event

[View Document](#)

Average percentage of students participating in extension activities with Govt or NGO etc

[View Document](#)

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 9

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
02	03	03	01	00

File Description

Document

Number of Collaborative activities for research, faculty etc

[View Document](#)

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 7

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2017-18	2016-17	2015-16	2014-15	2013-14
7	00	00	00	00

File Description

Document

e-copies of the MoUs with institution/ industry/ corporate house

[View Document](#)

Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years

[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

With the growth of the college, it is imperative to develop the infrastructure. It is not only important to build new infrastructure it is also essential to maintain, renovate and augment the existing ones. The college is located on the left side of the main Jalandhar –Amritsar bypass road in Guru Gobind Singh Avenue, Chogitty with campus measuring 7 Acres of land. There are 19 class rooms with the seating capacity of 40 students .The college has separate departments , conference hall , auditorium, central library ,physical education room, IGNOU study centre, canteen, prayer room, reading room, NCC and IQAC room , Admission cell ,visitors room, three store rooms, security room, sick room and a common room. Separate toilets are provided to the girls and boys on all three floors and efforts are made to keep them neat and clean. There is provision of R.O. purified drinking water at various places on all three floors. There is separate rest room for staff and on every floor there is a smart class. In addition to these infrastructural facilities the college has 3 well equipped science labs , 3 staff rooms, open stage, playground , cycle parking, and separate hostel facilities for girls and boys. There is a special provision for physically challenged people in the form of ramps, wheel chair and separate rest rooms for them. There is an alternative power system in the college (Generator/ Invertor etc.).

Special features:-

- Book bank of the Department and a General library to cater to the reference needs of the student community.
- Computer laboratories with internet connection for the benefit of the students.
- Career Guidance and Placement Cell to motivate and guide the students to gainful employment after studies.
- Grievance Redressal Cell to address the various problems faced by the students during teaching-learning process.

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities

Response:

Yes, the institution has adequate facilities for sports , games (indoor, gymnasium, yoga centre etc) and cultural activities. Extra-curricular activities impart meaningful dimensions to student's personality and help in fulfilling the desired purpose of education and learning. The institution not only encourages the students to actively participate in such activities, but also takes care to provide all physical facilities and infrastructure required to undertake these activities. It is a constant practice of the college to keep augmenting its infrastructure in order to enhance the effectiveness of teaching learning process and to provide maximum learning opportunities to the students. The institution provides various facilities for indoor and outdoor activities like football, basketball, table tennis, chess, volleyball etc. on international

Yoga day , a Yoga camp was organized on the open stage and in the play ground for our own students and various students from other institutions.

File Description	Document
Link for Additional Information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 21.74

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 5

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	View Document

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 17.27

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0.00	5.18	12.78	13.25	2.89

File Description	Document
Details of budget allocation, excluding salary during the last five years	View Document
Audited utilization statements	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The main role of the library is to enable the students to acquire adequate information and knowledge by supporting them with every kind of material. Trinity College Library encourages students to become proficient, comfortable users of the library.

The library has three main sections lending section, reference section, and reading room. Faculty and students have the facility of open access to all the collections available in the library. The entire functions of the library are managed with the help of Library Software.

The Library has a collection of around 7034 books under different titles. The majority of the books are in English and books in Hindi and Punjabi are also available. Majority of the books are related to computer science, Commerce, Economics, Literature, Sociology, History, General and Inspirational.

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

Our library is enriched with good collection of reference books. For enhancing the knowledge of the students we have kept special reports of three days National Seminar on “ **A study of Manuscripts: Punjabi Literature and History**” Sponsored by National Mission for Manuscripts, New Delhi and National Seminar on “**Social and Ethical Issues in Information and Communication Technology**” Sponsored by ICSSR. Various research papers of the faculty are available in the library.

4.2.3 Does the institution have the following:

- 1.e-journals**
- 2.e-ShodhSindhu**
- 3.Shodhganga Membership**
- 4.e-books**
- 5.Databases**

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: C. Any 2 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	View Document

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 0.13

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0.00	0.27	0.14	.011	0.25

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document
Audited statements of accounts	View Document

4.2.5 Availability of remote access to e-resources of the library

Response: No

4.2.6 Percentage per day usage of library by teachers and students

Response: 54.01

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 175

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

Wi-Fi facility is available in the institution building. Institution has introduced updation techniques. IT infrastructure has been augmented with the addition of computers, CCTV cameras, LCDs and improved internet connectivity. According to the syllabus prescribed by the university the college updates the software. As per the requirements by the university the hardware is also updated periodically. New internet management system in the office is introduced through which office, labs, library, Director's office and

Principal's office will be interconnected. There is Bio metric attendance for teaching and non-teaching staff and every year the institution is increasing LCD projectors in the college. Each department has their own separate PCs with printers.

4.3.2 Student - Computer ratio

Response: 7.05

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)

>=50 MBPS

35-50 MBPS

20-35 MBPS

5-20 MBPS

Response: <5 MBPS

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Response: Yes

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	View Document
Any additional information	View Document
Link to photographs	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Response: 0

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0.00	0.00	0.00	0.00	0.00

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	View Document
Audited statements of accounts.	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The management has devised a policy and a system for the maintenance and utilization of academic and support facilities. Every year a certain percentage of the total income goes for the maintenance of the labs (Computer and Science), library and classrooms etc. Since its establishment in 2002 the College has been making efforts to augment its infrastructure to keep pace with its academic growth and achievements. Strategic efforts are made for the augmentation of the available infrastructure to ensure that it is in line with its academic growth and is optimally utilized. New benches are purchased and the damaged are repaired along with the up keeping of tube lights and fans. New books are added every year according to the prescribed changes in curriculum. The physical education room is updated from time to time in order to satisfy the requirements of the students. Every year the science department prepares the list of specimens and solutions for conducting the practicals smoothly.

File Description	Document
Link for Additional Information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 8.19

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
14	23	27	49	32

File Description	Document
Upload self attested letter with the list of students sanctioned scholarships	View Document
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	View Document
Any additional information	View Document

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 44.94

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
170	123	154	169	145

5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling
3. Soft skill development
4. Remedial coaching

- 5. Language lab
- 6. Bridge courses
- 7. Yoga and meditation
- 8. Personal Counselling

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

Response: C. Any 5 of the above

File Description	Document
Details of capability enhancement and development schemes	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 7.74

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
22	21	29	37	24

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

Response: 1.95

5.1.5.1 Number of students attending VET year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
7	13	10	00	00

File Description	Document
Details of the students benefitted by VET	View Document

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Response: Yes

File Description	Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 14.25

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
10	14	16	22	11

File Description	Document
Self attested list of students placed	View Document
Details of student placement during the last five years	View Document

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 8.65

5.2.2.1 Number of outgoing students progressing to higher education

Response: 9

File Description	Document
Upload supporting data for student/alumni	View Document
Details of student progression to higher education	View Document

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 13.33

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	2	00	00

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	3	00	00

File Description	Document
Upload supporting data for the same	View Document
Number of students qualifying in state/ national/ international level examinations during the last five years	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 3

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	2	00	00	00

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	View Document
e-copies of award letters and certificates	View Document

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

College cabinet is one of the most important bodies of training for democratic way of life. It consists of class representatives of the various classes and office bearers of the cabinet. The members of the cabinet are elected every year for the smooth functioning of the various programmes held in the college.

Selection criterion

The students can nominate the names for the post of class representatives and the office bearers of the college cabinet and voting is done for the same.

Office Bearers are as follows –

- President
- Vice president (Male and Female)
- Secretary
- Joint Secretary
- Sports Coordinator
- Joint Sports Coordinator
- Cultural Coordinator
- Spokes man

The proposed candidates undergoes a process of interview with a panel of cabinet animator and the management . The final selection vests with the management.

Eligibility

For being the member of college cabinet a student should have minimum 55% marks in previous classes and 75% attendance in the class. The office bearers of the college cabinet can be debarred from the post they are found guilty of any mischief and misconduct in the college or if they don't comply with the eligibility conditions. The names of the selected students is displayed on main notice board.

The Leadership training programme and workshop is conducted for the college cabinet and other office bearers of clubs and associations.

Duties and Responsibilities

The college cabinet members have to actively cooperate with the animator, teachers and management in executing programmes and keeping discipline. They have to take up specific duties in organizing events and co-curricular activities.

Contributions of the cabinet to the institution

College cabinet actively contributes towards the growth and development of the institution. The list of activities/events/contributions done by college cabinet in session 2017-18 are as follows –

- Discipline duty performed in the morning along with checking of student ID Cards. Proctorial duties on various floors is done by office bearers.
- Organized teacher's day and independence day, thus contributed in the national integrity.
- Keeping in view of the Go green Programme, the college cabinet painted all the pots to maintain the beautiful ambiance of college.
- To bring the fervour and festivity of the region, cabinet celebrated BasantPanchami for the entire college. A cultural programme was organized by the cabinet. Sweets were also distributed to everyone by the cabinet.
- To make the students aware of air pollution, cabinet arranged a seminar on celebrating eco-friendly Diwali. A special talk in the form of ppt was given by student president to inspire the students to celebrating cracker free Diwali.
- A special workshop on self-defence for girls was arranged by cabinet to make girls more self-reliant and self-dependent. A coach of tai – Kwando gave practical training to the girl students.

Under the able guidance of the management and animator Asst. Prof Nidhi Sharma keeping the spirits high, college cabinet works dynamically with great zeal and enthusiasm for the betterment of college.

File Description	Document
Link for Additional Information	View Document

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year**Response:** 33.2

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
39	38	36	25	28

File Description	Document
Report of the event	View Document
Number of sports and cultural activities / competitions organised per year	View Document

5.4 Alumni Engagement**5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years****Response:**

The Alumni are a strong support to the institution. Persons who have received degrees awarded by the institute are here in referred to as Alumni . An active Alumni Association can contribute in academic matters, student support as well as mobilization of resources – both financial and non-financial. Trinity college is having Alumni Association named as Volvino Association. A total of 3 meetings of alumni association held in last 3 years for solidarity building and to strengthen the bond between the teachers and the students. The meetings were clubbed with cultural activities for the entertainment of alumni. The association contributes significantly to the development of the institution through financial and non-financial means. The details are as follows –

Non-Financial Contributions –

- Fr. Anthony Joseph a proud alumni of trinity college from the department of computer science served the college as administrator during session 2015-16. He also served as hostel in-charge of college. He participated in academic and various extracurricular activities for the betterment of college.
- Fr. Jibin is another alumni of college from faculty of arts. He is presently working as Assistant Director of trinity college. He is handling with different responsibilities in college. He is in-charge of college website also.
- Mr. Narpinder , another alumni from department of economics is a professional Tai- Kwando coach. He gives special training sessions of self-defence to the girl students of college.

Financial contributions –

- Mr. Rajat , alumni from department of computer science contributed Rs. 10000/- to the department in 2018. He is presently settled in New Zealand.
- Mr Kuldeep Singh Patel , alumni from the department of computer science contributed Rs 5000/- for the betterment of department. He is presently working as bank PO in PNB bank.

The institute ensures to have a strong and healthy bond with alumni in the coming future.

File Description	Document
Link for Additional Information	View Document

5.4.2 Alumni contribution during the last five years(INR in Lakhs)

? 5 Lakhs

4 Lakhs - 5 Lakhs

3 Lakhs - 4 Lakhs

1 Lakh - 3 Lakhs

Response: <1 Lakh

File Description	Document
Alumni association audited statements	View Document

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 3

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	1	00	00

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years	View Document
Any additional information	View Document
Report of the event	View Document

NAAC

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

Trinity College envisions to become a torchbearer in quality education and it strives to provide the moral values to its students in order to make them better human beings. The Vision and Mission of the college is stated below:

VISION:

WE ENVISION OUR COLLEGE AS A PRIME MOVER IN TRANSFORMATIVE, EDUCATION, BROADENING THE COGNITIVE, EXPERIMENTAL AND SPIRITUAL HORIZONS OF STUDENTS, LEADING THEM TO HIGHER REALMS (AD ALTIORA) OF HUMAN LIFE ON EARTH.

MISSION:

We at Trinity College commit ourselves to the creation of a society wherein the youth are characterized by INTELLECTUAL, STIMULATION, MORAL, UPRIGHTNESS AND SPIRITUAL ENLIGHTENMENT, wherein they establish and nurture CAMPUS- COMMUNITY NETWORK SO AS TO REACH OUT TO THE LESS PRIVILEGED, wherein they promote NATIONAL INTEGRATION WITH THE SPIRIT OF AUTHENTIC INDIAN CULTURE, wherein they undertake NETWORKING WITH THE CORPORATE SECTOR, And wherein they become CHANGE AGENTS WHO EXERCISE A TRANSFORMATIVE INFLUENCE ON SOCIETY.

Nature of Governance:

The management of the institution upholds the vision and mission of the disciplinaries by taking vital steps towards it. It provides ample opportunity to the students of the college when the academic session begins with an induction program conducted by the head of the institution, wherein, the fresh entrants are introduced to the vision of the college. It is the principal who communicates the vision and mission of the college in the induction programme for new entrants. The vision and mission of the college is being displayed on different places in the college itself. Brochure, College Prospectus, College Magazine "Trinitas" consists the vision and mission of the institution.

Participation of Teachers in the decision making bodies

The College is taking adequate initiatives in making the teachers participate in the decision making bodies. The head of the departments who are representatives of their respective departments are the members of all decision making bodies. First of all, H.O.D meeting is conducted with the management then important issues and decisions are discussed in the Academic Council meeting where various modifications are done and after that all the decisions are announced in the staff meeting. In this way, the teachers are involved in the planning and implementation of the decisions.

During its academic journey, the institution has been keeping its plans aligned with its vision and mission. Both the long-term as well as the short-term plans of the institution are focused on the achievement of the twin goals of academic and infrastructural development of the institution. All the proposals and academic calendar are tabled in the meetings of the College Managing Body and get the approval of the execution of the same. Undoubtedly, the financial assistance from different sources forms the backbone of all such major and minor plans/projects. All the concerned committees and departments prepare these proposals as per prescribed norms according to the GNDU Amritsar and University Grant Commission guidelines.

File Description	Document
Link for Additional Information	View Document

6.1.2 The institution practices decentralization and participative management

Response:

The college has reached the pinnacle of excellence in every respect related to the field of Education because of its farsighted and professional team which is working to take the college to the higher realms of life. We have a hierarchy of governing bodies which helps in decentralization for ensuring participation of all the following bodies in a synchronized system of events, plans and activities:

1. Educational Society: It includes our torchbearers who are leading the path towards excellence
2. Governing Body: The flag bearers of Quality Education who are striving to take the college to the heights which know no sky.
3. Administrative body: The backbone of the college who are doing their every bit to take the institution to touch the new facets.
4. IQAC: It includes the management, Principal, H.O.D'S, IQAC members. Asst. Director.
5. H.O.D'S: It includes management, Principal and H.O.D'S,
- 6 Academic Council: It includes management, Principal, H.O.D'S, IQAC members.

A case in point: Convocation: Its proposal and approval.

One such event is Convocation. On 23rd January 2018 it was proposed in the meeting of Administrative Body that Convocation for the last three academic sessions should be conducted in this academic year and it was planned that Sh. Navjot Singh Sidhu will be the chief guest of the day. This proposal was discussed in the H.O.Ds meeting which was held on 28 February 2018 and the proposal was approved. For the further planning this event was discussed in the Academic Council meeting which took place on 28th March 2018 and finally it was decided that Convocation will be held on 28 April 2018. The schedule and other details were decided in the staff meeting which was conducted on 4th April 2018. Management conducted meetings with different Committees time and again for the smooth conduction of the event. On 5th April 2018, a meeting with College Cabinet was conducted and duties were assigned to ensure the

synchronization among the students of college cabinet. Finally, on 28th April 2018, the planning was implemented and Convocation was conducted successfully. Sh. Navjot Singh Sidhu was the chief guest of the day.

On 1st May 2018, evaluation was done for the mega event. Rev Fr Johnson, Dean of the college, congratulated each faculty member for their hard work and sincerity. Rev Fr also suggested some of the improvements that can be implemented for better conduction of the events.

File Description	Document
Any additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

The development of the college is an ongoing process. At every step the management strives to improve. This is made possible with the help of perspective/ Strategic plans that chalk out the necessary actions to be taken to grow and develop. The first step towards any real progress is brainstorming ideas. All stakeholders of the institution are involved in the process. Their inputs and suggestions are considered while developing the strategic plan. Short term and long term plans are formulated in the institution.

One such example of fine implementation of a strategic plan is Blooming Buds. Keeping our vision and mission in mind, the college has taken the initiative to organize Blooming Buds- a state level competition. We strive to promote quality Education to the under privileged students and Blooming Buds is serving that purpose by giving a platform to all the students to explore their hidden talent. Blooming Buds is reaching out to every possible school so that not even a single student should miss the golden opportunity to polish themselves. It is a state level talent hunt programme which came into being in the year 2011. Under this concept, the college conducts three levels of competitions where more than 20000 students from all over Punjab participate with great gusto. In order to continue this mission it was planned in the Administrative Body. This proposal was approved in HOD's meeting which took place on 11th July 2017. On 4th August 2017, a meeting of academic council was held and it was decided in the meeting that the first level of Blooming Buds will be conducted on 12th August 2017. All the decisions were implemented as the first level of Blooming Buds was conducted successfully on 12th August 2017, similarly the second level was conducted on 31st August 2017 and the final level was conducted on 4th September 2017 with thumping success under the able co-ordination of Professor Neetu Khanna and other team members.

On 4th September 2017 the evaluation of Blooming Buds was done and it was suggested that time management should be kept in mind as students come from far off places. Different sessions were appreciated. Professor Ajay Prashar (Principal) congratulated all the faculty members for the successfully conducted the event.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document
Strategic Plan and deployment documents on the website	View Document

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

The organizational structure of the institution is making the college work smoothly and all the dynamic personalities are striving towards achieving higher skies. In this organizational structure, governing body is the pivot of this institution. It includes President, Rt. Rev. Dr. Franco Mullakal, Msgr. Mathew Kokkandon (member), Msgr. Daniel Gill (member), Msgr. Xavier Thazhathuveetin (Chairman), Rev. Fr. Thomas keeprath (Member), Rev. Fr. Jose T (Member), Rev. Fr. Jose Palakkazha (Member), Rev. Fr. Peter Kavumpuram (Member), Rev. Fr. Johnson CMI (member), Rev. Fr. Binu Joseph (Secretary), Rev. Sr. Reeta Maria D.M (Member).

Members of administrative Council:-

1. Rev. Fr. Peter Kavumpuram (Director)
2. Prof. Ajay Prashar (Principal)
3. Prof. Rev. Fr. (Dr.) Johnson (Dean & programme coordinator)
4. Rev. Fr. Jibin (Assistant Director)
5. Rev. Sr. Reeta Maria D.M (Maintenance & financial officer)

IQAC members:-

Chairperson: Head of the Institution

1. Asst. Prof. Ajay Prashar (IQAC Chairperson)

A few senior administrative officers

1. Mr. Satpal Singh
2. Mr. Chander Vallabh Sharma

Three to eight teachers

1. Mrs. Jessy Jullian
2. Mrs. Nidhi Sharma
3. Mrs. Pooja Gaba
4. Mrs. Baljit Kaur

One member from the Management

1. Rev. Fr. Peter Kavumpuram

One/two nominees from local society, Students and Alumni

1. Fr. Antony Vezhapilly, Director Navjeevan Charitable Society (Nominee of Local Society)
2. Mr. Sunny Rana (Alumni)
3. Ms. Upasana (Alumni)
4. Ms. Nancy Promila Ekka (Students)
5. Ms. Gunika (Students)

One/two nominees from Employers /Industrialists/stakeholders

1. Mr. Sunil Koul (stakeholder /parent)
2. Mr. Chiman Masih (stakeholder /parent)
3. Dr. Ashish Arora (external experts)
4. Dr. Narinder Sharma (external experts)

One of the senior teachers as the coordinator/Director of the IQAC

1. Mrs. Neetu Khanna (IQAC coordinator)

File Description	Document
Link for Additional Information	View Document

6.2.3 Implementation of e-governance in areas of operation

- 1. Planning and Development**
- 2. Administration**
- 3. Finance and Accounts**
- 4. Student Admission and Support**
- 5. Examination**

A. All 5 of the above

B. Any 4 of the above

C. Any 3 of the above

D. Any 2 of the above**Response:** C. Any 3 of the above

File Description	Document
Screen shots of user interfaces	View Document
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	View Document

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions**Response:**

Various committees, cells and bodies are constituted as per the norms to oversee academic and administrative operations at the institution such as IQAC, Academic Council, Women cell, Placement Cell, Grievance Cell, NSS, NCC, and Admission Cell. Members of these committees meet once in a month for the discussion of different important issues and the implementation all the decisions for the welfare of the college.

A case in point- Sports Bonanza

There is no greater wealth in the world than healthy mind in a healthy body. Trinity best illustrates it by providing ample opportunities to all the students for exhibiting tremendous vigour in varied sports events organized during the year. The idea of Sports Bonanza for this year was proposed in the HOD's meeting which was held on 27th November, 2017. This proposal was approved in the next HOD's and sports committee meeting which was held on 2nd February, 2018 and it was decided that sports bonanza will be conducted in the second week of February. It was decided in the academic council meeting which was held on 5th February 2018 that sports bonanza will be organized from 15-17 February 2018. In the staff meeting, which was held on 10th February 2018, all the rules and regulations for sports bonanza were announced. It was decided that two groups i.e. B.A. and B.Sc. will be one group and B.C.A. and B.com will be another group. The captains of the teams will be respective H.O.Ds. The most awaited day commenced from 15-17th February 2018, the planning of three long months was implemented and sports bonanza was conducted successfully and the award for best sports team was bagged by Faculty of Arts and Department of Economics. The award of best athlete was secured by Deepak and Aman from B.A.3rd year.

On 10th march 2018, evaluation of sports bonanza was held and all the faculty members gave their valuable suggestions for improvements. It was also decided that from next year onwards some more cultural events will be added. Rev Fr Peter, Director of the college congratulated all the faculty members for conducting three days sports bonanza successfully.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

Our institution tends to provide better facilities and welfare measures to its teachers as the faculty members are the foundation stones of any institution. Following welfare measures are provided to teaching and non-teaching staff:-

1. Three months maternity leave as per rules (as per H R Policy)
2. ESI for non-teaching staff.
3. EPF that is employees' provident fund for teacher.
4. Medical insurance in case of accident.
5. Duty leave with salary is granted for attending workshops and seminars.
6. 12 Medical leaves are provided in a year to each faculty member (as per H R Policy)
7. Fee concession is given to the children of faculty members and other employees.
8. Rs. 500 per year is taken from each faculty member as a staff fund and that fund is used for financial help at the need of the hour.
9. Wi-Fi facility.
10. Psychological Counseling.

File Description	Document
Link for Additional Information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 24.92

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
25	02	03	04	05

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 1.6

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	3	1	1	1

File Description	Document
Reports of Academic Staff College or similar centers	View Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

Response: 8.66

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	1	4	2	3

File Description	Document
Details of teachers attending professional development programs during the last five years	View Document
Any additional information	View Document

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

A good employee is the one who enhances their work quality with their tremendous talent and never ending efforts. This enhancement improves their quality of work and proves beneficial for the college. A Performance is provided to each staff member to be duly filled in with self appraisal at the end of the academic session. It requires faculty members to provide self evaluation about his/her curricular, co- curricular, extra- curricular and administrative work done during the academic year. It also requires the teacher to furnish information about participation in seminars, workshops, conferences, refresher course etc. Principal himself goes through each self appraisal form personally and then suggests improvements to the faculty members for their professional growth. Employees are the most fundamental part of any organization. The institution respects and acknowledges the contribution of all its members, it also rewards them duly. Performance Appraisal System is also filled by non-teaching staff. The Superintendent and Principal observe their self performance appraisal. Principal discusses all the self appraisal forms with the management and after the individual interaction, they suggest them to improve their weaknesses.

File Description	Document
Any additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The Institutional conducts audit regularly. A chartered accountant is appointed officially who conducts audit on the regular basis and maintain the finance of the college.

The accounts of the college are regularly audited. The internal and external audit is done by the following auditor:

1. Internal: The college has an internal auditing system. The bursar of the Trinity Education Society (Fr. Thomas Keeprath) holds audit two times in a financial year. They have the proper plans and the procedures to conduct the audit. Internal auditors check each and financial transaction occurred minutely. Management conducts regular meetings with internal auditing team. Management takes appropriate steps to solve the audit objections.

i) Internal auditors authorized by the president of governing body.

ii) A chartered accountant appointed by the governing body.

2. External: CA Gurcharan Singh Syal

As far as external audit is concerned, institutional also have external auditors to do the compliance of the various laws applicable to the institution. Internal auditing also conducts meetings with external auditor.

i) Audit team appointed by Accountant General (audit) Punjab, Chandigarh.

ii) The audit team is appointed by office of Deputy Controller (Finance & Account) finance Department, Jalandhar Punjab.

The last audit was conducted for the year 2015-16 by the accountant general audit Punjab. There were no major audit objections in the record.

File Description	Document
Any additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 119.1

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0.00	0.00	47.17	37.93	34

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	View Document
Annual statements of accounts	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

As a part of institutional strategy the college is motivating alumni and staff for the financial support of the academic development of the institution. The institution is taking initiatives to bring ultramodern facilities for the students. The college is getting funds from different resources and makes sure the utilization of the funds. There are different sources of funds for the institution:-

1. Contribution from Alumni

Alumni is one of the strong pillars of the college without which the college would remain incomplete and therefore they are financially supporting the college. The Alumni is contributing finances to support the financially weak or marginalised students and for the development of the college.

2. Contribution of the Diocese of Jalandhar

Diocese of Jalandhar is a non-government organisation and it is the source of funds received by the college. This organization is providing funds to the college each year and the funds are used for the different purposes for the betterment of the college.

3. Staff Fund

Each faculty member contributes Rs. 500 p.a & staff supportig programs and Rs. 1200 p.a for giving financial aid to unprivileged students. This fund is being used for giving financial aid to under privileged students. Some of the money is used for giving valuable gifts on marriages of faculty members. The college takes initiatives in celebrating birthdays and other important days. College organizes outreach programmes in every session and staff fund is used for the same. On the occasion of Gurpurab, college organized Langar and some amount of expenses was contributed from staff fund.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The college has established an IQAC cell. The IQAC was started in the year 2009 to monitor the quality of services being provided by the institution to its stakeholders. It comprises one senior member from each department, administrative officer, Section heads of administrative officer, accounts, Library, Academics and Student Union adviser.

It plans, implements and monitors all the academic and co-curricular activities in the college. In the higher education, teaching and learning governance, students support and progressions, collaboration with other institutions for mutual sharing of human & infrastructure resources.

IQAC has its significant role in the growth of the institution. The initiatives taken by IQAC prove to be beneficial measures for the institution. The best practices which are institutionalized given as following:-

1. 5'S System

5'S system is being institutionalized in our college effectively. Our college strives to achieve excellence and perfection and 5'S is one of the initiatives which drive us towards perfection.

Trinity College is a pioneer in implementing Japanese technique of managing work place is known as 5'S system. 5'S is an integrated concept for Work Place Management.

1S: SEIRI- Organization and re-organization.

2S: SEITON- Neatness.

3S: SEISO- Cleaning.

4S: SEIKETSU- Standardization.

5S: SHITSUKE- Discipline.

2. Academic Calendar

The college strives to work in a systematic manner and for the smooth functioning of the college; IQAC initiates Academic Calendar which comprises of the chronology of all the annual activities to be conducted in the college. This initiative helps to maintain discipline and synchronization in the college. The practice is being followed by our college from last five years.

File Description	Document
Any additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

IQAC is a pivot of our institution. It guides and motivates the college to adapt new teaching methodologies and teaching learning processes. Two such quality initiatives are given below:

1) ICT Based Learning

IQAC takes a initiative of ICT based classrooms to make our students Tech-Savvy so that they can compete with the world with their soft skills. Faculty members are going beyond the lecture method and adopting new techniques e.g. Power point presentation are being shown on different concepts to clarify the basics to the students and videos regarding different subjects are regularly shown to the students to give

them firsthand knowledge.

2) Learning by Doing

Our college strives to give firsthand knowledge to our students and therefore, regular industrial visits and educational trips are organized. The initiative was taken by IQAC to ensure the overall development of the students. Students are made to interact with owners and workers of different industries. We are making our students to walk on the untraveled path to make them all rounders and not book worms e.g. on 15th March 2017 students of commerce visited Punjab Kesri newspaper Jalandhar office. They interacted with the workers and learnt about their work culture. It was a learning experience for the students. On 7th September 2017, our students visited Sheetal Industries. Students learnt entrepreneur skills and interacted with the manager to get some tips about managerial skills.

File Description	Document
Link for Additional Information	View Document

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 1.2

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	1	1	1	1

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	View Document
Any additional information	View Document

6.5.4 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements
2. Academic Administrative Audit (AAA) and initiation of follow up action
3. Participation in NIRF
4. ISO Certification
5. NBA or any other quality audit

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: D. Any 1 of the above

File Description	Document
Details of Quality assurance initiatives of the institution	View Document
Any additional information	View Document

6.5.5 Incremental improvements made during the preceding five years (*in case of first cycle*) Post accreditation quality initiatives (*second and subsequent cycles*)

Response:

This is the era of competition and Trinity College is steadfast in growing in all the aspects. We strive to progress in curricular, Co-curricular and extracurricular fields. Our college is bringing new courses since its inception. Our college is surviving the competition with age old colleges and therefore, we try our level best to main the quality of education. The governing body, College academic council, H.O.Ds of various departments, students, stakeholders, administration are jointly contributing for pursuing excellence. The college focuses on outcome based knowledge and therefore, teachers are professionally developing themselves in the research field. Some of our teachers are pursuing Ph. D while some have completed their degree of doctorate and contributing to the college efficiently. Keeping the pace with the research field, some of our teachers have got their papers published in UGC sponsored journals.

File Description	Document
Any additional information	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 15

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
6	3	3	2	1

File Description

Document

Report of the event

[View Document](#)

List of gender equity promotion programs organized by the institution

[View Document](#)

7.1.2

1. Institution shows gender sensitivity in providing facilities such as:

1. Safety and Security
2. Counselling
3. Common Room

Response:

a) Safety and security

- For the safety and security of the students the college organizes seminars and awareness program, self defence programme in the college in each semester. The college invites advocates and police personnel to give awareness about their rights and rules.
- The college took initiatives for LIC Policy, helmet wearing campaign. Security guards male and female personals are appointed for the safety in the campus. More over the college gate remains closed from 9:30pm to 1:30 pm it also ensures the security of the students in the campus.

There is an anti harassment cell and anti ragging cell in the college, it is a three member committee where the students can put their complaints. In case of any mishappening , the anti harassment cell hears the problem and finds solutions.

- Institute displays emergency contact numbers in college campus.
- The institute provides the CCTV Surveillance throughout the campus for safety and security

purpose.

- The Campus has a robust security Safety and system with multiple checks at entry points for all persons and vehicles. Students wear ID cards at all times and outsiders are checked by security staff before allotting visitor IDs.

b) Counselling

Academic Counseling:

- The faculty in all the departments monitors their academic progress throughout the year. Formal and informal interactions help identify their strengths and weaknesses and provide guidance accordingly. House tests and class tests help the faculty to do academic counseling. Personal mentoring and group mentoring also conducted regularly to make a strong bond between the student and the teacher.

3. Personal counseling:

- The faculty of the college carried out the responsibility of taking personal care of students on the individual level. Heads of departments were looking after the welfare of students by providing necessary guidance and assistance.
- The college provides counseling to the students from time to time. There is a permanent counselor appointed in the college to counsel the students. There is a separate counsel room where students can meet the counselor whenever they are free. The counselor visits the college twice a week. In this session a female counselor is also appointed. She counsels the students for full time.

c) Common room

Separate common rooms for girls in third floor and boys in the first floor are set up where students can relax whenever they feel free or need. Both common rooms are spacious and airy. They have various indoor game facilities like carom board and chess. Separate washrooms are also maintained in each floor of the building.

File Description	Document
Any additional information	View Document

7.1.3 Alternate Energy initiatives such as:

1. Percentage of annual power requirement of the Institution met by the renewable energy sources

Response: 0

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

Response: 00

7.1.3.2 Total annual power requirement (in KWH)	
Response: 37	
File Description	Document
Details of power requirement of the Institution met by renewable energy sources	View Document

7.1.4 Percentage of annual lighting power requirements met through LED bulbs	
Response: 9.46	
7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)	
Response: .7	
7.1.4.2 Annual lighting power requirement (in KWH)	
Response: 7.4	
File Description	Document
Details of lighting power requirements met through LED bulbs	View Document

<p>7.1.5 Waste Management steps including:</p> <ul style="list-style-type: none"> • Solid waste management • Liquid waste management • E-waste management <p>Response:</p> <ul style="list-style-type: none"> • Solid waste management • Liquid waste management • E-waste Management <p>Solid waste management:</p> <ul style="list-style-type: none"> • For Solid waste dustbins are placed in every class rooms and both the sides of each floor. Outside the building two separate big dustbins are placed for biodegradable and non-biodegradable waste, where all the solid waste are collected and disposed. • A person is permanently appointed for the same on the payment basis. He visits the college every alternative day and collects the waste materials and disposes it at the municipal corporation dumping ground. Waste like plastic, papers etc. are collected and sold out to scrap vendor time to time.
--

Liquid waste Management:

- For the liquid waste management proper sewerages are made and it is directly connected to the municipal corporation of the city. For this the college paid 2 Lac rupees to the corporation. All waste water lines from toilets; bathrooms etc. are connected with Municipal drainage mains.

E- waste Management

- Bins are set up in college campus to collect e-waste. This helps to create awareness on e-waste among students.
- E-waste is collected and given to authorized agency (as per the MOU) for dismantling and recycling.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

7.1.6 Rain water harvesting structures and utilization in the campus**Response:**

Even though Punjab is blessed with five rivers and natural resources, together with national policy “Save water and Save Earth”, College has initiated water harvesting system at Trinity College Jalandhar. Institution is having rain water harvesting system to its building. All rain water, which is captured or receives directly through rainfall from the roof of the institute building, is collected through the pipelines in underground water tank. It will help to meet the water requirements or needs partially in the campus. Blue print of the rain water harvesting system together with administrative block is attached.

File Description	Document
Any additional information	View Document

7.1.7 Green Practices

- **Students, staff using**
 - a) **Bicycles**
 - b) **Public Transport**
 - c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

Response:

- Student and staff using

a) bicycle

- The college promotes and encourages the students who come from local area to make use of the bicycle, and the college does not charge any payment for cycle parking.
- As a policy the college provides cycles to the poor and girl child.

b) Public transport

- The teachers coming from outside the city prefer public transport like trains and buses.
- Some of the teachers and students coming from the same areas share vehicles.

c) Pedestrian Friendly Roads.

- The college campus totally a pedestrian friendly campus with sufficient number of trees to provide shade.
- Plastic free campus
 - College has taken a lot of positive measures to maintain an eco-friendly campus. The campus is a plastic free campus, for the evidence of this the college provides carry bag made with clothes or canvas during the time of admission. The students and teachers do not use polythene carry bags and other plastic materials.
 - Notice and posters related to avoiding plastics are also placed on the notice board.
- Reduced paperless office

The college promotes paperless academic and administrative functioning. Some of the examples are:

- Online attendance record maintenance
- Students' submissions in CD format
- Online display of examination results
- Online examination seating planning and attendance maintenance
- Online Students' feedback for teaching-learning process
- Circulation of notices via e-mail, whatsapp group
- Green landscaping with trees and plants
 - In the college campus around 700 trees have already been planted and are being maintained.
 - Very innovatively, we celebrate the birthdays of the staff members by planting trees in their names.
 - In addition to this, the NSS unit of the college carries out tree plantation in the nearby areas.
 - The college instituted a club "Go Green with Trinity" to promote green mechanism in the college.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 1.35

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
2.05	0.076	0.072	0.079	0.085

File Description	Document
Green audit report	View Document
Details of expenditure on green initiatives and waste management during the last five years	View Document

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

A. 7 and more of the above

B. At least 6 of the above

C. At least 4 of the above

D. At least 2 of the above

Response: D. At least 2 of the above

File Description	Document
Resources available in the institution for Divyangjan	View Document
Any additional information	View Document

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 8

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
4	1	1	1	1

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	View Document

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 12

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
5	3	1	1	2

File Description	Document
Report of the event	View Document

7.1.12

Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Response: Yes	
File Description	Document
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	View Document

7.1.13 Display of core values in the institution and on its website	
Response: Yes	
File Description	Document
Provide URL of website that displays core values	View Document

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations	
Response: Yes	
File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	View Document
Any additional information	View Document

7.1.15 The institution offers a course on Human Values and professional ethics	
Response: Yes	
File Description	Document
Any additional information	View Document
Provide link to Courses on Human Values and professional ethics on Institutional website	View Document

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions	
Response: No	
File Description	Document
Provide URL of supporting documents to prove institution functions as per professional code	View Document

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Response: 36

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
8	7	7	7	7

File Description

Document

List of activities conducted for promotion of universal values

[View Document](#)

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

- The college celebrates national festivals like Republic day and Independence Day every year to promote national integration. Cultural programmes and different competitions also conduct on these days.
- Departments also organizes various competitions on the birth / death anniversaries of the great Indian personalities like Abdul Kalam, Sardar Vallabhai Patel, Bhagat Singh, Pt. Jawahar Lal Nehru etc.
- The college also celebrates Birthday of Dr. Radhakrishnan as teacher's day in a grand way.

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

- Transparency in academic and administrative functions
- The functions of the institution and its academic and administrative units are governed by the principles of participation and transparency. The college works on three tier system. Every decision and suggestion is discussed at the HOD meetings, then it will be discussed in Academic council

meeting and at last it will be finalized in the staff meeting.

- At the time of admission the rules, regulation and the policies of the college are clearly explained to the stake holders.
- House examination mark sheets are distributed to the students. Parents teachers meet also conducted in each semester.

The institution has developed strategies for mobilizing resources and ensures transparency in financial management of the institution. Budget requirements are submitted to the college management and it is implemented according to the approved budget by the Trinity Education Society.

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

The college conducts many innovative and best practices every year and some are listed below:

- **Blooming Buds**
- **Value education**
- **Parents teachers meets**
- **English speaking campus.**
- **Madad-e-Kharch**
- **Radiant Stars**
- **Celebrate religious festivals**
- **Outreach programme**
- **Scholarships**

1. Title of the practice :- Madad- E –Kharach

Objectives:

- **To assist the economically backward students of the college.**
- **To assist people of the nearby areas out of this humanitarian fund.**
- **To inculcate the human virtues among the teaching and non teaching staff of the college so that they may spread this noble cause.**
- **To involve the alumni of the college to lend a comforting hand to the needy students and to the society.**

The Context

Daftar- i- Madad- E –Kharach was started during the reign of Maharaja Ranjit Singh. This word has its derivation from Persian Terminology . The rationale of this fund is used to support the economically backward and poor classes of the society. Trinity College carries forward the kind Endeavour of Maharaja Ranjit singh through a scholarship with the same title. The college has been performing this function since 2004 onwards. In the year 2010 we streamlined the factions under the

name Madad- E –Kharach and set the objectives to carry forward the same fund for the upliftment of the students and society at large.

The Practice

This practice is instituted in the college in the year of 2004. The main objective is to support the needy and poor students. The money collected for the purpose will be deposited in the bank and a separate bank account is maintained for this purpose. A register containing all the details of the fund is also maintained by the coordinator. The money accumulated will not be used for any other purposes. It will be kept for giving as a financial help to the needy student or in the special cases the needy people around. If the money collected is not fully utilized during the session then automatically it will be carried forward in the next academic session.

Certain guidelines and criteria are setup, on the basis of the criteria the students can apply for the same. The student may submit the application for the same to the class teachers who may forward it to the concerned committee by the reference of the head of the department. The beneficiary student must have 75% attendance in all subjects and 50% marks in house examination. The beneficiary student must be of a good character. The deserving students are to be identified with the help of the class teachers or team of teachers involved in mentors group. The rules and regulations for availing this opportunity will be intimated to the students. For the final decision the concerned committee will further analyse the report and the suggestions will be communicated to the Principal.

Evidence of Success

In the year of 2016-17 seven students benefitted . Each student was given Rs. 2000/- as scholarship. Total Rs.1400/- was distributed. In the session 2017-18, fourteen students were given this scholarship. Total Rs.28000/- was distributed.

Review Result

The academic council made a review in which it was found that we have increased the incentive from Rs.14000/- to Rs.28000/-. So that seven more students could benefit this year.

Results

The result indicates that Trinity college is achieving the goals and objectives to promote less privileged, marginalize and poor students of the society.

Problems Encountered and Resources Required

At present the major contribution to this programme is from the faculty only, because of some monitory reason we cannot increase the amount. As there is not much fund we cannot give scholarship to all students, only certain selected students as per the criteria receive the scholarship. But the college Management is hunting to generate this corpus fund from some generous people, well wishers and benefactors.

1. Title of the Practice: Blooming Buds

Objectives :

- To nourish and develop fresh talents by confronting numerous brain storming activities.
- To extend the commitment of Trinity college to serve the community
- To infuse competitive spirit in the budding youth of today.
- To mould and awaken the youth intellectually and morally.

The Context

Blooming buds is a state level talent hunt programme that provides an opportunity where tender buds of varied schools from Punjab come together for widening their capacities and establishing a strong network of bonds. It was instituted in 2013 under the guidance of Rev.Fr.A.J George, then Principal. The programme hunts fresh talents amongst the school students for building relationships, creating opportunities and infusing a wholesome competitive spirit in the budding youth of today. It is an opportunity for all students to come together to present their talents not only in academics but also in extracurricular activities.

The Practice

To identify and fetch best talent among thousands of fresh brains, this competition is conducted every year in July and August in three different levels for school children of 8th to 12th standards. The participants from 8th to 10th are grouped under category one and category two represents students from 11th and 12th standard. First level explores the academic knowledge of students. Top three students from each category along with top scorer from each class from each school are shortlisted for second level to be conducted at different centers where their creativity and brain power is tested. Top three students from each category along with top scorer from each school from each centre make it to the final level. This final level is conducted in the college campus which includes personality development and various other task oriented session. The winners are rewarded with cash price of rupees thousand each, memento, certificates and freeships to pursue higher education at Trinity College.

Evidence of Success

As per the evaluation the program has been conducted for the last 5 years. Many schools enthusiastically participate in this event. The students get ample opportunity to explore their talents. Every year more number of schools and students willingly participate in blooming buds. In the academic session 2017-18, 8000 students from 56 schools of Punjab participated in this event.

Review Result

The academic council made a review in which it was found that the number of participants increased every year.

The students of government schools and financially less privileged students avail this opportunity, three students of blooming buds took admission in the college and availed free education. All these three students are from government schools and belong to poor family.

1. **Kuldeep Patel** completed BCA in 2015 and placed as Bank PO in Punjab National Bank.
2. **Sunehal Sharma** Completed BCA in 2016 and placed in
3. **Harviner Singh** joined 10+1 in 2017 and now completed 10+2

Result

The result indicates that Trinity College is achieving the mission with its system ,practices and co-curricular activities that moulds and awakens the youth intellectually and morally.

Problems Encountered and Resources Required

More and more students are willing to participate in second and third level. But because of limitation of time and space we cannot entertain all the students.

Sometimes some activities of the schools clash with these events like examination, sports meet, other important activities so those schools and students are not able to participate.

File Description	Document
Link for Additional Information	View Document

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

Trinity always strives to achieve its vision, mission and goals. It adhere to its motto “towards the higher realms of life”, every year the college select a theme to reach the desired goal of the year. Through this theme the college can provide opportunities for innovation, creativity and responsibility. Right from the beginning of its establishment, the college has left no stone unturned in incorporating the best plans and programmes which will go a long way in making Trinity stand tall and become a college with a difference. Human life has different dimensions; physical, intellectual, social, spiritual and so on,. A person has to place himself evenly in all these spheres of existence if he has to involve himself into a worthy human being of excellence.

Every year the college organizes “Academic Retreat” for the faculty members in the beginning of the session, it gives a freshness and quality promotion among the staff members. Every day the college starts its functioning with a staff prayer. Morning at 8:50 all staff members gather in the Principal office for prayer and college pledge. On this occasion every good work and achievement is appreciated. The classes also start with a prayer. It gives a spiritual aura to the staff and students.

To excel in academics the college has set up two different clubs for fast learners and slow and weak students. The “Radiant Stars “helps the fast learners to grow more and more in their academics, they are provided with different study material not only for the syllabus but also for their career

development. The “Student Support cell” provides extra coaching and special care for the weak and slow learners. It facilitates the students with easy study material and notes which help them to attempt well in their exams.

To provide value based and value added education and training to the students for their holistic development the college runs value education classes on every Tuesday for one hour . it is compulsory for all the classes. Many values are clarified in these interactive classes. With the help of this our students live a life based on Indian ethos and core values. Mentoring is the tool for these aspects which gives closeness between student and teacher. Teachers visit the houses of their wards , this also gives a solidarity between teachers and students. The parents are also invited in the college to strengthen the bond between college and students.

The main aim of the college is to provide higher education to all. The majority of the students studying in this college are from less privileged and poor economic background. So the college provides concessions in fee and stipends to economically weak and deserving students to promote them in the education field. Twenty one scholarships are granted to the poor and needy students every year and many students are benefited by this noble cause. The teachers took initiative and instituted a separate scholarship scheme in the name of MADAD- E- KHARCH. Every faculty member contributes a small amount from their salary and distributes it as scholarship to the needy students.

To make the staff and teachers more humanitarian each department organizes outreach programme. The teachers and students visit orphanages, old age home, slums and other destitute people and help them and entertain them. They also distribute clothes, money, eatables and other needy things to them. The college also gives a platform to rise above the narrow confines of cast and religion by celebrating all the religious festivals in the college campus.

By conducting all these activities the college strives to achieve its mission to mould a generation of intellectually, morally and spiritually awakened youth. So that the awakened youth will act as responsible citizens with social commitment and rise above the narrow confines of caste and religion. They must assimilate and champion the rich Indian culture and tradition.

File Description	Document
Link for Additional Information	View Document

5. CONCLUSION

Additional Information :

Trinity College, Jalandhar has always held the flame of higher education very high. We at Trinity aim to provide quality education catering to the academic needs of the marginalized section of the society in particular. Trinity focus on value based education where a student is not only taught what is in the books but also how to live a value based and disciplined life. For this purpose, we have value education classes for all our students.

As Trinity believes in education for all, we have various scholarship schemes to help the bright and economically less privileged students. There is a special provision for those who are in need of education but can't afford it. Overall, Trinity College is committed to achieving excellence in higher education in the northern part of the country by being different from any other institution in and around the region. With the blessings of God almighty and team spirit of its inmates, Trinity is surely on its way to glory.

Concluding Remarks :

The recent academic history of Trinity College bears ample evidence of numerous steps taken by the college in the area of improving the quality of education and providing the right impetus and values to effective learning. Academic Excellence is at the heart of all practices and systems. We at Trinity aim at all round development of our students by helping them to transform themselves by way of mentoring sessions, induction programs, value education sessions, outreach programs, college cabinet, industrial visits, radiant stars & remedial classes for slow learners. Faculty Development programs were strengthened in terms of the quality excellence as well as the frequency. To deepen student understanding and exposure in their chosen areas of study as well as to extend the curriculum and co-relate classroom learning to real life situations, a number of Guest lecturers and experts are invited by the departments. The well placed Alumni members serving as Probationary officer, Chartered Accountant, Branch Manager of Bank, Police, and Army etc. Feedback mechanism, as well as internal audits of the college is organized by IQAC. The IQAC also ensures that the college faculty is assessed and evaluated through student-feedback mechanism. It also motivates the departments to expand their linkages. An annual plan is made for each department and presented at the meeting. All members of the cell make suggestions for up-gradation of annual departmental plan.

It is proud to say that the TRINITARIANS are marching onwards "Towards Higher Realms of Life", even though 'Miles to go before I sleep'.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
2.3.2	<p>Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.</p> <p>2.3.2.1. Number of teachers using ICT Answer before DVV Verification : 35 Answer after DVV Verification: 34</p> <p>Remark : List of teachers not provided</p>																				
2.4.2	<p>Average percentage of full time teachers with Ph.D. during the last five years</p> <p>2.4.2.1. Number of full time teachers with Ph.D. year-wise during the last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>4</td> <td>2</td> <td>00</td> <td>00</td> <td>00</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td>00</td> <td>00</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	4	2	00	00	00	2017-18	2016-17	2015-16	2014-15	2013-14				00	00
2017-18	2016-17	2015-16	2014-15	2013-14																	
4	2	00	00	00																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
			00	00																	
3.1.1	<p>Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)</p> <p>3.1.1.1. Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs) Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>0.024</td> <td>0.005</td> <td>0.01</td> <td>00</td> <td>0.005</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>00</td> <td>00</td> <td>00</td> <td>00</td> <td>00</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	0.024	0.005	0.01	00	0.005	2017-18	2016-17	2015-16	2014-15	2013-14	00	00	00	00	00
2017-18	2016-17	2015-16	2014-15	2013-14																	
0.024	0.005	0.01	00	0.005																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
00	00	00	00	00																	
3.2.2	<p>Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years</p>																				

3.2.2.1. Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
11	12	05	02	00

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

3.4.3.1. Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
11	7	3	00	00

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
3	6	5	2	1

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

4.1.4.1. Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
6.30	5.18	12.78	13.25	2.89

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0.00	5.18	12.78	13.25	2.89

Remark : revised as per supporting document

4.2.4	<p>Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)</p> <p>4.2.4.1. Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 389 1046 524"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>.48</td> <td>.97</td> <td>.57</td> <td>.22</td> <td>.35</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 602 1046 736"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>0.00</td> <td>0.27</td> <td>0.14</td> <td>.011</td> <td>0.25</td> </tr> </tbody> </table> <p>Remark : Revised as per supporting statement of accounts considering the expenditure on books and journals and not from fixed assets.</p>	2017-18	2016-17	2015-16	2014-15	2013-14	.48	.97	.57	.22	.35	2017-18	2016-17	2015-16	2014-15	2013-14	0.00	0.27	0.14	.011	0.25
2017-18	2016-17	2015-16	2014-15	2013-14																	
.48	.97	.57	.22	.35																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
0.00	0.27	0.14	.011	0.25																	
4.2.5	<p>Availability of remote access to e-resources of the library</p> <p>Answer before DVV Verification : Yes</p> <p>Answer After DVV Verification: No</p> <p>Remark : No snapshot of remote access of e-recources provided</p>																				
4.4.1	<p>Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years</p> <p>4.4.1.1. Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 1373 1046 1507"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>28.40</td> <td>25.42</td> <td>32.54</td> <td>27.21</td> <td>30.45</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 1585 1046 1720"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>0.00</td> <td>0.00</td> <td>0.00</td> <td>0.00</td> <td>0.00</td> </tr> </tbody> </table> <p>Remark : No clarity of the expenditure on physical facilities and academic support facilities. Other expenditure cannot be consider for the above expenditure</p>	2017-18	2016-17	2015-16	2014-15	2013-14	28.40	25.42	32.54	27.21	30.45	2017-18	2016-17	2015-16	2014-15	2013-14	0.00	0.00	0.00	0.00	0.00
2017-18	2016-17	2015-16	2014-15	2013-14																	
28.40	25.42	32.54	27.21	30.45																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
0.00	0.00	0.00	0.00	0.00																	
5.1.1	<p>Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years</p> <p>5.1.1.1. Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years</p>																				

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
19	38	27	49	32

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
14	23	27	49	32

5.1.3

Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling
3. Soft skill development
4. Remedial coaching
5. Language lab
6. Bridge courses
7. Yoga and meditation
8. Personal Counselling

Answer before DVV Verification : B. Any 6 of the above

Answer After DVV Verification: C. Any 5 of the above

5.3.1

Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
1	4	4	00	00

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
1	2	00	00	00

6.3.2	<p>Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years</p> <p>6.3.2.1. Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 389 1046 524"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>28</td> <td>22</td> <td>09</td> <td>07</td> <td>04</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 602 1046 736"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>25</td> <td>02</td> <td>03</td> <td>04</td> <td>05</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	28	22	09	07	04	2017-18	2016-17	2015-16	2014-15	2013-14	25	02	03	04	05
2017-18	2016-17	2015-16	2014-15	2013-14																	
28	22	09	07	04																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
25	02	03	04	05																	
6.4.2	<p>Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)</p> <p>6.4.2.1. Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 1014 1046 1149"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>65</td> <td>59.51</td> <td>47.17</td> <td>37.93</td> <td>34</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 1227 1046 1361"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>0.00</td> <td>0.00</td> <td>47.17</td> <td>37.93</td> <td>34</td> </tr> </tbody> </table> <p>Remark : Revised as per supporting statement of accounts.</p>	2017-18	2016-17	2015-16	2014-15	2013-14	65	59.51	47.17	37.93	34	2017-18	2016-17	2015-16	2014-15	2013-14	0.00	0.00	47.17	37.93	34
2017-18	2016-17	2015-16	2014-15	2013-14																	
65	59.51	47.17	37.93	34																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
0.00	0.00	47.17	37.93	34																	
7.1.9	<p>Differently abled (Divyangjan) Friendliness Resources available in the institution:</p> <ol style="list-style-type: none"> 1. Physical facilities 2. Provision for lift 3. Ramp / Rails 4. Braille Software/facilities 5. Rest Rooms 6. Scribes for examination 7. Special skill development for differently abled students 8. Any other similar facility (Specify) <p>Answer before DVV Verification : C. At least 4 of the above Answer After DVV Verification: D. At least 2 of the above</p>																				
7.1.13	<p>Display of core values in the institution and on its website</p>																				

	<p>Answer before DVV Verification : Yes Answer After DVV Verification: Yes</p>
7.1.15	<p>The institution offers a course on Human Values and professional ethics</p> <p>Answer before DVV Verification : Yes Answer After DVV Verification: Yes</p>
7.1.16	<p>The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions</p> <p>Answer before DVV Verification : Yes Answer After DVV Verification: No Remark : Supporting document not relevant</p>

2.Extended Profile Deviations

Extended Profile Deviations
No Deviations